



CITY OF BURLINGAME, 101 East Santa Fe, Burlingame, KS 66413

REGULAR MEETING AGENDA

Monday, March 4, 2024

7:00 pm

Mayor, Michelle Mullinix – _____
Councilmember, Kenna Burns - _____
Councilmember, Jim Strohm - _____
Councilmember, Sheila Curtis – _____
Councilmember, Kathy Love – _____
Councilmember, Amanda Kohlman – _____

City Attorney, Rick Godderz - _____
City Clerk, Patty Atchison - _____
City Superintendent, Leslie Holman - _____
Police Officer – Mathew Baker – _____
Building Inspector – Jim Welch - _____

1. CALL TO ORDER

- a. Roll Call
- b. Additions or Deletions to the Agenda
- c. Approval of the Agenda

Motion _____ Second _____ Ayes ____ Nays ____

2. PUBLIC COMMENTS

3. PUBLIC HEARING

4. APPROVAL OF MINUTES

- a. *Approval of Regular Meeting Minutes for February 20, 2024*

Motion _____ Second _____ Ayes ____ Nays ____

5. CONSENT AGENDA

- a. *Approval of Bills for 03/04/2024*

Motion _____ Second _____ Ayes ____ Nays ____

6. CORRESPONDENCE TO COUNCIL

- a. Osage County 2024 Grant Overview
- b. Orphan Waste Tire Clean-up Initiative
- c. Neighborhood Revitalization Plan
- d. Burlingame Rec Easter Egg Hunt
- e. Flint Hills Bank Certificate NO. 51550 renewal
- f. High School Softball Schedule

7. UNFINISHED BUSINESS

- a. *Discussion regarding Disc Golf Grand Opening on 03/16/2024 – Chief Baker*

Motion _____ Second _____ Ayes ____ Nays ____

b. Pool Updates

Motion _____ Second _____ Ayes _____ Nays _____

c. Update regarding Tax Distribution from the County

Motion _____ Second _____ Ayes _____ Nays _____

d. Code Enforcement Follow-up

Motion _____ Second _____ Ayes _____ Nays _____

e. Consider motion to approve Ordinance Number 2519 to 2527 for the International Building Codes:

- Ordinance No. 2519 Adopting the International Plumbing Code 2021 edition
- Ordinance No. 2520 Adopting the International Existing Building Code 2021 edition
- Ordinance No. 2521 Adopting the National Electric Code 2020 edition
- Ordinance No. 2522 Adopting the International Residential Code 2021 edition
- Ordinance No. 2523 Adopting the International Fuel Gas Code 2021 edition
- Ordinance No. 2524 Adopting the International Energy Conservation Code 2021 edition
- Ordinance No. 2525 Adopting the International Building Code 2021 edition
- Ordinance No. 2526 Adopting the International Mechanical Code 2021 edition
- Ordinance No. 2527 Adopting the International Fire Code 2021 edition

Motion _____ Second _____ Ayes _____ Nays _____

f. Review of bids for keyless entry at City Hall – City Superintendent Holman

Motion _____ Second _____ Ayes _____ Nays _____

8. New Business

a. Consider motion to approve City Clerk Atchison to attend Business Resiliency Bootcamp at Emporia State University on March 14, 2024

Motion _____ Second _____ Ayes _____ Nays _____

b. Consider motion to approve street closure and other requests for Rodeo Days 2024

Motion _____ Second _____ Ayes _____ Nays _____

c. Consider motion to approve the use of the Pool Concessions and restroom area for the spring track meets to be held 4/18, 4/25, and 4/29 for USD 454.

Motion _____ Second _____ Ayes _____ Nays _____

d. Discussion regarding the property at 108 East Lincoln

Motion _____ Second _____ Ayes _____ Nays _____

e. Consider motion to approve Electric License for Whitaker Plumbing & Electric

Motion _____ Second _____ Ayes _____ Nays _____

f. Consider motion to approve spending \$9,000 to Asplundh Tree Service for tree trimming as part of the Tree Board Cost Share Grant – City Superintendent Holman

Motion _____ Second _____ Ayes _____ Nays _____

g. Consider motion to send Carolyn Strohm and Chris Dubois to Tree City Annual Conference in Heston, KS.

Motion _____ Second _____ Ayes _____ Nays _____

9. Executive Session

10. STAFF REPORTS

- a. Building Inspector
- b. Police Department
- c. Public Works Department
- d. City Clerk

11. Attorney Report

- a. Attorney Godderz

12. Council/Mayor Comments and Reports

- a. Councilmember Curtis
- b. Councilmember Strohm
- c. Councilmember Kohlman
- d. Councilmember Love
- e. Councilmember Burns
- f. Mayor Mullinix

13. Adjourn - Consideration to adjourn the City of Burlingame Council Meeting at _____ P.M.

Motion by: _____ Second by: _____ Vote: Ayes: ____ Nays ____

Next Meeting will be held on Monday, March 18, 2024 at 7:00 pm

Next Ordinance Number: 2519 Next Resolution Number: 441 Next Charter Ordinance Number: 18

[This agenda may be revised prior to the meeting.](#)
[An updated agenda is currently on file at the City Clerk's Office.](#)