

CITY OF BURLINGAME FOOD TRUCK PERMIT APPLICATION

Permit Fee: \$25 per calendar year

Permit Term: January 1 through December 31 of the permit year

Important: This permit is valid for regular day-to-day operations only. Separate approval from the event organizer is necessary for all special events.

Personal and Business Information

Owner Name: _____ Mailing Address: _____

Phone: _____ Email Address: _____

Business Name: _____ KS Sales Tax Number: _____

Driver's License of Owner: _____ License Plate Number: _____

Description of Food/Menu Items Offered: _____

Operating Information

Requested Start Date: _____

Days of Operation: (Check all that apply)

Sunday Monday Tuesday Wednesday Thursday Friday Saturday

Hours of Operation: _____

Required Documentation

Please Attach Copies of the Following:

Current Food Establishment License

Proof of Liability Insurance

Kansas Sales Tax Registration

Any applicable County or State Health Department permits

Applicant Acknowledgements

By signing below, I acknowledge and agree to the following:

1. Submission of this application does not guarantee approval.
2. The City of Burlingame reserves the right to approve, deny, revoke, or modify permits based on public safety, zoning requirements, community needs, and the impact on existing businesses.
3. Food trucks must comply with all federal, state, county and local laws and regulations.
4. Food trucks must maintain all required licenses, permits and insurance while operating within the City of Burlingame.
5. The permit holder is responsible for maintaining a clean area around the food truck and properly disposing of all trash and waste.
6. The permit holder shall not obstruct traffic, sidewalks, parking areas, or access to neighboring businesses.
7. The City of Burlingame may limit locations, operating hours, or menu offerings to promote a diverse environment and support existing local businesses.

Signature

I certify that the information provided is true and accurate to the best of my knowledge.

Signature: _____

Date: _____ / _____ / _____

FOR CITY USE ONLY

Application Received: _____

Permit Fee Received: _____

Permit Number: _____

Approved: Yes No

Approval Date: _____

Authorized Signature: _____