

City of Burlingame Planning Commission Minutes

January 25, 2024

Call to Order: 7:00pm by Building Inspector, Jim Welch.

Attending: Zak Amos, Crystal Moon, Bryan Smart, Carolyn Strohm.
Absent was John Craft.

The main purpose of this meeting is to elect Planning Commission Officers for the positions of Chairman, Vice Chairman, and Secretary. The secondary purpose of this meeting is to discuss the duties of the Planning Commission.

Zak Amos volunteered for the position of Secretary. Carolyn Strohm moved that Zak Amos be made Secretary; the motion carried with no opposing votes.

Carolyn Strohm volunteered for the position of Chairwoman. Zak Amos moved that Carolyn Strohm be made Chairwoman; the motion carried with no opposing votes.

Bryan Smart volunteered for the position of Vice Chairman. Carolyn Strohm moved that Bryan Smart be made Chairwoman; the motion carried with no opposing votes.

Old Business

None- this is the first meeting of the new Planning Commission

New Business

None

Food for Thought

Establishment of a Land Bank for the purposes of incentivizing families to move to Burlingame and building homes. It was recommended we contact someone in Osage City as they have a Land Bank established for this purpose. Approval is needed from the City Council for action.

Possible change of city ordinance Article 12: Mobile Home/Manufactured Homes. As it stands the no class "M" home built prior to 2000 may be moved within city limits however this may need to be updated to limit it from the date of manufacture.

Several plots throughout the city are zoned incorrectly and need to be brought up with the City Council.

Code Enforcement Concerns

Jim Welch had no building permits or new issues to discuss with the members at this time.

Housekeeping

Next meeting was scheduled for 2-8-2024 at 7:00pm. Crystal Moon motioned to skip the next meeting and reconvene 3-7-2024 at 7:00pm, Zak Amos seconded. The motion carried.

Bryan Smart made a motion to adjourn,Carolynn Strohm seconded. The motion was carried and the meeting adjourned at 9:00pm.

Written by Zak Amos,
City of Burlingame Planning Commission, Secretary