



CITY OF BURLINGAME, 101 East Santa Fe, Burlingame, KS 66413

REGULAR MEETING AGENDA

Monday, May 16, 2022

7:00 pm

Mayor, Michelle Mullinix – _____
Councilmember, Kenna Burns - _____
Councilmember, Travis Middleton - _____
Councilmember, Sheila Curtis – _____
Councilmember, Kathy Love – _____
Councilmember, Amanda Kohlman – _____

City Attorney, Rick Godderz - _____
City Clerk, Patty Atchison - _____
City Superintendent, Leslie Holman - _____
Police Officer – Mathew Baker – _____
Building Inspector – Jim Welch - _____

1. CALL TO ORDER

- a. Roll Call
- b. Additions or Deletions to the Agenda
- c. Approval of the Agenda

Motion _____ Second _____ Ayes ____ Nays ____

- d. Public Comments

2. PUBLIC HEARING

3. APPROVAL OF MINUTES

- a. Approval of Regular Meeting Minutes for May 2, 2022

Motion _____ Second _____ Ayes ____ Nays ____

4. CONSENT AGENDA

- a. Approval of Bills for 05/16/2022

Motion _____ Second _____ Ayes ____ Nays ____

5. CORRESPONDENCE TO COUNCIL

- a. Mid-States Materials Letter regarding Energy Surcharge

6. UNFINISHED BUSINESS

- a. Discussion regarding Employee Handbook

Motion _____ Second _____ Ayes ____ Nays ____

- b. Discussion regarding Legal Service Agreement for USDA Grant for radios/police vehicle

Motion _____ Second _____ Ayes ____ Nays ____

c. Consider motion to accept grant from William G. Pomeroy Foundation for Historical Walking Trail pamphlets for Burlingame, KS in the amount of \$1322.51

Motion _____ Second _____ Ayes ___ Nays ___

d. Consider motion to allow Mayor Mullinix, President Burns, City Clerk Atchison, and Treasurer Anne Baer to sign Lease Purchase Agreement for purchase of a Back-Hoe for \$92,000.00

Motion _____ Second _____ Ayes ___ Nays ___

7. New Business

a. Discussion from Ottawa Coop regarding a stop sign at the corner of Kansas and Dayton.

Motion _____ Second _____ Ayes ___ Nays ___

b. Consider motion to do a Memorial Day signature ad in the Osage County Chronicle for \$30.00

Motion _____ Second _____ Ayes ___ Nays ___

c. Consider motion to do a Burlingame Rodeo Days ad in the Osage County Chronicle

Motion _____ Second _____ Ayes ___ Nays ___

d. Discussion regarding policy for shutting off or transferring utilities for account for a deceased person.

Motion _____ Second _____ Ayes ___ Nays ___

e. Discussion regarding storefront-window-graphics – Councilmember Kohlman

Motion _____ Second _____ Ayes ___ Nays ___

f. Consider motion to allow the Burlingame Library to place a story walk in the park or other city property.

Motion _____ Second _____ Ayes ___ Nays ___

8. Executive Session

a. Five Minute Executive Session non-elected personnel with City Clerk Atchison

Motion _____ Second _____ Ayes ___ Nays ___

b. Twenty-minute executive session non-elected personnel

Motion _____ Second _____ Ayes ___ Nays ___

9. STAFF REPORTS

- a. Building Inspector Welch
- b. Police Department
- c. Public Works Department
- d. City Clerk

10. Attorney Report

- a. Attorney Godderz

11. Council/Mayor Comments and Reports

- a. Councilmember Curtis
- b. Councilmember Middleton
- c. Councilmember Kohlman
- d. Councilmember Love
- e. Councilmember Burns
- f. Mayor Mullinix

12. Adjourn - Consideration to adjourn the City of Burlingame Council Meeting at _____ P.M.

Motion by: _____ Second by: _____ Vote: Ayes: ____ Nays ____

Next Meeting will be held on Monday, May 16, 2022 at 7:00 pm

Next Ordinance Number: 2508 Next Resolution Number: 428 Next Charter Ordinance Number: 18

[This agenda may be revised prior to the meeting. An updated agenda is currently on file at the City Clerk's Office.](#)