

ORDINANCE NO. 2460

AN ORDINANCE REGARDING OVERTIME PAY FOR FULL TIME EMPLOYEES

WHEREAS, The City recognizes certain holidays during the year during which City employees are granted leave from work and depending on their classification are entitled to holiday pay; and

WHEREAS, *an employee may be required to work in excess of eight (8) hours on a day during the week in which the holiday is observed.*

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF BURLINGAME, KANSAS:

SECTION 1: Therefore, any week during which a holiday is observed the holiday time of eight (8) hours shall be used in the calculation of a forty (40) hour workweek in determining overtime pay for that employee. If a holiday leave occurs during a workweek and the employee works full time (32 hours) during the rest of the week then the time worked plus the holiday time of 8 hours will equal the 40 hour workweek. If any hours are worked during that week in excess of the 32 hours shall be considered as overtime. If a qualified employee for holiday pay is required to work on the holiday then his compensation for that day shall be calculated according to City policy for holiday pay.

SECTION 2: This ordinance shall take effect and be in force from and after its passage by the Governing Body and approval by the Mayor and publication in the official City newspaper.

PASSED by the governing body and **APPROVED** by the Mayor of the City of Burlingame, this _____ day of _____, 2020.

Vikki DeMars, Mayor

ATTEST:

Patricia Atchison, City Clerk