

Burlingame Tree Board

Minutes from November 2, 2023

Members Carolyn Strohm, Mark Ferrel, Patty Atchison, Les Holman, Tara ..., and Anne Baer met at Sumner Park to tour the park and discuss tree removal and landscaping. It was agreed that we should probably consult with a professional landscape business for landscape suggestions. Future tree planting around the edge of the park should be inside the sidewalk and not between the sidewalks and streets.

Other items discussed were a possible military monument south of the parking lot, maintenance of the gazebo, a possible bridge over sidewalks where tree roots have cracked the concrete, and an investigation of the original walks that led to the original gazebo/bandstand.

Members then returned to City Hall where the Burlingame Tree Board meeting was called to order on Thursday, November 2, 2023, at 10:00 a.m. Calling the meeting to order was Carolyn Strohm. In attendance were Mark Ferrel, Patty Atchison, and Anne Baer.

1. Approval of Agenda – Patty Atchison made the motion to approve the agenda. Mark Ferrel seconded. Vote 4 to 0.
2. Approval of Minutes – Patty Atchison made the motion to approve the minutes. Mark Ferrel seconded. Vote 4 to 0.
3. Old Business
 - a. Park tour was discussed. We should look for volunteers to help care for the park. Patty made a motion for Mark to work with Les to create a list of items that volunteers could do for Anne to check with the school regarding clubs or organizations to help with the care. Carolyn seconded. Vote 4 to 0.
 1. Anne made a motion to organize a Burlingame Beautification Committee to organize volunteers. Mark seconded. Vote 4 to 0.
 - b. City entry signs rock work has been completed. Patty will contact Tricia after the new year regarding additional rock work and sign repair funding.
 - c. Visitor Center is still on our agenda.
4. New Business
 - a. Arbor Day Planning – A date will be set at the meeting in January. Patty will reach out to the extension office.
5. Next Meeting Date – January 25, 2024 at 9:30 am.
6. Adjournment – Patty made the motion to adjourn the meeting at 10:55 am. Anne seconded. Vote 4 to 0