

## **City of Burlingame Planning Commission Minutes**

**October 3, 2024**

Public hearing called to order by Carolyn Strohm at 7:00 pm

7 community members were present in the audience in reference to the public hearing on zoning changes.

3 community members spoke in response to the letters that were sent out reference the zoning changes.

In reference to 00000 S Kansas St. Lot 1,2,E ½ of Lot 3 an objection was raised in changing the zoning by Don Morgan and Mr. Franzen. Mr. Franzen was concerned with the possible storage of chemicals on the lots and thought that it may be a hazard to the residents of the town. Mr. Morgan asked if ground samples had been taken on the property to see if there was any kind of contamination.

In reference to 115 E Seward Ave, also known as E ½ Lot 14, Lot 15, and W 15' of Lot 16 block 14 Mr. Barnard had a question on whether it was being changed from residential to commercial or vice versa. We informed him that it was being changed from commercial to residential. No objection to that was raised.

Due to the concerns to 00000 S Kansas St. Lot 1,2,E ½ of Lot 3, it was decided that the best option was to split the proposal into two proposals. Crystal Moon motioned to split the proposal, and it was seconded by Bryan Smart. The motion carried 3-0.

Bryan Smart motioned to recommend to change 115 E Seward Ave from commercial to residential. Motion was seconded by Crystal Moon. Motioned carried 3-0.

Bryan Smart motioned to adjourn the public hearing at 7:25 pm. Crystal Moon seconded the motion. Motion carried 3-0.

Carolyn Strohm called the Burlingame Planning and Zoning meeting to order at 7:25 pm.

Attending: Bryan Smart, Crystal Moon, and Carolyn Strohm. Absent was Zak Amos and John Craft.

Carolyn Strohm motioned to approve the meeting minutes of September 11<sup>th</sup>, 2024 with the change of 2014 to 2024 in the Update on Rezoning Proposals section. Crystal Moon seconded the motion. The motion carried 3-0.

Carolyn Strohm motioned to approve the agenda for the October 3<sup>rd</sup>, 2024 meeting. Bryan Smart seconded the motion. The motion carried 3-0.

### **Communications**

No communications were made during the meeting

### **Meeting Date**

It was determined that the second Tuesday of each month at 7:00 pm would be the best time for future meetings. Bryan Smart motioned to move the monthly meetings to the second Tuesday of the month. Crystal Moon seconded the motion. The motion carried 3-0.

### **Housekeeping**

Carolyn Strohm asked for members to look into the definition of a bed and breakfast, with special consideration given to parking. Crystal Moon asked about looking into putting an Amazon delivery and drop-off box somewhere in town. Consideration for where it might go and if it would be feasible in town.

Crystal Moon motioned for the meeting to be adjourned. Bryan Smart seconded the motion. Motion carried 3-0.