



CITY OF BURLINGAME

MINUTES

Mayor, Michelle Mullinix – P
Councilmember, Kenna Burns - A
Councilmember, Travis Middleton – P
Councilmember, Sheila Curtis – P
Councilmember, Amanda Kohlman–arrived 7:50 pm
Councilmember, Kathy Love - P
City Attorney, Rick Godderz - P
City Clerk, Patty Atchison - P
City Superintendent, Les Holman- P
Police Officer – Mathew Baker–arrived 7:35 pm
Building inspector – Jim Welch - A

Held: **April 4, 2022 @ 7:00 pm**
Location: **Burlingame City Hall, Council Chambers**

1. CALL TO ORDER BY Mayor Michelle Mullinix

a. **Roll Call** – See above.

Also present were Colter Robinson – Osage County Herald/Chronicle, Chris Dubois – Tree Board, and Sam Nasser – IT

b. **Additions or Deletions to Agenda**

No additions or deletions to the agenda

c. **Approval of Agenda.**

Councilmember Curtis made the motion to approve the agenda. Councilmember Middleton seconded the motion.

Vote: Ayes 3

Nays 0

d. **Public Comments**

No public comments

2. PUBLIC HEARING

a. ***Consider motion to open public hearing to adopt Neighborhood Revitalization Plan Resolution # 427.***

Councilmember Love made the motion to open the public hearing. Councilmember Curtis seconded the motion.

Vote: Ayes 3

Nays 0

b. ***Consider motion to close the public hearing and to approve the adoption of Resolution # 427 for 2022 Osage County Neighborhood Revitalization Plan.***

Councilmember Love made the motion to adopt Resolution # 427 2022 Osage County Neighborhood Revitalization Plan. Councilmember Curtis seconded the motion.

Vote: Ayes 3

Nays 0

c. ***Consider motion to open Public Hearing to show cause as to why the structure located at 108 E. Lincoln, Burlingame, KS 66413 should be condemned or deemed as unsafe or dangerous structure and should be demolished or ordered repaired.***

Councilmember Curtis made the motion to open the Public Hearing. Councilmember Middleton seconded the motion.

Vote: Ayes 3

Nays 0

d. Consider motion to close the public hearing to condemn the property at 108 E. Lincoln.

Councilmember Middleton Made the motion to close the Public Hearing. Councilmember Love seconded the motion.

Vote: Ayes 3

Nays 0

e. Consider motion to condemn the property at 108 E. Lincoln, Burlingame, KS 66413.

Councilmember Middleton made the motion to condemn the property at 108 E. Lincoln. Councilmember Love seconded the motion.

Vote: Ayes 3

Nays 0

f. Consider motion to open the Public Hearing to adopt the Floodplain Management Ordinance for Burlingame, KS

Councilmember Curtis made the motion to open the public hearing. Councilmember Love seconded the motion.

Vote: Ayes 3

Nays 0

g. Consider motion to close Public Hearing.

Councilmember Love made the motion to close the Public Hearing. Councilmember Middleton seconded the motion.

Vote: Ayes 3

Nays 0

h. Consider motion to approve Ordinance #2507 Adopting Floodplain Management.

Councilmember Middleton made the motion to approve Ordinance #2507. Councilmember Love seconded the motion.

Vote: Ayes 3

Nays 0

3. APPROVAL OF MINUTES

a. Approval of Regular Meeting minutes of March 21, 2022

Councilmember Curtis made the motion to approve the minutes from March 21, 2022. Councilmember Love seconded the motion.

Vote: Ayes 3

Nays 0

b. Approval of the Special Meeting minutes from March 22, 2022.

Councilmember Middleton made the motion to approve the minutes from March 22, 2022. Councilmember Love seconded the motion.

Vote: Ayes 3

Nays 0

4. CONSENT AGENDA

a. Approval of bills presented to be paid for 04/04/2022

Councilmember Love made the motion to approve the bills from 04/04/2022. Councilmember Curtis seconded the motion.

Vote: Ayes 3

Nays 0

5. CORRESPONDENCE TO COUNCIL

a. Notice of KMGa Regional Meeting on August 16, 2022 at 10:30 am in Osage City, KS

Councilmember Middleton made the motion to allow City Clerk Atchison and City Superintendent to attend the KMGa Regional Meeting in Osage City, KS on August 16, 2022 at 10:30 am. Councilmember Love seconded the motion.

Vote: Ayes 3

Nays 0

6. Unfinished Business

a. Update from Sam Nasser- IT on first quarter updates and city website

Sam updated as to the changes made to the website, new email group for City Council and updates to Public Works Department. He advised ordinances and emergency number will be posted to the website next week.

b. Discussion from Chris Dubois regarding Tree Board conference and Tree Board Updates

Updated Council on conference and advised Arbor Day will be celebrated on April 22, 2022 at noon at Burlingame Ball Diamonds. Discussed posters hanging at City Hall by Elementary Students and upcoming tree Board activities.

c. Waste Management Increase to Commercial Accounts

City Clerk Atchison read the email received from John Blessing – Waste Management advising the increase to commercial accounts will be 5.6%

7. New Business

a. Consider motion to allow Councilmember Love and Mayor Mullinix to attend 2022 Governing Body Institute & Kansas Mayors Association Conference on April 29 & 30 for a cost of \$350.00 for conference (both people), meals, hotel and mileage in Manhattan, KS.

