



CITY OF BURLINGAME, 101 East Santa Fe, Burlingame, KS 66413

REGULAR MEETING AGENDA

Monday, October 7, 2024

7:00 pm

Mayor, Michelle Mullinix –	_____	City Attorney, Rick Godderz -	_____
Councilmember, Kenna Burns -	_____	City Clerk, Patty Atchison -	_____
Councilmember, Jim Strohm -	_____	City Superintendent, Leslie Holman -	_____
Councilmember, Sheila Curtis –	_____	Police Officer – Mathew Baker –	_____
Councilmember, Kathy Love –	_____	Building Inspector – Jim Welch -	_____
Councilmember, Travis Middleton –	_____		

1. CALL TO ORDER

- A. Roll Call
- B. Additions or Deletions to the Agenda
- C. Approval of the Agenda

Motion _____ Second _____ Ayes ____ Nays ____

2. PUBLIC COMMENTS

3. PUBLIC HEARING

4. APPROVAL OF MINUTES

- A. Approval of Regular Meeting Minutes for September 16, 2024.

Motion _____ Second _____ Ayes ____ Nays ____

5. CONSENT AGENDA

- A. Approval of Bills for 10/07/2024

Motion _____ Second _____ Ayes ____ Nays ____

6. CORRESPONDENCE TO COUNCIL

- a. Minutes from Mayor Summit Meeting on 9/19/24
- b. Letter from KDHE regarding Lead Survey
- c. KCamp 3rd Quarter Loss Report

7. UNFINISHED BUSINESS

A. Pool Updates

Motion _____ Second _____ Ayes ____ Nays ____

B. Code Enforcement Updates – Building Inspector Welch/Police Chief Baker

1. Discussion regarding junk vehicle at 303 East Santa Fe

Motion _____ Second _____ Ayes ____ Nays ____

2. Discussion regarding junk vehicle at 214 East Santa Fe

Motion _____ Second _____ Ayes _____ Nays _____

3. Discussion regarding a property at 201 East Santa Fe

Motion _____ Second _____ Ayes _____ Nays _____

4. Discussion regarding property at 220 East Hall

Motion _____ Second _____ Ayes _____ Nays _____

5. Discussion regarding property at 620 South Topeka

Motion _____ Second _____ Ayes _____ Nays _____

6. Discussion regarding a property at 124 East Santa Fe

Motion _____ Second _____ Ayes _____ Nays _____

7. Discussion regarding property at 118 and 120 East Santa Fe

Motion _____ Second _____ Ayes _____ Nays _____

8. Discussion regarding a property at 105 East Santa Fe

Motion _____ Second _____ Ayes _____ Nays _____

9. Discussion regarding property at 912 South Oak

Motion _____ Second _____ Ayes _____ Nays _____

10. Discussion regarding a property at 403 South Delaware

Motion _____ Second _____ Ayes _____ Nays _____

11. Discussion regarding the Health and Environment Code at 115 North Topeka

Motion _____ Second _____ Ayes _____ Nays _____

8. New Business

A. Discussion regarding the property at 119 West Santa Fe – Mayor Mullinix

Motion _____ Second _____ Ayes _____ Nays _____

B. Consider the motion to approve the Resolution to hold a hearing on the Condemnation of property at 327 West Hall

Motion _____ Second _____ Ayes _____ Nays _____

C. Consider the motion to approve Ordinance No. 2533 setting the Trash Rates with Waste Management as per 2024 Amendment B.

Motion _____ Second _____ Ayes _____ Nays _____

D. Consider a motion to approve payment of \$1185.00 to MuniCom, LLC for Bond Refinancing Report

Motion _____ Second _____ Ayes _____ Nays _____

E. Discussion regarding Cities and Counties Payment of Proceeds of Fire Insurance – Councilmember Strohm

Motion _____ Second _____ Ayes _____ Nays _____

F. Discussion on City Hall Phones – City Superintendent Holman

Motion _____ Second _____ Ayes _____ Nays _____

G. Discussion on Kwikom Permit – City Superintendent Holman

Motion _____ Second _____ Ayes _____ Nays _____

H. Discussion on Gas Rate – City Superintendent Holman

Motion _____ Second _____ Ayes _____ Nays _____

I. Consider motion to approve City of Burlingame hosting the Mayor Summit Meeting on 1/24/25 at 6 pm with Burlingame providing meals (up to \$500 from the General Fund)

Motion _____ Second _____ Ayes _____ Nays _____

J. Consider the motion to approve payment of the Longevity Bonus to be paid on 12/1/24 for a total amount of \$7150.00

Motion _____ Second _____ Ayes _____ Nays _____

K. Consider the motion to approve payment of the Christmas Bonus to be paid in December for \$100 for Part-Time Employees and \$200.00 for Full Time Employees.

Motion _____ Second _____ Ayes _____ Nays _____

L. Consider motion to approve sponsorship for National 4H Week in Osage County Herald/Chronicle for \$36.80.

Motion _____ Second _____ Ayes _____ Nays _____

M. Consider the motion to approve the 2025 Public Awareness Program Proposal with Paradigm for \$975.00.

Motion _____ Second _____ Ayes _____ Nays _____

N. Consider motion to approve Michelle Mullinix as Voting Delegate and Kenna Burns as Alternate Voting Delegate for KCamp

Motion _____ Second _____ Ayes _____ Nays _____

9. Executive Session

10. STAFF REPORTS

- a. Building Inspector
- b. Police Department
- c. Public Works Department
- d. City Clerk

11. Attorney Report

- a. Attorney Godderz

12. Council/Mayor Comments and Reports

- a. Councilmember Curtis
- b. Councilmember Strohm
- c. Councilmember Middleton
- d. Councilmember Love
- e. Councilmember Burns
- f. Mayor Mullinix

13. Adjourn - Consideration to adjourn the City of Burlingame Council Meeting at _____ P.M.

Motion by: _____ Second by: _____ Vote: Ayes: ____ Nays ____

Next Ordinance Number: 2533 Next Resolution Number: 445 Next Charter Ordinance Number: 18

[This agenda may be revised before the meeting.](#)
[An updated agenda is currently on file at the City Clerk's Office.](#)