



CITY OF BURLINGAME, 101 East Santa Fe, Burlingame, KS 66413

## MINUTES

Mayor, Michelle Mullinix –	<u>P</u>	City Attorney, Rick Godderz -	<u>A</u>
Councilmember, Kenna Burns -	<u>P</u>	Utility Clerk, Amy Quaney -	<u>P</u>
Councilmember, Jim Strohm -	<u>P</u>	Acting Superintendent, Kyle Bond	<u>P</u>
Councilmember, Sheila Curtis –	<u>P</u>	Police Chief – Mathew Baker –	<u>P</u>
Councilmember, Kathy Love –	<u>P</u>	Building Inspector – Chris Dubois	<u>P</u>
Councilmember, Travis Middleton –	<u>P</u>		

Held: Monday December 1, 2025 at 7:00 pm  
Location: **Burlingame City Hall, Council Chambers**

### **1. CALL TO ORDER BY Mayor Mullinix**

**A. Roll Call** See Above. Also, in attendance were Duane Quaney, Austin Masters, Ray Burns, Power Plant Superintendent Chris Gallaway, Brandi Shaffer

### **B. Additions or Deletions to the Agenda**

Deletions to the agenda

Remove 3. Public Hearing along with A., B., C., and D.

A.

Additions to the agenda:

Unfinished Business

7D – Consider motion to approve Resolution #463 and to hold Public Hearing for Condemnation.

8D – Consider the motion to do Christmas and New Year's ad for a total \$55.00

### **C. Approval of the Agenda**

Councilmember Burns made the motion to approve the agenda with the additions as outlined above. Councilmember Love seconded the motion.

Votes: Ayes 5 Nays 0

### **2. Public Comments - none**

### **3. Public Hearing - none**

### **4. APPROVAL OF MINUTES**

#### **A. Approval of Regular Meeting Minutes for November 17, 2025.**

Councilmember Middleton made the motion to approve the November 17 meeting minutes. Councilmember Burns seconded the motion.

Votes: Ayes 5 Nays 0

## **5. CONSENT AGENDA**

### **A. Approval of Bills for 12/01/2025**

Councilmember Curtis made the motion to approve the bills for December 1, 2025. Councilmember Burns seconded the motion.

Votes:        Ayes 5        Nays 0

## **6. CORRESPONDENCE TO COUNCIL**

## **7. UNFINISHED BUSINESS**

### **A. Update on the repairs of the underground feeder cable at the Power Plant – Power Plant Superintendent Gallaway**

Superintendent Gallaway was present to discuss Power Plant repairs.

Councilmember Middleton made the motion to table until the December 15<sup>th</sup> meeting and which one of the electrical funds the payment will come out of. Councilmember Love seconded the motion.

Votes:        Ayes 5        Nays 0

### **B. Code Enforcement/Building Inspector Updates**

#### **1. Update on the status of the repairs at 111 West Santa Fe (Funeral Home) – Dubois**

Building Inspector Dubois advised that the owner has been working on the walls on the inside of the building and making improvements.

#### **2. Update on the cleanup to the property at 109 West Santa Fe (Old Locker) – Dubois**

Building Inspector Dubois called and left a message for the owner.

#### **3. Discussion regarding the property at 105 East Santa Fe**

Austin Masters was present to discuss the property and has been in contact with CDBG. Has the go ahead to demo the building and possibly being able to rebuild.

Officer Baker gave an update on the property at 514 S Peoria. The property is in compliance. The owners of 620 S Topeka are moving forward with a complete restore of the inside.

### **C. Consider the motion to do engine repair of the salt/sand spreader for \$1016.00 from Tarwaters**

Councilmember Strohm made the motion to use the scrap money to purchase the motor for the spreader. Councilmember Curtis seconded the motion

Votes:        Ayes 5        Nays 0

### **D. Consider motion to approve Resolution #463 and to hold public hearing for 221 E Fremont**

Councilmember Burns made the motion to approve the resolution to be published in the paper on December 4<sup>th</sup> and December 19<sup>th</sup>. To have the hearing on the January 19<sup>th</sup> council meeting. Councilmember Love seconded the motion.

Votes:        Ayes 5        Nays 0

## **8. New Business**

### **A. Discussion from the Burlingame Rec regarding the CDBG Community Facilities Grant – Austin Masters**

No action taken

**B. Consider the motion to approve sending to the County Clerk and Treasurer the request to add the mowing fees to the Property Taxes**

Councilmember Strohm made the motion to approve adding the mowing fees to the Property Taxes and sending to the County Clerk and Treasurer.

Councilmember Middleton seconded the motion.

Votes:           Ayes 5           Nays 0

**C. Consider the motion to pass Resolution # 462 Library Letter of support for CDBG Grant and for Mayor Mullinix to sign the Interlocal Agreement**

Councilmember Love made the motion to pass Resolution #462 Library Letter of support and for Mayor Mullinix to sign the Interlocal Agreement.

Councilmember Burns seconded the motion.

Votes:           Ayes 5           Nays 0

**9. STAFF REPORTS**

A. Building Inspector – update on 105 W Santa Fe and 221 E Fremont

B. Police Department – Old police car sold. Any plans for Country Christmas if bad weather. Talked about trash service.

C. Public Works Department – New shed is going up.

D. City Clerk - Nothing

**10. Attorney Report**

A. Attorney Godderz – Absent

**11. Council/Mayor Comments and Reports**

A. Councilmember Curtis – Going to set up at 4 and start serving drinks and cookies at 5 for Country Christmas parade.

B. Councilmember Strohm – What can be done about a person living in a camper. Building Inspector Dubois will find out the information on the subject.

C. Councilmember Middleton - Nothing

D. Councilmember Love - Nothing

E. Councilmember Burns - Nothing

F. Mayor Mullinix - Nothing

**12. Executive Session**

**13. Adjourn** - Consideration to adjourn the City of Burlingame Council Meeting at 8:24P.M.

Councilmember Burns made the motion to adjourn the City of Burlingame Council Meeting at 8:24 pm

Councilmember Love seconded the motion.

Vote:   Ayes: 5   Nays 0

Next Ordinance Number: 2549   Next Resolution Number: 463   Next Charter Ordinance Number: 18

[This agenda may be revised before the meeting.](#)  
[An updated agenda is currently on file at the City Clerk's Office.](#)