



CITY OF BURLINGAME, 101 East Santa Fe, Burlingame, KS 66413

## REGULAR MEETING AGENDA

**Monday, March 16, 2026**

**7:00 pm**

Mayor, Michelle Mullinix – _____	City Attorney, Rick Godderz - _____
Councilmember, Kenna Burns - _____	City Clerk, Patty Atchison - _____
Councilmember, Jim Strohm - _____	Acting Superintendent, Kyle Bond _____
Councilmember, Sheila Curtis – _____	Police Chief – Mathew Baker – _____
Councilmember, Brandi Shaffer – _____	Building Inspector – Chris Dubois _____
Councilmember, Anne Baer - _____	

### **1. CALL TO ORDER**

- A. Roll Call
- B. Additions or Deletions to the Agenda
- C. Approval of the Agenda

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_ Nays \_\_\_\_

### **2. PUBLIC COMMENTS**

### **3. PUBLIC HEARING**

**A. Consider the motion to open the Public Hearing for the purpose of considering an application to be submitted to the Kansas Department of Commerce for Small Cities CDBG grant funds under the Community Facilities: Large Grants category.**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_ Nays \_\_\_\_

### **B. Public Comments**

**C. Consider the motion to approve the application to be submitted to the Kansas Department of Commerce for Small Cities CDBG grant funds under the Community Facilities: Large Grants category.**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_ Nays \_\_\_\_

### **D. Consider the motion to approve closing the public hearing.**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_ Nays \_\_\_\_

### **4. APPROVAL OF MINUTES**

**A. Approval of Regular Meeting Minutes for March 2, 2026, and the Special Meeting Minutes from March 3, 2026.**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_ Nays \_\_\_\_

**5. CONSENT AGENDA**

**A. Approval of Bills for 03/16/2026**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**6. CORRESPONDENCE TO COUNCIL**

A. Bennington State Bank

**7. KCamp Presentation**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**8. UNFINISHED BUSINESS**

**A. Code Enforcement Updates**

(A). 105 East Santa Fe

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**B. Discussion regarding Ordinance # 2549 (previously passed at 3/2/26 meeting) - Garrison/Manbeck**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**C. Consider the motion to approve the UTV/ATV Ordinance**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**D. Consider the motion to approve the ordinance for contractor’s license and fees.**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**E. Consider the motion to approve the Insurance Requirements Ordinance for a builder or contractor.**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**F. Consider the motion to approve amendment to UTV/ATV Ordinance**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**G. Discussion regarding contents insurance for Library**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**H. Discussion regarding an ordinance for swimming pools within city limits.**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**I. Update from Brick Committee Sheila Curtis, Jim Strohm and Kyle Bond**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**J. Consider the motion to adopt an ordinance regarding open burning.**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**9. New Business**

**A. Consider the motion to approve Bryan Reid as a board trustee to the Burlingame Library**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**B. Consider the motion to sponsor a senior for Osage County Herald Chronicle**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**C. Consider the motion to purchase Water Meters for \$9,230.10 from Infrastructure Fund 11-00-5114 – Kyle Bond**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**D. Consider the motion to approve either an ad or a donation for Drake Skirvin in the All-Star Game.**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**E. Consider the motion to approve a “Declaration of Support” proclaiming March as Youth Art Month.**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**9. Executive Session**

**A. Fifteen Minute Executive Session non-elected personnel**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**B. Ten Minute Executive Session non-elected personnel with City Clerk Atchison and Acting Superintendent Bond.**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**C. Fifteen Minute Executive Session non-elected personnel**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**10. STAFF REPORTS**

- A. Building Inspector
- B. Police Department
- C. Public Works Department
- D. City Clerk

**11. Attorney Report**

- A. Attorney Godderz

**12. Council/Mayor Comments and Reports**

- A. Councilmember Curtis
- B. Councilmember Strohm
- C. Councilmember Baer
- D. Councilmember Shaffer
- E. Councilmember Burns
- F. Mayor Mullinix

**13. Adjourn** - Consideration to adjourn the City of Burlingame Council Meeting at \_\_\_\_\_P.M.

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_ Vote: Ayes: \_\_\_\_ Nays \_\_\_\_

Next Ordinance Number: 2550 Next Resolution Number: 466 Next Charter Ordinance Number: 18

[This agenda may be revised before the meeting.](#)  
[An updated agenda is currently on file at the City Clerk's Office.](#)