



**CITY OF BURLINGAME, 101 East Santa Fe, Burlingame, KS 66413**

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## MINUTES

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Mayor, Michelle Mullinix – P

Councilmember, Kenna Burns - P

Councilmember, James Strohm – P

Councilmember, Sheila Curtis – P

Councilmember, Kathy Love - A

Councilmember, Travis Middleton – P

City Attorney, Rick Godderz – P

City Clerk, Patty Atchison - P

City Superintendent, Les Holman - P

Police Chief, Mathew Baker - P

Building inspector – Jim Welch - P

Held: **April 15, 2024 @ 7:00 pm**

Location: **Burlingame City Hall, Council Chambers**

### **1. CALL TO ORDER BY Mayor Michelle Mullinix**

a. Roll Call - See above. In addition, was Officer Terry Ralston, Officer Chris Ericson, Stacey Padgett, Kelly Atchison, Ray Burns, Travis Middleton, Meribah and Jake Zirkle, Attorney Evan Godderz, Jean Creviston, Danny-Elliott Beauclair, Larry Robinson, and Auditor Sean Gordon

b. Additions or Deletions to Agenda – No additions or deletions

c. Approval of Agenda.

*Councilmember Curtis made the motion to approve the agenda. Councilmember Strohm seconded the motion.*

Vote: Ayes: 3

Nays: 0

### **2. Public Comments:**

a Jake Zirkle, 216 West Lincoln asked for an extension on his yard cleanup. Councilmember Burns made the motion to give him until 5/20/24. Councilmember Curtis seconded the motion.

Vote: Ayes: 3

Nays: 0

### **3. PUBLIC HEARING** none

### **4. APPROVAL OF MINUTES**

a. Approval of Regular Meeting minutes from April 1, 2024.

Councilmember Curtis made the motion to approve the minutes from April 1, 2024. Councilmember Strohm seconded the motion.

Vote: Ayes: 3

Nays: 0

### **5. CONSENT AGENDA**

a. Approval of bills presented to be paid for April 15, 2024

Councilmember Curtis made the motion to approve the bills to be paid from April 15, 2024. Councilmember Strohm seconded the motion.

Vote: Ayes: 3

Nays: 0

## **6. CORRESPONDENCE TO COUNCIL**

- a. K-Camp Special Event Insurance is not provided. Will need to be secured at an additional rate.
- b. Phasma Grant Update – We did not receive the grant. City Superintendent Holman and Brett Waggoner will research as to what we can do different for the next grant.

## **7. Unfinished Business**

### **a. Pool Updates**

City Superintendent Holman advised the project is still in the bidding process

### **b. Update regarding Tax Distribution from the County Treasurer**

City Clerk Atchison and City Superintendent Holman advised there are no updates at this time.

### **c. Discussion from Jean Creviston regarding code complaint at 912 South Oak.**

Jean asked for an extension until 07/01/24 due to legal matters on remaining items to be cleaned up on property. Councilmember Curtis made the motion to allow until 7/1/2024 Council Meeting for an update. Councilmember Strohm seconded the motion.

Vote: Ayes: 3 Nays: 0

### **d. Code Enforcement Update – Building Inspector Welch**

Building Inspector Welch discussed the code complaint on property at 403 South Delaware. No action has been taken regarding clean-up at the property or response to the letters. Next step is to approve a resolution for the City to clean up the property. Councilmember Strohm made the motion for Attorney Godderz to draft a resolution to be approved at the next meeting. Councilmember Curtis seconded the motion.

Vote: Ayes: 3 Nays: 0

### **e. Consider motion to sponsor graduating seniors in Osage County Herald for \$35 per senior.**

Councilmember Burns made the motion to adopt the remaining seniors. Councilmember Strohm seconded the motion.

Vote: Ayes: 3 Nays: 0

## **8. New Business**

### **a. Consider motion to appoint new person to open Council position.**

Mayor Mullinix nominated Travis Middleton

Councilmember Burns made the motion to appoint Travis Middleton to the open position vacated by Amanda Kohlman. Councilmember Strohm seconded the motion.

Vote: Ayes: 2 Nays: 1 (Sheila Curtis)

City Clerk Atchison gave the Oath of Office to Councilmember Middleton

### **b. Consider motion to approve 2023 Audit Presentation from Sean Gordon, CPA**

Councilmember Burns made the motion to approve the 2023 audit. Councilmember Strohm seconded the motion.

