



CITY OF BURLINGAME, 101 East Santa Fe, Burlingame, KS 66413

## REGULAR MEETING AGENDA

**Monday, July 7, 2025**

**7:00 pm**

Mayor, Michelle Mullinix – _____	City Attorney, Rick Godderz - _____
Councilmember, Kenna Burns - _____	City Clerk, Patty Atchison - _____
Councilmember, Jim Strohm - _____	Acting Superintendent – Kyle Bond _____
Councilmember, Sheila Curtis – _____	Police Chief – Mathew Baker – _____
Councilmember, Kathy Love – _____	Building Inspector – Jim Welch - _____
Councilmember, Travis Middleton – _____	

### **1. CALL TO ORDER**

- A. Roll Call
- B. Additions or Deletions to the Agenda
- C. Approval of the Agenda

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_ Nays \_\_\_\_

### **2. PUBLIC COMMENTS**

### **3. PUBLIC HEARING**

#### **A. Consider the motion to open the Public Hearing regarding the condemnation of the property at 620 South Topeka**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_ Nays \_\_\_\_

#### **B. Public Hearing**

#### **C. Consider the motion to close the Public Hearing.**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_ Nays \_\_\_\_

#### **D. Consider the motion to pass Resolution # 454 to condemn the property at 620 South Topeka.**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_ Nays \_\_\_\_

### **4. APPROVAL OF MINUTES**

#### **A. Approval of Regular Meeting Minutes for June 16, 2025, and Special Meeting Minutes from June 30, 2025**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_ Nays \_\_\_\_

### **5. CONSENT AGENDA**

#### **A. Approval of Bills for 07/07/2025**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_ Nays \_\_\_\_

## **6. CORRESPONDENCE TO COUNCIL**

- A. Investment Portfolio Pledge Securities – Flint Hills Bank
- B. K Camp 2<sup>nd</sup> Quarter Claims Report
- C. National Terrorism Bulletin
- D. League of KS Municipalities 2026 Dues Reformation

## **7. Presentation of 2026 Library Budget – Brandi Shaffer**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

## **8. UNFINISHED BUSINESS**

### **A. Pool Update**

#### **1. Review of the purchase of chairs, tables, and canopy for the pool – Police Chief Baker**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

#### **2. Consider the motion to approve the Final Invoice to Western Consultants for \$4,130.00**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

#### **3. Consider the motion to approve the final invoice to Water's Edge for \$4750.00**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

#### **4. Consider the motion to approve the final payment App # 7 to Carrother's Construction for \$135,840.90.**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

### **B. Code Enforcement**

#### **1. Discussion regarding the property at 109 West Santa Fe - Bob Hart**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

#### **2. Discussion regarding property at 403 South Delaware (Welch)**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

#### **2. Discussion regarding a property at 213 East Santa Fe (Baker)**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

#### **3. Discussion regarding a property at 514 South Peoria (Garrison)**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

### **C. Review of Drone Purchase – Police Chief Baker**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**D. Discussion of items to sell on Purple Wave for the purchase of a Snow Plow**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**8. New Business**

**A. Opening of bids and motion to approve awarding the bid to hay the ground at the lagoons**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**B. Consider the motion to approve the agreement with Burlingame Township to grade gravel roads in City Limits three times a year for \$1000 each time or a total of \$3000 for the year.**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**C. Consider the motion to approve payment of \$26,636.50 to NPL with \$15,000 out of Gas Fund/Contingency and \$11,636.50 out of Infrastructure.**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**D. Consider the motion to approve the contract for the PER for BG Consultants in the amount of \$5000.00 for the brick street project, with the money coming out of the Infrastructure Fund**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**E. Discussion regarding the Power Plant Outage on 6/25/2025**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**F. Consider motion to set date and time to interview candidate for the Building Inspector Position**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**G. Discussion regarding the updated 2026 Budget**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**9. Executive Session**

**10. STAFF REPORTS**

- A. Police Department
- B. Public Works Department
- C. City Clerk

**11. Attorney Report**

- A. Attorney Godderz

**12. Council/Mayor Comments and Reports**

- A. Councilmember Curtis
- B. Councilmember Strohm

- C. Councilmember Middleton
- D. Councilmember Love
- E. Councilmember Burns
- F. Mayor Mullinix

**13. Adjourn** - Consideration to adjourn the City of Burlingame Council Meeting at \_\_\_\_\_ P.M.

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_ Vote: Ayes: \_\_\_\_ Nays \_\_\_\_

Next Ordinance Number: 2546 Next Resolution Number: 455 Next Charter Ordinance Number: 18

[This agenda may be revised before the meeting.](#)  
[An updated agenda is currently on file at the City Clerk's Office.](#)