

BURLINGAME TREE BOARD

MINUTES FROM 03/10/2023 MEETING

The Burlingame Tree Board meeting was held on March 10, 2023 at 9:00 am. Present were Patty Atchison, Anne Baer (filling in for Donnie Parker), Chris Dubois, Carolyn Strohm, and Leslie Holman. A quorum was established.

1. Approval of Agenda/Minutes

Chris Dubois made the motion to approve the agenda. Anne Baer seconded the motion. Vote: 4 to 0

2. Approval of minutes from February 17, 2023.

Chris Dubois made the motion to approve the minutes from February 17, 2023. Anne Baer seconded the motion. Vote 4 to 0

3. Old Business

a. Review of year 2022 (Park tour)

Chris Dubois made the motion to do the park tour at the April 13, 2023 meeting at 9:30 am at Sumner Park. Patty Atchison seconded the motion.

b. Arbor Day 2023, April 28, 2023 (plan activities)

Patty Atchison made the motion to approve planning the following activities for Arbor Day

1. Carolyn Strohm will get with the Principal and Superintendent at school regarding the Poster Contest. Posters due to city hall by 04/12/2023 meeting. Winners will be chosen. Patty Atchison will display at City Hall. Arbor Day theme is
2. Arbor Day activities will be held at Sumner Park if weather permits. They will include a minimum of four stations.
 - Tree Planting/Mulching (Les Holman and Staff)
 - Tree Rings (Carolyn Strohm and Chris Dubois)
 - Extension Office (2 activities)
 - Poster Awards – Overall presentation to group. Kindergarten class put items in their time capsule (Class of 2036)

c. TCUSA March 22-23 in Derby

Chris Dubois advised he received approval to attend the meeting in Derby. His reservations have been completed. He will bring a report back to the next meeting.

4. New Business

a. Tree Board Members

Patty Atchison made the motion to have Max Provost, Anne Baer, and Mark Ferrell to be members of the Tree Board and for anyone else to be members to assist with decisions and Arbor Day. Anne Baer seconded the motion.

b. Schedule meeting date and time

Chris Dubois made the motion for the tree board meetings to be the second Thursday of each month at 9:30 am. Patty Atchison seconded the motion.

5. Reports

Park Signs - Discussion regarding a sign to be attached to the backside of the restroom at the park which identifies the trees at Sumner Park. Anne Baer will check on the best way to encase the sign to avoid any damage by sun and weather.

Next Meeting will be held on April 13, 2023 at 9:30 am

6. Adjournment

Chris Dubois made the motion to adjourn the meeting. Anne Baer seconded the motion. Vote 4 to 0.