Councilmember Curtis made the motion to allow Mayor Mullinix and Councilmember Love to attend conference. Councilmember Middleton seconded the motion.

Vote: Ayes 3 Nays 0

b. Consider motion to sponsor the four remaining 2022 USD 454 Graduating Seniors with Osage County Herald/Chronicle for \$115.00

City Clerk Atchison advised all seniors that were left to be sponsored are gone. They have all been sponsored. The City can do an ad congratulating all seniors for 1/8 page at \$70.00.

Councilmember Curtis made the motion to do the 1/8-page ad for \$70.00. Councilmember Love seconded the motion.

Vote: Ayes 3 Nays 0

c. Consider motion to approve SCADAvue Computer replacement with Microcomm for \$7743.00

Councilmember Middleton made the motion to approve the computer replacement to not exceed \$7743.00 and for the money to be split between Electric, Water and Gas Departments. Councilmember Love seconded the motion.

Vote: Ayes 3 Nays 0

d. Consider motion to replace tires for Apollo Sowers for damage done on Santa Fe Ave.

Councilmember Middleton made the motion to not replace the tires for Apollo Sowers that was damaged on Santa Fe Ave. Councilmember Love seconded the motion.

Vote: Ayes 3 Nays 0

e. Consider motion to hire Amy Tyson as Pool Manager at \$12.00 per hour.

Councilmember Curtis made the motion to hire Amy Tyson as the Pool Manager at \$12.00 an hour. Councilmember Middleton seconded the motion.

Vote: Ayes 3 Nays 0

f. Consider motion to hire two employees for the Utility Department.

Councilmember Middleton made the motion to table this item to the next meeting. Councilmember Love seconded the motion.

Vote: Ayes 3 Nays 0

g. Consider motion to approve Rodeo Days Activities (street closure, parade, etc.)

Councilmember Love made the motion to approve the Rodeo Days Activities for May 21, 2022. Councilmember Middleton seconded the motion.

Vote: Ayes 3 Nays 0

h. Consider motion to approve nonpayment of deposit for Free State Homes, LLC

Councilmember Middleton made the motion to approve nonpayment of deposit for Free State Homes, LLC. Councilmember Love seconded the motion.

Vote: Ayes 3 Nays 0

8. Executive Session

a. Twenty Minute Executive Session Non-Elected Personnel, with City Superintendent Holman and Attorney Godderz

Councilmember Love made the motion to go to executive session at 7:34 pm. Councilmember Middleton seconded the motion.

Vote: Ayes 3 Nays 0

Council returned at 7:54 pm with no action taken. Councilmember Kohlman arrived at 7:50 pm during executive session.

Councilmember Curtis made the motion to terminate David Panches, Dillon Quaney, and Trevor Casto effective April 4, 2022 and for Mayor Mullinix to send a letter to each of them advising they have ten days to request a hearing in front of full council. Councilmember Middleton seconded the motion.

Vote: Ayes 4 Nays 0

Councilmember Middleton made the motion to hire Kyle Bond at \$19.50 per hour with a 90-day probation period. Councilmember Curtis seconded the motion.

Vote: Ayes 4 Nays 0

9. Staff Reports

a. Officer Baker – Reported Highschool boys won baseball game

b. City Superintendent Holman

- Reviewed quote from Jamie Dunbar to remove 1 walnut and 1 cedar tree at Sumner Park and to grind six stumps for \$1100.00 Councilmember Curtis made the motion to hire Jamie Dunbar to do the stump grinding and tree removal. Councilmember Love seconded the motion.

Vote: Ayes 4 Nays 0

c. City Clerk Atchison

- Discussed Arbor Day Activities for April 22 at noon at Baseball Diamonds. Invited councilmembers to attend
- Discussed Career Day with seventh and eighth grade on April 8, 2022. Mock Council Meeting to be held as well as cleanup at the Sumner Park.

10. Attorney Reports

a. Attorney Godderz – no reports

11. Council/Mayor Comments and Reports

a. Councilmember Curtis – Nothing to report

b. Councilmember Middleton – Nothing to report

c. Councilmember Kohlman

- Asked if the City Council would like to do the Adopt-A-Planter like last year. Councilmember Kohlman made the motion to move forward with the Adopt-A-Planter like last year. Councilmember Love seconded the motion.

Vote: Ayes 4 Nays 0

d. Councilmember Love – Nothing to report

e. Mayor Mullinix

- Temporary staff from James Staffing doing trash cleanup did a good job today.

12. Adjournment – Consideration to adjourn the City of Burlingame Council Meeting at 8:05 P.M.
Councilmember Curtis made the motion to adjourn the Council Meeting at 8:05 pm. Councilmember Middleton seconded the motion.

Vote: Ayes: 4 Nays: 0

Submitted by: _____ Date _____
 Patty Atchison, City Clerk

Americans with disabilities act (A.D.A.): The City of Burlingame intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the city clerk forty-eight (48) hours prior to the meeting to arrange necessary accommodations.

Next Ordinance 2508
Next Charter Ordinance #18
Next Resolution # 428