

Burlingame Tree Board

Minutes from January 25, 2024

The Burlingame Tree Board meeting was called to order on Thursday, January 25, 2024 at 9:30 a.m. Calling the meeting to order was Carolyn Strohm. In attendance were Mark Ferrel, Chris DuBois, Patty Atchison, and Carolyn Strohm.

1. Approval of Agenda – Chris DuBois made the motion to approve the agenda. Mark Ferrel seconded. Vote 4 to 0.
2. Approval of Minutes – Chris DuBois made the motion to approve the minutes. Mark Ferrel seconded. Vote 4 to 0
3. Old Business
 - a. Grant – Patty discussed the Tree Board Cost Share Grant of \$10,000 and advise City Superintendent Holman is working on the details.
 - b. Sign East of Burlingame – The Sign East and South of Town are completed. President Strohm indicated the community fund for the signs needs to be closed. Patty Atchison made the motion to close the community fund for the signs. Chris Dubois seconded the motion. Vote 4 to 0
 - c. Tree City Annual Report – Patty Atchison advised she had submitted the report online and the State Forestry Association confirmed receipt.
4. New Business
 - a. Arbor Day Planning – It was decided to set April 26, 2024 as the day for our Arbor Day Program. It was decided each member should bring a suggestion of an activity for Arbor Day to the next meeting. It was also suggested for thoughts on the type of trees to be planted and the location.
 - b. Arbor Day Proclamation – Chris Dubois made the motion to put the Arbor Day Proclamation on the 2/5/24 Council Agenda. Mark Ferrel seconded the motion. Vote 4 to 0
5. Reports –
 - a. Next Meeting Date: The next meeting will be held on February 26, 2024 at 9:30 am. We will work on finalizing plans for Arbor Day.
6. Adjournment – Chris DuBois made the motion to adjourn the meeting at 10:00 am. Mark Ferrel seconded the motion. Vote 4 to 0