



CITY OF BURLINGAME, 101 East Santa Fe, Burlingame, KS 66413

REGULAR MEETING AGENDA

Monday, April 21, 2025

7:00 pm

Mayor, Michelle Mullinix –	_____	City Attorney, Rick Godderz -	_____
Councilmember, Kenna Burns -	_____	City Clerk, Patty Atchison -	_____
Councilmember, Jim Strohm -	_____	City Superintendent, Leslie Holman -	_____
Councilmember, Sheila Curtis –	_____	Police Chief – Mathew Baker –	_____
Councilmember, Kathy Love –	_____	Building Inspector – Jim Welch -	_____
Councilmember, Travis Middleton –	_____		

1. CALL TO ORDER

- A. Roll Call
- B. Additions or Deletions to the Agenda
- C. Approval of the Agenda

Motion _____ Second _____ Ayes _____ Nays _____

2. PUBLIC COMMENTS

3. PUBLIC HEARING

4. APPROVAL OF MINUTES

A. Approval of Regular Meeting Minutes for April 7, 2025

Motion _____ Second _____ Ayes _____ Nays _____

5. CONSENT AGENDA

A. Approval of Bills for 04/21/2025

Motion _____ Second _____ Ayes _____ Nays _____

6. CORRESPONDENCE TO COUNCIL

- A. KMEA error on the March's PCA
- B. Every New Wholesale Distribution Service Charge
- C. CDBG Pool Grant Requirement Audit

7. UNFINISHED BUSINESS

A. Pool Updates

1. 2025 Pool Fee Schedule

Motion _____ Second _____ Ayes _____ Nays _____

2. Consider the motion to approve the sidewalk replacement, light pole repair, and manhole drain pit

Motion _____ Second _____ Ayes _____ Nays _____

3. Consider the motion to approve Pay App 05 and for Mayor Mullinix to sign.

Motion _____ Second _____ Ayes _____ Nays _____

4. Discussion regarding other pool updates.

Motion _____ Second _____ Ayes _____ Nays _____

B. Code Enforcement

1. Update on property at 315 North Kansas – James Snow

Motion _____ Second _____ Ayes _____ Nays _____

2. Discussion regarding a property 620 South Topeka (Godderz)

Motion _____ Second _____ Ayes _____ Nays _____

3. Discussion regarding property at 514 South Peoria (Baker)

Motion _____ Second _____ Ayes _____ Nays _____

4. Discussion regarding property at 406 West Seward (Jim Strohm)

Motion _____ Second _____ Ayes _____ Nays _____

5. Discussion regarding property at 115 East Seward (Jim Strohm)

Motion _____ Second _____ Ayes _____ Nays _____

6. Discussion regarding letters to business owners regarding building maintenance

Motion _____ Second _____ Ayes _____ Nays _____

C. Bright speed discussion regarding pole attachment agreement – City Superintendent Holman

Motion _____ Second _____ Ayes _____ Nays _____

D. Update regarding the properties at 103 and 105 West Santa Fe – Attorney Godderz

Motion _____ Second _____ Ayes _____ Nays _____

9. New Business

A. Consider the motion to appoint Sally Crook as a Library Trustee – Brandi Noonan- Director

Motion _____ Second _____ Ayes _____ Nays _____

B. Greg Wright, PPM – Rate Review

Motion _____ Second _____ Ayes _____ Nays _____

C. Consider the motion to wave the utility deposit for all utilities at 106 West Santa Fe – Sam Garrison

Motion _____ Second _____ Ayes _____ Nays _____

D. Consider the motion to sponsor USD 454 Seniors

Motion _____ Second _____ Ayes _____ Nays _____

E. Discussion regarding the need to change contractor requirements for demolition

Motion _____ Second _____ Ayes _____ Nays _____

F. Consider the motion to approve refiling the Street Baskets and Maintenance Fee of \$2900.00

Motion _____ Second _____ Ayes _____ Nays _____

G. Discussion regarding the Osage City Area Community Foundation Grant for a Sound System

Motion _____ Second _____ Ayes _____ Nays _____

H. Consider motion to approve Mayor Mullinix to sign the CDBG Grant Agreement for Community Block Development Grant for 103 East Santa Fe – Brett Waggoner – GAS

Motion _____ Second _____ Ayes _____ Nays _____

10. Executive Session

A. Five Minute Executive Session: non-elected personnel

Motion _____ Second _____ Ayes _____ Nays _____

11. STAFF REPORTS

- A. Building Inspector
- B. Police Department
- C. Public Works Department
- D. City Clerk

12. Attorney Report

- A. Attorney Godderz

13. Council/Mayor Comments and Reports

- A. Councilmember Curtis
- B. Councilmember Strohm
- C. Councilmember Middleton
- D. Councilmember Love

- E. Councilmember Burns
- F. Mayor Mullinix

14. Adjourn - Consideration to adjourn the City of Burlingame Council Meeting at _____P.M.

Motion by: _____ Second by: _____ Vote: Ayes: ____ Nays ____

Next Ordinance Number: 2538 Next Resolution Number: 454 Next Charter Ordinance Number: 18

[This agenda may be revised before the meeting.](#)
[An updated agenda is currently on file at the City Clerk's Office.](#)