



CITY OF BURLINGAME, 101 East Santa Fe, Burlingame, KS 66413

MINUTES

Mayor, Michelle Mullinix – P
Councilmember, Kenna Burns - P
Councilmember, James Strohm – P
Councilmember, Sheila Curtis – P
Councilmember, Kathy Love - P
Councilmember, Travis Middleton – A

City Attorney, Rick Godderz – P
City Clerk, Patty Atchison - A
City Superintendent, Les Holman - P
Police Chief, Mathew Baker - A
Building inspector – Jim Welch - A
Utility Clerk, Amy Quaney – P

Held: **October 21, 2024 @ 7:00 pm**
Location: **Burlingame City Hall, Council Chambers**

1. CALL TO ORDER BY Mayor Michelle Mullinix

A. Roll Call - See above. Also, in attendance were Officer Layton Dougherty and Officer Felix Nunez, Ray Burns, Brett Waggoner, Jean Creviston, and Dave Garrison.

B. Additions and Deletions to the agenda

Deletions:

Remove item 8A Discussion on gas rates

Additions:

8E. New Business KVOE Football Playoff sponsorship

7A. 10-minute executive session Pool Financial Info and place right before

C. Approval of Agenda.

Councilmember Burns moved to approve the agenda with the additions and deletions above. Councilmember Love seconded the motion.

Vote: Ayes: 4 Nays: 0

2. Public Comments - none

3. PUBLIC HEARING – none

4. APPROVAL OF MINUTES

a. Approval of Regular Meeting minutes for October 7, 2024, and Special Meeting on October 10, 2024

The correction needs to be made to the Regular meeting minutes 7B #3 on the 3rd sentence to read “he does not agree”. Councilmember Curtis approved the minutes from the regular meeting, along with the corrections and special meeting minutes. Councilmember Strohm seconded the motion.

Vote: Ayes: 4 Nays: 0

5. CONSENT AGENDA

a. Approval of bills presented to be paid for October 21, 2024

Councilmember Curtis moved to approve the bills paid for October 21, 2024. Councilmember Love seconded the motion.

Vote: Ayes: 4 Nays: 0

6. CORRESPONDENCE TO COUNCIL

- A. Regional Summit Project Notes
- B. KCC Pipeline Safety

7. Unfinished Business

Councilmember Burns made the motion to have a 10-minute executive session for Financial Information regarding pool at 7:04 pm. Councilmember Love seconded the motion.

Vote: Ayes: 4 Nays: 0

Council returned at 7:14 pm with "No action taken".

A. Pool Updates – Bid Opening

Councilmember Curtis made the motion to accept the pool bid from Carrothers Construction Company for \$1,210,500.00 for the construction of the pool with the contingent with the review from CDBG and Attorney Godderz approval. Councilmember Love seconded the motion.

Vote: Ayes: 4 Nays: 0

B. Code Enforcement Updates – Building Inspector Welch and Police Chief Baker

1. Discussion regarding property at 912 South Oak

Jean Creviston would like to look at the ordinances to see what needs to be done to get the property up to code. Councilmember Burns motioned to have Building Inspector Jim Welch contact Jean Creviston and give a copy of the letter and the ordinances. Have Jean Creviston attend the next council meeting on November 4, 2024. Councilmember Love seconded the motion.

Vote: Ayes: 4 Nays: 0

2. Discussion regarding property at 403 South Delaware

Motion_____ Second_____ Ayes_____ Nays_____

3. Discussion regarding property at 220 East Hall

Motion_____ Second_____ Ayes_____ Nays_____

4. Discussion regarding the property at 312 North Kansas

Motion_____ Second_____ Ayes_____ Nays_____

5. Discussion regarding a property at 105 East Santa Fe

Motion_____ Second_____ Ayes_____ Nays_____

Councilmember Burns made the motion to table the discussions of properties (items 2 through 5) until November 4, 2024 meeting. Councilmember Curtis seconded the motion

Vote: Ayes: 4 Nays: 0

Councilmember Burns made the motion to issue a summons to Jim Welch to appear at the next meeting. Councilmember Love seconded the motion.

Vote: Ayes: 4 Nays: 0

8. New Business

A. Discussion regarding the gas rates – removed item from the agenda until next meeting when City Clerk Atchison will be present.

B. Discussion regarding the Business Incentive of waving deposits and create an ordinance for the Business Incentive requiring a business to be in a building where the deposit has been waved within six months- Councilmember Curtis

Councilmember Burns made the motion to table the discussion until November 4, 2024 meeting. Councilmember Love seconded the motion.

Vote: Ayes: 4

Nays: 0

C. Consider the motion to approve Resolution #446 adopting the Kansas Homeland Security Region J. Hazard Mitigation Plan.

Councilmember Burns made the motion to approve Resolution #446. Councilmember Curtis seconded the motion.

Vote: Ayes 4

Nays: 0

D. Consider the motion to approve the Bridge Attachment Agreement with KwiKom

Councilmember Burns made the motion to table until November 4, 2024 meeting with the new verbiage in the agreement. Councilmember Love seconded the motion.

Vote: Ayes 4

Nays: 0

E. KVOE Coverage for Playoff Games

Councilmember Burns made the motion to approve up to \$140 for KVOE coverage if football team is still in the playoffs. Councilmember Love seconded the motion.

Vote: Ayes 4

Nays: 0

Staff Reports

- a. City Superintendent Holman – Nothing
- b. Police Officers – Nothing
- c. Utility Clerk Quaney - Nothing

11. Attorney Reports – no report

12. Council/Mayor Comments and Reports

a. Councilmember Curtis

- Someone mentioned that the city needs to have Jones Trust added to the sign. Superintendent Holman will get something together to place on the sign.
- Someone mentioned about the downtown cameras and how good they are. Mayor Mullinix mentioned that the person needs to contact Officer Baker about the issue.

b. Councilmember Strohm – Nothing to report

c. Councilmember Love – Nothing to report

d. Councilmember Burns - Nothing to report

e. Mayor Mullinix – Nothing to report

13. Adjournment – Consideration to adjourn the City of Burlingame Council Meeting at 7:55 pm

Councilmember Burns made the motion to adjourn the Council Meeting at 7:55 pm. Councilmember Love seconded the motion.

Vote: Ayes: 4

Nays: 0

Submitted by: _____

Date: _____

Patty Atchison, City Clerk

Americans with disabilities act (A.D.A.): The City of Burlingame intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the city clerk forty-eight (48) hours before the meeting to arrange necessary accommodations.

Next Ordinance 2534
Next Charter Ordinance #18
Next Resolution # 447