Vote: Ayes: 4 Nays: 0

### **c. Discussion from Kelly Atchison regarding painting the light poles and the parking lines on Santa Fe**

Councilmember Burns made the motion for the city to purchase the paint and to check with KDOT regarding the lines on Santa Fe. Councilmember Strohm seconded the motion.

Vote: Ayes: 4 Nays: 0

### **d. Discussion from Dann-Elliott Beauclair regarding the Police Department**

Danny-Elliott Beauclair discussed his concerns with the council about the unlawful action he felt the Police Department took against him when they impounded his car and gave him a ticket. Attorney Godderz advised he will need to discuss this in Municipal Court. Mr. Beauclair advised the Police Department are employees of the city and therefore he is bringing this to the Council's attention.

*e. Consider motion to approve Resolution 441 for Michael and Kristal Pohlman%Frozen Drinks on the GO for Burlingame Rodeo Days on May 18, 2024*

Councilmember Burns made the motion to approve Resolution 441 for Michael and Kristal Pohlman%Frozen Drinks on the Go. Councilmember Middleton seconded the motion.

Vote: Ayes: 3 Nays: 1 (Sheila Curtis)

*f. Consider motion to approve up to \$750 for Donald Bailey for removal of home at 247 West Lincoln*

Councilmember Strohm made the motion to approve payment of \$750.00. Councilmember Curtis seconded the motion.

Vote: Ayes: 4 Nays: 0

*g. Discussion regarding Waste Management Contract up for renewal on 09/30/2024*

Councilmember Burns made the motion to go out for bid on the waste removal. Councilmember Strohm seconded the motion.

Vote: Ayes: 4 Nays: 0

**9. Executive Session** – none

**10. Staff Reports**

a. Building Inspector Welch

- Reviewed budget – money is available for him to work on removal of four trailers at \$2000 each
- He will be working on the legal description to abate Osage street from Lincoln to Santa Fe

b. Police Chief Baker – Nothing to report

b. City Superintendent Holman – Nothing to report

c. City Clerk Atchison

- Advised the Arbor Day Schedule is in the packets

**11. Attorney Reports** – nothing to report

**12. Council/Mayor Comments and Reports**

a. Councilmember Curtis

- Discussed the Porch Pirates and packages being stolen
- Asked if the door on camper at house North of her could be closed
- Discussed the tree that fell at the cemetery
- Asked what was being done about the Yellow House owned by Mary Rucker. Her husband will not be mowing the grass this year. Attorney Godderz advised one letter needs to be mailed to her kids. If the city mows, then we add the cost to the property
- Asked about the property at 108 East Lincoln. City Clerk advised we have not received a response from letter. Attorney Godderz advised we need to add the demo cost to the property.

b. Councilmember Strohm

- Asked if Building Inspector Welch could provide a report or update to the council on the status of the code issues. Building Inspector Welch advised he feels like he is being micromanaged and he would get more done if they would let him operate like he does in Osage. If they keep micromanaging him, they will need to find someone else to do the job.
- Asked what was being done with the concern forms he submitted. Building Inspector Welch advised nothing at this time.
- Asked where we were at with the Jones Park sign. City Superintendent Holman advised he is working on this item.

c. Councilmember Middleton

- Thanked those who volunteered to be Councilmember and thanked the Council for electing him.

d. Councilmember Burns

- Volunteered to help pain the poles
- Will be coming into city hall to continue working on Business Enhancement

e. Mayor Mullinix –

- Mike Dorr had put stuff out on April 9 for citywide cleanup and it was not picked up. City Superintendent Holman advised he will check into it.

Other comments:

Stacey Padgett asked what could be done about the building next to motorcycle shop. Can we get this to be sold on the tax auction? County Commissioner Holman advised the County Treasurer has been working on auction, but no information at this time.

**13. Adjournment** – Consideration to adjourn the City of Burlingame Council Meeting at 8:15 pm  
Councilmember Burns made the motion to adjourn the Council Meeting at 9:16 pm. Councilmember Curtis seconded the motion.

Vote:   Ayes: 4           Nays: 0

Submitted by: \_\_\_\_\_ Date: \_\_\_\_\_  
Patty Atchison, City Clerk

Americans with disabilities act (A.D.A.): The City of Burlingame intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the city clerk forty-eight (48) hours prior to the meeting to arrange necessary accommodations.

Next Ordinance 2528  
Next Charter Ordinance #18  
Next Resolution # 442