



CITY OF BURLINGAME, 101 East Santa Fe, Burlingame, KS 66413

## REGULAR MEETING AGENDA

**Monday, April 1, 2024**

**7:00 pm**

Mayor, Michelle Mullinix – \_\_\_\_\_  
Councilmember, Kenna Burns - \_\_\_\_\_  
Councilmember, Jim Strohm - \_\_\_\_\_  
Councilmember, Sheila Curtis – \_\_\_\_\_  
Councilmember, Kathy Love – \_\_\_\_\_  
Councilmember, Amanda Kohlman – \_\_\_\_\_

City Attorney, Rick Godderz - \_\_\_\_\_  
City Clerk, Patty Atchison - \_\_\_\_\_  
City Superintendent, Leslie Holman - \_\_\_\_\_  
Police Officer – Mathew Baker – \_\_\_\_\_  
Building Inspector – Jim Welch - \_\_\_\_\_

### **1. CALL TO ORDER**

- a. Roll Call
- b. Additions or Deletions to the Agenda
- c. Approval of the Agenda

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_ Nays \_\_\_\_

### **2. PUBLIC COMMENTS**

### **3. PUBLIC HEARING**

### **4. APPROVAL OF MINUTES**

- a. *Approval of Regular Meeting Minutes for March 18, 2024*

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

### **5. CONSENT AGENDA**

- a. *Approval of Bills for 04/01/2024*

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

### **6. CORRESPONDENCE TO COUNCIL**

- a. City Leaders Academy
- b. Governing Body Handbook
- c. Power Plant Compliance Status Report

### **7. UNFINISHED BUSINESS**

- a. Pool Updates

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

- b. Update regarding tax distribution from the County Treasurer

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

c. Code Enforcement Update – Rodney Dorsey property at 131 East Hall

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

d. Code Enforcement Update – Bobby Zirkle property at 406 West Seward

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

e. Code Enforcement Updates – Building Inspector Welch

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

f. Discussion on planters on Santa Fe – Mayor Mullinix

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**8. New Business**

a. Burlingame Housing Assessment Meeting with Quinton Robert & Colleen Mendoza

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

b. Discussion regarding the Rural Housing Incentive District (RHID)

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

c. Discussion regarding Emergency HEAL Grant available to Revitalize Downtown Buildings

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

d. Discussion regarding date and time for Strategic Planning Workshop in May

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

e. Consider motion to approve City Superintendent Holman to sign agreement with Kansas State Forest Service for the Community Hazard Tree Cost Share Program.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

f. Consider motion to approve payment of \$3300.00 to the Douglas County Criminal Justice Service for juvenile detention.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

g. Consider motion to approve City Clerk Atchison to take an eight-week Grant Certification Program with Fort Hays State University in the amount of \$175.00

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**9. Executive Session**

## **10. STAFF REPORTS**

- a. Building Inspector
- b. Police Department
- c. Public Works Department
- d. City Clerk

## **11. Attorney Report**

- a. Attorney Godderz

## **12. Council/Mayor Comments and Reports**

- a. Councilmember Curtis
- b. Councilmember Strohm
- c. Councilmember Kohlman
- d. Councilmember Love
- e. Councilmember Burns
- f. Mayor Mullinix

## **13. Adjourn** - Consideration to adjourn the City of Burlingame Council Meeting at \_\_\_\_\_ P.M.

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_ Vote: Ayes: \_\_\_\_ Nays \_\_\_\_

**Next Meeting will be held on Monday, April 15, 2024 at 7:00 pm**

Next Ordinance Number: 2528 Next Resolution Number: 441 Next Charter Ordinance Number: 18

[This agenda may be revised prior to the meeting.](#)  
[An updated agenda is currently on file at the City Clerk's Office.](#)