



CITY OF BURLINGAME, 101 East Santa Fe, Burlingame, KS 66413

REGULAR MEETING AGENDA

Monday, February 6, 2023

7:00 pm

Mayor, Michelle Mullinix – _____
 Councilmember, Kenna Burns - _____
 Councilmember, Travis Middleton - _____
 Councilmember, Sheila Curtis – _____
 Councilmember, Kathy Love – _____
 Councilmember, Amanda Kohlman – _____

City Attorney, Rick Godderz - _____
 City Clerk, Patty Atchison - _____
 City Superintendent, Leslie Holman - _____
 Police Officer – Mathew Baker – _____
 Building Inspector – Jim Welch - _____

1. CALL TO ORDER

- a. Roll Call
- b. Additions or Deletions to the Agenda
- c. Approval of the Agenda

Motion _____ Second _____ Ayes ____ Nays ____

2. PUBLIC COMMENTS

3. PUBLIC HEARING – none

4. APPROVAL OF MINUTES

- a. Approval of Regular Meeting Minutes for January 16, 2023 and Special Meeting Minutes from January 23, 2023.

Motion _____ Second _____ Ayes _____ Nays _____

5. CONSENT AGENDA

- a. Approval of Bills for 02/06/2023

Motion _____ Second _____ Ayes _____ Nays _____

6. CORRESPONDENCE TO COUNCIL

- Lumen Service Contract
- Notice of New Opioid Settlements
- Public Notice No. KS-AG-R-23-002 for a feed lot
- Water Tower Inspection Report

7. UNFINISHED BUSINESS

- a. Discussion regarding employee manual in-regards-to Vacation Pay and Overtime

Motion _____ Second _____ Ayes _____ Nays _____

- b. Update regarding Inflation Reduction Act Grant for Community Forestry Programs

Motion _____ Second _____ Ayes _____ Nays _____

c. Update on break down of the KMGGA Invoice for January – City Superintendent Holman

Motion _____ Second _____ Ayes _____ Nays _____

d. Discussion regarding properties needing a letter from Building Inspector Welch

Motion _____ Second _____ Ayes _____ Nays _____

8. New Business

a. Consider motion to wave the deposit of \$500.00 for David Garrison at 105 East Santa Fe

Motion _____ Second _____ Ayes _____ Nays _____

b. Discussion regarding sending a letter to owners of empty buildings on Santa Fe-Councilmember Curtis

Motion _____ Second _____ Ayes _____ Nays _____

c. Consider motion to approve KCamp Invoice for \$51,124.00 for 2023

Motion _____ Second _____ Ayes _____ Nays _____

d. Consider motion to appoint Donnie Parker to the Tree Board to fill the position previously held by Trey Strohm.

Motion _____ Second _____ Ayes _____ Nays _____

e. Discussion regarding Rodeo Days Street Closure – Councilmember Kohlman

Motion _____ Second _____ Ayes _____ Nays _____

f. Consider motion to do an ad in the Burlingame Rodeo program for the Burlingame Saddle Club

Motion _____ Second _____ Ayes _____ Nays _____

g. Consider motion to approve Resolution NO. 433 for Transfer of Excess Funds for 2022

Motion _____ Second _____ Ayes _____ Nays _____

h. Consider motion to approve Travel Advance for Kyle Bond to attend the Water Meeting on 03/28/23 to 03/29/23 in Wichita.

Motion _____ Second _____ Ayes _____ Nays _____

i. Consider motion to appoint Les Holman as Director 1 and Gerald Britschge as Director 2 with the KMEA.

Motion _____ Second _____ Ayes _____ Nays _____

j. Consider motion to approve April 28, 2023 as Arbor Day and for Mayor Mullinix to say the proclamation.

Motion _____ Second _____ Ayes _____ Nays _____

k. Consider motion to allow Participation in the Opioid Settlement and for Mayor Mullinix to sign agreement.

Motion _____ Second _____ Ayes _____ Nays _____

9. Executive Session

a. Five Minute Executive Session non-elected personnel with Building Inspector Welch

Motion _____ Second _____ Ayes _____ Nays _____

b. Ten Minute Executive Session non-elected personnel with City Clerk Atchison

Motion _____ Second _____ Ayes _____ Nays _____

c. Ten Minute Executive Session non-elected personnel with Police Chief Baker

Motion _____ Second _____ Ayes _____ Nays _____

d. Ten Minute Executive Session non-elected personnel with Power Plant Superintendent Britschge

Motion _____ Second _____ Ayes _____ Nays _____

e. Fifteen Minute Executive Session non-elected personnel with City Superintendent Holman

Motion _____ Second _____ Ayes _____ Nays _____

10. STAFF REPORTS

- a. Building Inspector
- b. Police Department
- c. Public Works Department
- d. City Clerk

11. Attorney Report

- a. Attorney Godderz

12. Council/Mayor Comments and Reports

- a. Councilmember Curtis
- b. Councilmember Middleton
- c. Councilmember Kohlman
- d. Councilmember Love
- e. Councilmember Burns
- f. Mayor Mullinix

13. Adjourn - Consideration to adjourn the City of Burlingame Council Meeting at _____ P.M.

Motion by: _____ Second by: _____ Vote: Ayes: ____ Nays ____

Next Meeting will be held on Tuesday, February 21, 2023 at 7:00 pm

Next Ordinance Number: 2513 Next Resolution Number: 434 Next Charter Ordinance Number: 18

[This agenda may be revised prior to the meeting.](#)
[An updated agenda is currently on file at the City Clerk's Office.](#)