



CITY OF BURLINGAME, 101 East Santa Fe, Burlingame, KS 66413

## REGULAR MEETING AGENDA

**Monday, July 1, 2024**

**7:00 pm**

Mayor, Michelle Mullinix – \_\_\_\_  
Councilmember, Kenna Burns - \_\_\_\_  
Councilmember, Jim Strohm - \_\_\_\_  
Councilmember, Sheila Curtis – \_\_\_\_  
Councilmember, Kathy Love – \_\_\_\_  
Councilmember, Travis Middleton – \_\_\_\_

City Attorney, Rick Godderz - \_\_\_\_  
City Clerk, Patty Atchison - \_\_\_\_  
City Superintendent, Leslie Holman - \_\_\_\_  
Police Officer – Mathew Baker – \_\_\_\_  
Building Inspector – Jim Welch - \_\_\_\_

### **1. CALL TO ORDER**

- a. Roll Call
- b. Additions or Deletions to the Agenda
- c. Approval of the Agenda

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_ Nays \_\_\_\_

### **2. PUBLIC COMMENTS**

### **3. PUBLIC HEARING**

### **4. APPROVAL OF MINUTES**

- a. *Approval of Regular Meeting Minutes for June 17, 2024.*

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_ Nays \_\_\_\_

### **5. CONSENT AGENDA**

- a. *Approval of Bills for 07/01/2024*

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_ Nays \_\_\_\_

### **6. CORRESPONDENCE TO COUNCIL**

### **7. UNFINISHED BUSINESS**

- a. Pool Updates

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_ Nays \_\_\_\_

- b. Code Enforcement Updates – Building Inspector Welch

1. Shipping Container Discussion – Linda Vandevord

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_ Nays \_\_\_\_

2. Review of 07/01/24 Extensions

912 South Oak  
406 West Seward  
216 West Lincoln  
201 East Santa Fe

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

c. Discussion on Notice of Violation Letter and fee schedule – City Superintendent Holman and Attorney Godderz

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

d. Discussion regarding the parking at Sumner Park – James Strohm

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

e. Consider motion to approve Ordinance Number 2529 Parking Alongside the West Side of Sumner Park

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

f. Discussion regarding Junk Car Proposal

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

g. Discussion regarding the Code Compliance Officer Job Description

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**8. New Business**

a. Consider a motion to approve the Library 2025 Budget

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

b. Discussion regarding Planning and Zoning Committee recommendations for 115 East Seward Ave Rezoning and Ottawa COOP Rezoning at Block 13 and Block 25

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

c. Consider motion to approve participation in the Kroger Opioids Implementation Program

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

d. Consider motion to be a hole sponsor for the Bearcat Scramble Golf Tournament

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

e. Consider motion to approve council delegates and City Clerk Atchison to attend the Mayor Summit Meeting on 07/18/2024

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

## **9. Executive Session**

## **10. STAFF REPORTS**

- a. Building Inspector
- b. Police Department
- c. Public Works Department
- d. City Clerk

## **11. Attorney Report**

- a. Attorney Godderz

## **12. Council/Mayor Comments and Reports**

- a. Councilmember Curtis
- b. Councilmember Strohm
- c. Councilmember Middleton
- d. Councilmember Love
- e. Councilmember Burns
- f. Mayor Mullinix

## **13. Adjourn** - Consideration to adjourn the City of Burlingame Council Meeting at \_\_\_\_\_ P.M.

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_ Vote: Ayes: \_\_\_\_ Nays \_\_\_\_

**Next Council Meeting will be on July 15, 2024, Budget Workshop will be on July 8, 2024 at 7:00 pm**

Next Ordinance Number: 2529 Next Resolution Number: 442 Next Charter Ordinance Number: 18

[This agenda may be revised before the meeting.](#)  
[An updated agenda is currently on file at the City Clerk's Office.](#)