



CITY OF BURLINGAME, 101 East Santa Fe, Burlingame, KS 66413

REGULAR MEETING AGENDA

Monday, March 6, 2023

7:00 pm

Mayor, Michelle Mullinix – _____
Councilmember, Kenna Burns - _____
Councilmember, Travis Middleton - _____
Councilmember, Sheila Curtis – _____
Councilmember, Kathy Love – _____
Councilmember, Amanda Kohlman – _____

City Attorney, Rick Godderz - _____
City Clerk, Patty Atchison - _____
City Superintendent, Leslie Holman - _____
Police Officer – Mathew Baker – _____
Building Inspector – Jim Welch - _____

1. CALL TO ORDER

- a. Roll Call
- b. Additions or Deletions to the Agenda
- c. Approval of the Agenda

Motion _____ Second _____ Ayes ____ Nays ____

2. PUBLIC COMMENTS

3. PUBLIC HEARING – none

4. APPROVAL OF MINUTES

- a. Approval of Regular Meeting Minutes for February 20, 2023.

Motion _____ Second _____ Ayes ____ Nays ____

5. CONSENT AGENDA

- a. Approval of Bills for 03/06/2023

Motion _____ Second _____ Ayes ____ Nays ____

6. CORRESPONDENCE TO COUNCIL

- a. Property Tax Valuation Notice

7. UNFINISHED BUSINESS

- a. *Consider motion to approve bids for the demolition of 108 East Lincoln – Building Inspector Welch*

Motion _____ Second _____ Ayes ____ Nays ____

- b. *Discussion regarding 2023 Burlingame Pool Building CDBG Project Timeline, approval of scope of work and cost estimate – City Superintendent Holman*

Motion _____ Second _____ Ayes ____ Nays ____

c. *IT Updates – Sam Nasser*

Motion _____ Second _____ Ayes _____ Nays _____

8. New Business

a. *2022 Audit Presentation – John Welch, CPA*

Motion _____ Second _____ Ayes _____ Nays _____

b. *Consider motion to approve 2022 Audit and approval to pay invoice of \$7200.00*

Motion _____ Second _____ Ayes _____ Nays _____

c. *Consider motion to approve Carolyn Strohm and Chris Dubois to attend the TCUSA Tour and Recognition Event on March 22-23 in Derby, KS.*

Motion _____ Second _____ Ayes _____ Nays _____

d. *Consider motion to approve Cereal Malt Beverage License for Aunt B's dba Megan McKanna*

Motion _____ Second _____ Ayes _____ Nays _____

e. *Consider motion to allow Dynamite Revival Ministries to hold a Church Service at Sumner Park on 7/1/23 from 4 to 5:30 pm.*

Motion _____ Second _____ Ayes _____ Nays _____

f. *Consider motion for Citywide Cleanup to be April 3rd to April 7th – City Superintendent Holman*

Motion _____ Second _____ Ayes _____ Nays _____

g. *Consider motion to approve purchase of supplies for Water Dept from Core & Main in the amount of \$5909.17 – City Superintendent Holman*

Motion _____ Second _____ Ayes _____ Nays _____

h. *Consider motion to pay up to \$750.00 for demolition of home at 416 West Seward to Bobby Zirkle.*

Motion _____ Second _____ Ayes _____ Nays _____

9. Executive Session

a. *Five Minute Executive Session non-elected personnel with City Clerk Atchison*

Motion _____ Second _____ Ayes _____ Nays _____

10. STAFF REPORTS

- a. Building Inspector
- b. Police Department
- c. Public Works Department

d. City Clerk

11. Attorney Report

a. Attorney Godderz

12. Council/Mayor Comments and Reports

- a. Councilmember Curtis
- b. Councilmember Middleton
- c. Councilmember Kohlman
- d. Councilmember Love
- e. Councilmember Burns
- f. Mayor Mullinix

13. Adjourn - Consideration to adjourn the City of Burlingame Council Meeting at _____ P.M.

Motion by: _____ Second by: _____ Vote: Ayes: ____ Nays ____

Next Meeting will be held on Tuesday, March 6, 2023 at 7:00 pm

Next Ordinance Number: 2513 Next Resolution Number: 434 Next Charter Ordinance Number: 18

[This agenda may be revised prior to the meeting.](#)
[An updated agenda is currently on file at the City Clerk's Office.](#)