



CITY OF BURLINGAME, 101 East Santa Fe, Burlingame, KS 66413

REGULAR MEETING AGENDA

Monday, November 3, 2025

7:00 pm

Mayor, Michelle Mullinix –	_____	City Attorney, Rick Godderz -	_____
Councilmember, Kenna Burns -	_____	City Clerk, Patty Atchison -	_____
Councilmember, Jim Strohm -	_____	Acting Superintendent, Kyle Bond	_____
Councilmember, Sheila Curtis –	_____	Police Chief – Mathew Baker –	_____
Councilmember, Kathy Love –	_____	Building Inspector – Chris Dubois	_____
Councilmember, Travis Middleton –	_____		

1. CALL TO ORDER

- A. Roll Call
- B. Additions or Deletions to the Agenda
- C. Approval of the Agenda

Motion _____ Second _____ Ayes ____ Nays ____

2. PUBLIC COMMENTS

3. PUBLIC HEARING

4. APPROVAL OF MINUTES

A. Approval of Regular Meeting Minutes for October 20, 2025.

Motion _____ Second _____ Ayes ____ Nays ____

5. CONSENT AGENDA

A. Approval of Bills for 11/3/2025

Motion _____ Second _____ Ayes ____ Nays ____

6. CORRESPONDENCE TO COUNCIL

7. UNFINISHED BUSINESS

A. Update on the repairs of the underground feeder cable at the Power Plant – Power Plant Superintendent Gallaway

Motion _____ Second _____ Ayes ____ Nays ____

B. Code Enforcement/Building Inspector Updates

1. Update on the status of the repairs at 115 East Seward

Motion _____ Second _____ Ayes ____ Nays ____

2. Update on the cleanup to the property at 117 West Santa Fe (Chicken Coop)

Motion _____ Second _____ Ayes _____ Nays _____

C. Update regarding the HEAL Grant for 119 West Santa Fe – Atchison

Motion _____ Second _____ Ayes _____ Nays _____

D. Update regarding the change to the lock on North Council Room Door

Motion _____ Second _____ Ayes _____ Nays _____

E. Update on the 250th Celebration with Burlingame, California – Councilmember Curtis

Motion _____ Second _____ Ayes _____ Nays _____

8. New Business

A. Discussion regarding recommendation from Planning & Zoning to deny the variance application for Perry Kinnett at 214 and 236 West Lincoln Ave.

Motion _____ Second _____ Ayes _____ Nays _____

B. Consider the motion to approve the Plumbing License 2026 for Blaine Dreyer and the Plumbing and Electric License for Kruse Corporation.

Motion _____ Second _____ Ayes _____ Nays _____

C. Consider the motion to approve CMB License for Caseys for 2026

Motion _____ Second _____ Ayes _____ Nays _____

D. Consider the motion to approve Christmas Bonus to be paid on 12/19/25 and the Discretionary Bonus to be paid on 12/1/2025.

Motion _____ Second _____ Ayes _____ Nays _____

E. Consider the motion to change the Discontinuance Order Fee from \$40 to \$75 and for any requests for utilities to be turned on that comes in after 3:00 pm to be put on the schedule for the next day unless it is an emergency or a Friday.

Motion _____ Second _____ Ayes _____ Nays _____

F. Consider changing City Hall Hours from 8 to 5 pm to either be 8 to 4:30 pm with a half hour lunch to mirror the Public Works Department or be 7:30 to 4:30 pm with an hour lunch to assist those who need to stop by City Hall prior to going to work.

Motion _____ Second _____ Ayes _____ Nays _____

G. Consider the motion to do a silent auction gift basket for Country Christmas

Motion _____ Second _____ Ayes _____ Nays _____

H. Consider the motion to do the Angel/Giving Tree this year with the same guidelines as in 2024 (Children ages newborn to 18 that live in the zip code of 66413 and either attend school at USD 454, ((if school age)), or home schooled).

Motion _____ Second _____ Ayes _____ Nays _____

I. Consider the motion to do a Christmas Home/Business Decorating Contest with prizes of \$100 for First Place, \$75 for Second Place, and \$50 for third place to be issued as a credit applied to Utility Account.

Motion _____ Second _____ Ayes _____ Nays _____

J. Consider the motion for the City Council to distribute hot chocolate and cookies before the Country Christmas Parade. Who will be in charge and who will be helping?

Motion _____ Second _____ Ayes _____ Nays _____

K. Discussion regarding Federal Shut Down (Atchison & Michelle)

Motion _____ Second _____ Ayes _____ Nays _____

9. Executive Session

A. Fifteen Minute Executive Session for Financial Purposes with Attorney Godderz, City Clerk Atchison and Acting Superintendent Bond.

Motion _____ Second _____ Ayes _____ Nays _____

B. Ten Minute Executive Session for non-elected personnel

Motion _____ Second _____ Ayes _____ Nays _____

10. STAFF REPORTS

- A. Building Inspector
- B. Police Department
- C. Public Works Department
- D. City Clerk

11. Attorney Report

- A. Attorney Godderz

12. Council/Mayor Comments and Reports

- A. Councilmember Curtis
- B. Councilmember Strohm
- C. Councilmember Middleton
- D. Councilmember Love
- E. Councilmember Burns
- F. Mayor Mullinix

13. Adjourn - Consideration to adjourn the City of Burlingame Council Meeting at _____ P.M.

Motion by: _____ Second by: _____ Vote: Ayes: ____ Nays ____

Next Ordinance Number: 2549 Next Resolution Number: 460 Next Charter Ordinance Number: 18

[This agenda may be revised before the meeting.](#)
[An updated agenda is currently on file at the City Clerk's Office.](#)