



CITY OF BURLINGAME, 101 East Santa Fe, Burlingame, KS 66413

## REGULAR MEETING AGENDA

**Monday, October 7, 2024**

**7:00 pm**

Mayor, Michelle Mullinx –	—	City Attorney, Rick Godderz –	—
Councilmember, Kenna Burns -	—	City Clerk, Patty Atchison -	—
Councilmember, Jim Strohm -	—	City Superintendent, Leslie Holman -	—
Councilmember, Sheila Curtis –	—	Police Officer – Mathew Baker –	—
Councilmember, Kathy Love –	—	Building Inspector – Jim Welch -	—
Councilmember, Travis Middleton –	—		

### **1. CALL TO ORDER**

- A. Roll Call
- B. Additions or Deletions to the Agenda
- C. Approval of the Agenda

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

### **2. PUBLIC COMMENTS**

### **3. PUBLIC HEARING**

### **4. APPROVAL OF MINUTES**

- A. Approval of Regular Meeting Minutes for September 16, 2024.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

### **5. CONSENT AGENDA**

- A. Approval of Bills for 10/07/2024

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

### **6. CORRESPONDENCE TO COUNCIL**

- a. Minutes from Mayor Summit Meeting on 9/19/24
- b. Letter from KDHE regarding Lead Survey
- c. KCamp 3<sup>rd</sup> Quarter Loss Report

### **7. UNFINISHED BUSINESS**

#### **A. Pool Updates**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

#### **B. Code Enforcement Updates – Building Inspector Welch/Police Chief Baker**

##### **1. Discussion regarding junk vehicle at 303 East Santa Fe**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

2. Discussion regarding junk vehicle at 214 East Santa Fe

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

3. Discussion regarding a property at 201 East Santa Fe

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

4. Discussion regarding property at 220 East Hall

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

5. Discussion regarding property at 620 South Topeka

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

6. Discussion regarding a property at 124 East Santa Fe

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

7. Discussion regarding property at 118 and 120 East Santa Fe

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

8. Discussion regarding a property at 105 East Santa Fe

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

9. Discussion regarding property at 912 South Oak

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

10. Discussion regarding a property at 403 South Delaware

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

11. Discussion regarding the Health and Environment Code at 115 North Topeka

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**8. New Business**

**A. Discussion regarding the property at 119 West Santa Fe – Mayor Mullinix**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**B. Consider the motion to approve the Resolution to hold a hearing on the Condemnation of property at 327 West Hall**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**C. Consider the motion to approve Ordinance No. 2533 setting the Trash Rates with Waste Management as per 2024 Amendment B.**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**D. Consider a motion to approve payment of \$1185.00 to MuniCom, LLC for Bond Refinancing Report**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**E. Discussion regarding Cities and Counties Payment of Proceeds of Fire Insurance – Councilmember Strohm**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**F. Discussion on City Hall Phones – City Superintendent Holman**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**G. Discussion on Kwikom Permit – City Superintendent Holman**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**H. Discussion on Gas Rate – City Superintendent Holman**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**I. Consider motion to approve City of Burlingame hosting the Mayor Summit Meeting on 1/24/25 at 6 pm with Burlingame providing meals (up to \$500 from the General Fund)**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**J. Consider the motion to approve payment of the Longevity Bonus to be paid on 12/1/24 for a total amount of \$7150.00**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**K. Consider the motion to approve payment of the Christmas Bonus to be paid in December for \$100 for Part-Time Employees and \$200.00 for Full Time Employees.**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**L. Consider motion to approve sponsorship for National 4H Week in Osage County Herald/Chronicle for \$36.80.**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**M. Consider the motion to approve the 2025 Public Awareness Program Proposal with Paradigm for \$975.00.**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**N. Consider motion to approve Michelle Mullinx as Voting Delegate and Kenna Burns as Alternate Voting Delegate for KCamp**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**9. Executive Session**

**10. STAFF REPORTS**

- a. Building Inspector
- b. Police Department
- c. Public Works Department
- d. City Clerk

**11. Attorney Report**

- a. Attorney Godderz

**12. Council/Mayor Comments and Reports**

- a. Councilmember Curtis
- b. Councilmember Strohm
- c. Councilmember Middleton
- d. Councilmember Love
- e. Councilmember Burns
- f. Mayor Mullinx

**13. Adjourn** - Consideration to adjourn the City of Burlingame Council Meeting at \_\_\_\_\_ P.M.

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_ Vote: Ayes: \_\_\_\_\_ Nays \_\_\_\_\_

Next Ordinance Number: 2533 Next Resolution Number: 445 Next Charter Ordinance Number: 18

[This agenda may be revised before the meeting.](#)  
[An updated agenda is currently on file at the City Clerk's Office.](#)