



CITY OF BURLINGAME, 101 East Santa Fe, Burlingame, KS 66413

## REGULAR MEETING AGENDA

**Monday, March 2, 2026**

**7:00 pm**

Mayor, Michelle Mullinix –	_____	City Attorney, Rick Godderz -	_____
Councilmember, Kenna Burns -	_____	City Clerk, Patty Atchison -	_____
Councilmember, Jim Strohm -	_____	Acting Superintendent, Kyle Bond	_____
Councilmember, Sheila Curtis –	_____	Police Chief – Mathew Baker –	_____
Councilmember, Brandi Shaffer –	_____	Building Inspector – Chris Dubois	_____
Councilmember, Anne Baer -	_____		

### **1. CALL TO ORDER**

- A. Roll Call
- B. Additions or Deletions to the Agenda
- C. Approval of the Agenda

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_ Nays \_\_\_\_

### **2. PUBLIC COMMENTS**

### **3. PUBLIC HEARING**

### **4. APPROVAL OF MINUTES**

#### **A. Approval of Regular Meeting Minutes for February 17, 2026**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_ Nays \_\_\_\_

#### **B. Additions or Deletions to the agenda**

#### **C. Consider the motion to approve the agenda**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_ Nays \_\_\_\_

### **5. CONSENT AGENDA**

#### **A. Approval of Bills for 03/02/2026**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_ Nays \_\_\_\_

### **6. CORRESPONDENCE TO COUNCIL**

- A. Cost Share Program
- B. KCamp Property Appraisals

### **7. UNFINISHED BUSINESS**

#### **A. Review of 2025 Audit – Sean Gordon**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_ Nays \_\_\_\_

**B. Consider the motion to accept the 2025 Audit.**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**C. Code Enforcement Updates**

- 620 South Topeka

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

- 115 East Seward

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

- 111 West Santa Fe

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

- 109 West Santa Fe

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**D. Consider the motion to pass the Proposed Ordinance for the fence and alcohol consumption for The Den**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**E. Update from Committee regarding request for Utilities by Carla Sloop**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**F. Consider the motion to approve amendment to UTV/ATV Ordinance**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**G. Consider the motion to approve the purchase of the Lamp Posts on Santa Fe for a total of \$5000.00 from Infrastructure line item 11-00-5114 regarding the purchase of the Lamp Posts by City Hall – Councilmember Strohm**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**H. Discussion regarding an ordinance for swimming pools within city limits.**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**I. Discussion regarding patching and repairing portions of brick main street.**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**8. New Business**

**A. Consider the motion to approve City Clerk Atchison to attend the Destination Marketing Summit in Melvern for the cost of \$35 and mileage.**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**B. Consider the motion to appoint City Clerk Atchison as the Administrative Contact, Kyle Bond as the Designated Operator in Charge Contact, City Clerk Atchison as the Financial Contact and Attorney Godderz as the Legal Contact for the Kansas Public Water Supply Contact Information.**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**C. Chamber request for street closures, use of city streets, and grant information – Kelly Atchison Chamber President**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**D. Consider the motion for Mayor Mullinix to sign proclamation to declare April 24, 2026 as Arbor Day**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**E. Discussion regarding fees for contractors – Chris Dubois**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**F. Discussion regarding Liability Insurance for Contractors**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**9. Executive Session**

**A. Five Minute Executive Session non-elected personnel with Police Chief Baker**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**B. Fifteen Minute Executive Session non-elected personnel Employee reviews**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**C. Fifteen Minute Executive Session non-elected personnel**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**10. STAFF REPORTS**

- A. Building Inspector
- B. Police Department
- C. Public Works Department
- D. City Clerk

**11. Attorney Report**

- A. Attorney Godderz

**12. Council/Mayor Comments and Reports**

- A. Councilmember Curtis
- B. Councilmember Strohm
- C. Councilmember Baer
- D. Councilmember Shaffer
- E. Councilmember Burns
- F. Mayor Mullinix

**13. Adjourn** - Consideration to adjourn the City of Burlingame Council Meeting at \_\_\_\_\_ P.M.

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_ Vote: Ayes: \_\_\_\_ Nays \_\_\_\_

Next Ordinance Number: 2549 Next Resolution Number: 466 Next Charter Ordinance Number: 18

[This agenda may be revised before the meeting.](#)  
[An updated agenda is currently on file at the City Clerk's Office.](#)