



CITY OF BURLINGAME, 101 East Santa Fe, Burlingame, KS 66413

SPECIAL MEETING MINUTES

Mayor, Michelle Mullinix – P
Councilmember, Kenna Burns - P
Councilmember, James Strohm – P
Councilmember, Sheila Curtis – P
Councilmember, Kathy Love - P
Councilmember, Travis Middleton – A

City Attorney, Rick Godderz – A
City Clerk, Patty Atchison - P
City Superintendent, Les Holman - A
Police Chief, Mathew Baker - A
Building inspector – Jim Welch - P

Held: **May 29, 2024 @ 9:00 am**
Location: **Burlingame City Hall, Council Chambers**

1. CALL TO ORDER BY Mayor Michelle Mullinix

a. Roll Call - As indicated above plus Kelly Atchison, Zak Amos, Carolyn Strohm, Laura Hanna, Craig Hanna, Anne Baer, Dustin Hall, Christi Droege, Connie Bonczkowski, Ilene Reid, Jonathan Prim, Sam and David Garrison, Tricia Kline, Anna and Matt Murphy, David Thompson, Dr. Marcy Cassidy, Corinne Dubois, Layton Dougherty, and Felix Nunez

b. Approval of Agenda.

Councilmember Burns made the motion to approve the agenda. Councilmember Love seconded the motion.

Vote: Ayes: 4 Nays: 0

2. Public Comments - none

3. Agenda Item

a. Discussion regarding Business Enhancement in Burlingame

a. What are we wanting to see as businesses on Santa Fe?

- Restaurant
- Community Center with food and activities for the community
- Youth Center
 - Place for 3d Printing classes
 - Pre-Engineering Instruction
 - Student tutoring

b. What needs to be done to get a restaurant started in the city?

- Find a building or someone who wants to either sell or rent their building for a restaurant
- City fix up a building and use it for a business incubator
- Perhaps have small sheds put on vacant lot by museum and have potential business rent with the utilities being part of the rent to start as a business incubator

c. Besides a restaurant, what other types of businesses do you feel we need in town

- Coffee Shop
- Unique novelty stores
- Bow Hunter
- Taxidermy Store
- Axe Throwing
- Visitor Center recognizing the Santa Fe Rail and Trail as a park on the railroad property with a train and perhaps a snack place

- d. Tricia Kline discussed the Endowment Associations.
 - Burlingame Community Endowment Association and how this money can be used to assist the startup of a business incubator.
 - Burlingame USD 454 Endowment Association and the donation process for both.
- e. Business Property Owners Letter and Survey was discussed. The thought was to send a letter to the property owner to find out the plans for the property and what is holding them back from starting a business.
 - Discussion regarding sending the letters by Email vs regular mail may generate a quicker response
 - Advertisement will be the key to success for any business and especially the novelty businesses in town.
 - A billboard telling about the various events in the community such as Rodeo Days and Country Christmas
 - Graphic Designer could create a image of the downtown with various businesses to help paint a picture of what Santa Fe could look like in the future
 - Create a vision of what the community could be and communicate it to everyone.
 - Dr. Cassidy discussed perhaps have a class at the school in which the students work with a professional in doing drywall, repairing the plumbing and carpentry work to help fix a building as part of the business incubator.
- f. Housing Needs is also a huge problem for community.
 - Teachers need places to live
 - Young couples need places to rent or buy
 - Creating living spaces in second story businesses can also assist with some of the housing issues
- g. Sheila Curtis discussed the Mural Project the Santa Fe Trail Committee was working to accomplish by end of this year.
 - Grant for project was declined
 - Amount needed to finish project is \$2500.00
 - PK Country Designs at 112 West Santa Fe is doing a raffle to assist with this fund raiser. Tickets are \$2.00 each or six for \$10.00
- h. How do we grow the business district on Santa Fe while keeping our current businesses
 - Business incentive from the city for utilities
 - Perhaps first 6 months be at cost
 - Charge a residential rate for utilities but a higher meter cost for both new and existing businesses
 - City officials to review ordinances and come up with ideas
 - Have more community events such as a block party, cruise night or movie night or even a swap meet or junk events like Sparks and Whitecloud.
 - Chamber of Commerce will discuss at their next meeting on 06/19/24
 - Do a quarterly newsletter that can be shared with grant information and city updates
- g. When would we like to have our next meeting?
 - It was decided the next meeting will be June 26,2024 at 7:00 pm

4. Adjournment – Consideration to adjourn the City of Burlingame Council Meeting at 8:32 am
 Councilmember Burns made the motion to adjourn the Council Meeting at 8:32 am. Councilmember Love seconded the motion.

Vote: Ayes: 4 Nays: 0

Submitted by: _____ Date: _____
 Patty Atchison, City Clerk

Americans with disabilities act (A.D.A.): The City of Burlingame intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the city clerk forty-eight (48) hours prior to the meeting to arrange necessary accommodations.

Next Ordinance 2528
 Next Charter Ordinance #18
 Next Resolution # 442