



CITY OF BURLINGAME, 101 East Santa Fe, Burlingame, KS 66413

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## REGULAR MEETING AGENDA

**Monday, October 17, 2022**

**7:00 pm**

Mayor, Michelle Mullinix – \_\_\_\_\_  
Councilmember, Kenna Burns - \_\_\_\_\_  
Councilmember, Travis Middleton - \_\_\_\_\_  
Councilmember, Sheila Curtis – \_\_\_\_\_  
Councilmember, Kathy Love – \_\_\_\_\_  
Councilmember, Amanda Kohlman – \_\_\_\_\_

City Attorney, Rick Godderz - \_\_\_\_\_  
City Clerk, Patty Atchison - \_\_\_\_\_  
City Superintendent, Leslie Holman - \_\_\_\_\_  
Police Officer – Mathew Baker – \_\_\_\_\_  
Building Inspector – Jim Welch - \_\_\_\_\_

### **1. CALL TO ORDER**

- a. Roll Call
- b. Additions or Deletions to the Agenda
- c. Approval of the Agenda

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_ Nays \_\_\_\_

### **2. PUBLIC COMMENTS**

### **3. PUBLIC HEARING – none**

### **4. APPROVAL OF MINUTES**

- a. Approval of Regular Meeting Minutes for October 3, 2022

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_ Nays \_\_\_\_

### **5. CONSENT AGENDA**

- a. Approval of Bills for 10/17/2022

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_ Nays \_\_\_\_

### **6. CORRESPONDENCE TO COUNCIL**

### **7. UNFINISHED BUSINESS**

- a. Discussion regarding high water bill for 231 East Santa Fe – Mayor Mullinix

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_ Nays \_\_\_\_

## **8. New Business**

a. Discussion regarding utilities for a deceased account holder of a rental property – City Clerk Atchison

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_ Nays \_\_\_

b. Consider motion to approve Discretionary Bonus (to replace Longevity Pay) to be paid on 12/1/2022 as per Employee Handbook.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_ Nays \_\_\_

c. Consider motion to do a Christmas Bonus for full time and part time employees

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_ Nays \_\_\_

d. Consider motion to do an “Angel/Giving Tree” at City Hall for Burlingame families

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_ Nays \_\_\_

e. Consider motion to do a Christmas Home Decorating Contest for residents of Burlingame

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_ Nays \_\_\_

f. Consider motion to do same contest as last year for the person who donates the Christmas Tree

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_ Nays \_\_\_

g. Consider motion to do a decorating contest of light poles and planters for Christmas and for the prize to be \$25.00 gift certificate for the best pole and a \$25.00 gift certificate for the best planter with one gift certificate coming from Aunt B’s and the other one from Last Minute BBQ.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_ Nays \_\_\_

h. Consider motion to do sugar cookies and hot chocolate in front of City Hall starting at 5:30 pm before Christmas Parade.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_ Nays \_\_\_

i. Consider motion to approve Walking Trail Pamphlet to go to printer – City Clerk Atchison

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_ Nays \_\_\_

j. Consider motion to accept Kwikom’s pole attachment agreement. – City Superintendent Leslie Holman

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_ Nays \_\_\_

## **9. Executive Session**

## **10. STAFF REPORTS**

- a. Building Inspector Welch
- b. Police Department
- c. Public Works Department
- d. City Clerk

## **11. Attorney Report**

- a. Attorney Godderz

## **12. Council/Mayor Comments and Reports**

- a. Councilmember Curtis
- b. Councilmember Middleton
- c. Councilmember Kohlman
- d. Councilmember Love
- e. Councilmember Burns
- f. Mayor Mullinix

## **13. Adjourn** - Consideration to adjourn the City of Burlingame Council Meeting at \_\_\_\_\_ P.M.

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_ Vote: Ayes: \_\_\_\_ Nays \_\_\_\_

### **Next Meeting will be held on Monday, November 7, 2022 at 7:00 pm**

Next Ordinance Number: 2512 Next Resolution Number: 432 Next Charter Ordinance Number: 18

[This agenda may be revised prior to the meeting.](#)  
[An updated agenda is currently on file at the City Clerk's Office.](#)