

## **ORDINANCE NO. 2049**

### **AN ORDINANCE INCORPORATING BY REFERENCE THE CITY EMPLOYEE MANUAL.**

**BE IT ORDAINED BY THE GOVERNING BODY FOR THE CITY OF BURLINGAME, KANSAS:**

#### **Section 1: Incorporating Employee Manual.**

There is hereby incorporated by reference for the purpose of regulating staff issues for the City of Burlingame, Kansas, that certain document entitled "City of Burlingame - Employee Manual". No fewer than three copies of the Employee Manual shall be marked or stamped "Official Copy as Adopted by Ordinance No. 2048" and to which shall be attached a copy of this ordinance, and filed with the city clerk to be open to inspection and available to the public at all reasonable hours.

#### **Section 2: Repealed Sections.**

The following sections of the code of the City of Burlingame are hereby repealed:

- 1-212 Code of Ethics.
- 1-302 Employees.
- 1-303 Removal.
- 1-304 Vacancy in Office.
- 1-401 Personnel Policies and Guidelines.

#### **Section 3: Repeal of Ordinances.**

Ordinance 1957 is hereby repealed.

#### **Section 4: Severability.**

If for any reason any chapter, article, section, subsection, sentence, portion or part of the "Employee Manual", or the application thereof to any person or circumstances is declared to be unconstitutional or invalid, such decision will not affect the validity of the remaining portions of this code.

#### **Section 5: Effective Date.**

This Ordinance shall take effect and be in force from and after its passage, approval and publication in the Osage County Chronicle, the official City newspaper of said City.

PASSED AND APPROVED, this 6<sup>th</sup> day of December, 2004.



Raymond Hovestadt, Mayor

Attest:



Cheryl D. Holloway  
Cheryl D. Holloway, City Clerk

**PUBLIC NOTICE**

(Published in the Osage County Chronicle, Thurs. Dec. 16, 2004)

**ORDINANCE NO. 2049**

AN ORDINANCE INCORPORATING BY REFERENCE THE CITY EMPLOYEE MANUAL.

BE IT ORDAINED BY THE GOVERNING BODY FOR THE CITY OF BURLINGAME, KANSAS:

Section 1: Incorporating Employee Manual.

There is hereby incorporated by reference for the purpose of regulating staff issues for the City of Burlingame, Kansas, that certain document entitled "City of Burlingame- Employee Manual". No fewer than three copies of the Employee Manual shall be marked or stamped "Official Copy as Adopted by Ordinance No. 2048" and to which shall be attached a copy of this ordinance, and filed with the city clerk to be open to inspection and available to the public at all reasonable hours.

Section 2: Repealed Sections.

The following sections of the code of the City of Burlingame are hereby repealed:

1-212 Code of Ethics.

1-302 Employees.

1-303 Removal.

1-304 Vacancy in Office.

1-401 Personnel Policies and Guidelines.

Section 3: Repeal of Ordinances.

Ordinance 1957 is hereby repealed.

Section 4: Sever ability.

If for any reason any chapter, article, section, subsection, sentence, portion or part of the "Employee Manual", or the application thereof to any person or circumstances is declared to be unconstitutional or invalid, such decision will not affect the validity of the remaining portions of this code.

Section 5: Effective Date.

This Ordinance shall take effect and be in force from and after its passage, approval and publication in the Osage County Chronicle, the official City newspaper of said City.

PASSED AND APPROVED, this 6th day of December, 2004.

Raymond Hovestadt,  
Mayor

Attest:

Cheryl D. Holloway,  
City Clerk

# The Osage County Chronicle

Burlingame, KS 66413

## AFFIDAVIT OF PUBLICATION:

STATE OF KANSAS, OSAGE COUNTY,

Kathleen M. Kessinger, Publisher, being first duly sworn deposes and says: That the Osage County Chronicle, a weekly newspaper printed in the State of Kansas, and published in and of general circulation in Osage County, Kansas with a general paid circulation on a yearly basis in Osage County, Kansas, and that said newspaper is not a trade, religious, or fraternal publication.

Said newspaper is a weekly, published at least 50 times a year; has been so published continuously and uninterruptedly in said county and state for a period of more than five years prior to the first publication of said notice; and has been admitted at the post office of Burlingame, Kansas, in said county as second class (periodical) matter. That the attached copy is a true copy thereof and was published in the regular and entire issue of said newspaper for 1 weeks, the first publication thereof being made as aforesaid on 12-16-2004 subsequent publications being made on the following dates:

Kathleen Kessinger

Publisher

Subscribed and sworn to before me 12-16, 2004

Heather A. Richmond

Notary Public

