



CITY OF BURLINGAME

Minutes

Mayor, Vikki DeMars – P
Councilmember, Doug Moon – A
Councilmember, Leslie Holman- P
Councilmember, Sheila Curtis – P
Councilmember, Michelle Mullinix – P
Councilmember, Kenna Burns – P
City Attorney, Rick Godderz - P
City Clerk – Patty Atchison - P
City Superintendent, Wes Colson - P
Police Officer, Mathew Baker - P
Building Inspector – Jim Welch – P

Held: **June 18, 2018 @ 7:00 pm**
Location: **Burlingame City Hall, Council Chambers**

1. CALL TO ORDER BY Mayor DeMars

2. ROLL CALL – See above. Also present were Larry Short – Santa Fe Trail Association, Gary Rush – Osage County Herald Chronicle and Amanda Burton – Pool Manager

3. PUBLIC COMMENTS – Amanda Burton asked the council if it was o.k. for her to send a letter to the Burlingame Rec asking for a donation to be used to purchase hats, towels, fanny packs and water bottles. Councilmember Holman made the motion to allow Amanda Burton, Pool Manager to send a letter to the Burlingame Rec asking for a donation. Councilmember Burns seconded the motion.

Vote: Ayes: 4 Nays: 0

CONSENT ITEMS

These items can be voted on with one motion or individually by the city council.

4. APPROVAL OF AGENDA

Councilmember Mullinix made the motion to approve the Agenda with the addition of 16A “Consider motion to approve Mayor DeMars to sign Waste Management Contract”. Councilmember Curtis seconded the motion.

Vote: Ayes: 4 Nays: 0

5. APPROVAL OF MINUTES. Consider approval of the minutes from the 06/04/2018 Council Meeting.

Councilmember Mullinix made the motion to approve the minutes from June 4, 2018 Council Meeting. Councilmember Curtis seconded the motion.

Vote: Ayes: 4 Nays: 0

6. APPROVAL OF MINUTES FROM BUDGET WORKSHOP. Consider approval of the minutes from the 06/11/2018 Budget Workshop Meeting.

Councilmember Mullinix made the motion to approve the minutes from the 06/11/2018 Budget Workshop Meeting. Councilmember Curtis seconded the motion.

Vote: Ayes: 4 Nays: 0

7. APPROVAL OF CLAIMS ORDINANCE #2387

Councilmember Mullinix made the motion to approve claim ordinance #2387. Councilmember Curtis seconded the motion.

Vote: Ayes: 4

Nays: 0

OLD BUSINESS

8. Discussion regarding 221 East Fremont – Building Inspector Welch

Building Inspector Welch discussed the Email he had received from David Peimann regarding the ownership of the property at 221 East Fremont.

No Action taken on this item.

9. Review of trash rates being charged – City Superintendent Colson

City Superintendent Colson discussed the current trash rates being charged, the 3% increase in rates being charged to the City by Waste Management starting 2019 and a possible reduction of rates back to the 2016 amount.

Councilmember Holman made the motion to table this item until the 07/02/2018 Council Meeting. Councilmember Mullinix seconded the motion.

Vote: Ayes: 4

Nays: 0

New Business

10. Santa Fe Trail Association discussion regarding placement of signs on the Santa Fe Trail in city limits – Larry Short

Larry Short discussed the 200th anniversary of the Santa Fe Trail in 2021 and the signs the US Dept. of Interior % National Park Service would like to put up along the Santa Fe Trail and especially within the city limits of Burlingame. City Superintendent Colson advised this will need to be approved with KDOT as well and he will reach out to his contact with KDOT to confirm placement of the signs.

Councilmember Mullinix made the motion to allow the signs to be posted along the Santa Fe Trail with approval from KDOT. Councilmember Holman seconded the motion.

Vote: Ayes: 4

Nays: 0

11. Discussion regarding phone system and IT review of phone system and computers – Councilmember Holman

Councilmember Mullinix made the motion to allow an IT review of the phone system and computers to be done by the Technical Support at McPherson Construction. Councilmember Burns seconded the motion.

Vote: Ayes 4

Nays: 0

12. Discussion regarding utility charge for swimming pool – Councilmember Holman

Councilmember Mullinix made the motion to table this item to the next meeting. Councilmember Curtis seconded the motion.

Vote: Ayes: 4

Nays: 0

13. Discussion to allow closure of road by new dam and review of easement – City Attorney Godderz

Councilmember Curtis made the motion to approve closure of the road by the new dam. Councilmember Mullinix seconded the motion.

Vote: Ayes 4

Nays: 0

14. Review KCC Pipeline Safety Inspection – City Superintendent Colson

City Superintendent Colson reviewed the KCC Pipeline Safety Inspection report and the Probable Noncompliance Items which were:

- 1.) Customers were not notified of their right to request an EFV installation
- 2.) Repair records showed no inspection for external corrosion on exposed sections of pipeline was completed.
- 3.) Repair records showed no inspection for internal corrosion was completed on any removed sections of pipeline.
- 4.) While performing field inspection it was identified monitoring was not performed as required by 192.479 on the above ground pipe located at the Santa Fe Bridge crossing. This pipe indicated atmospheric corrosion.
- 5.) No records were provided showing all leak calls were investigated in the allotted time allowed
- 6.) The pipeline markers did not display a legible telephone area code number of the pipeline facility.

No Action taken on this item.

15. Review Food Establishment Inspection Report for the City Pool – City Superintendent Colson

The only finding was the concession stand at the City Pool needed test strips. The test strips have been provided.

No action taken on this item.

16. Review of Cereal Malt Beverage Ordinance at Ball Park

Councilmember Holman made the motion to table this item until the next meeting. Councilmember Mullinix seconded the motion.

Vote: Ayes: 4

Nays: 0

16A. Consider motion to approve Mayor DeMars to sign Waste Management Contract.

Councilmember Mullinix made the motion to allow Mayor DeMars to sign the Waste Management Contract for service to be provided for the next three years. Councilmember Curtis seconded the motion.

Vote: Ayes: 4

Nays: 0

17. Reports

Building Inspector Welch:

- Update on Senior Duplexes
- Discussion regarding demolition of old nursing home

Officer Baker:

- Discussed purchase of new tires for Ford Explorer which will cost \$149.00 each
- Continuing Education Hours will need to be completed by end of month. May see multiple Law Enforcement Officers at City Hall at one time.

Superintendent Colson:

- Discussed Senior Duplexes and indicated the North Duplex will be available to lease towards end of July.
- Currently working on electricity for the Senior Duplexes.
- Reviewing streets to be patched. Work will be completed on Prospect and East Banks Street. Plan to chip seal in August and September.
- Discussed the concern form received for 222 West Lincoln.
- Councilmember Holman reminded City Superintendent to look at Osage Street for repair and discussed the removal of a transformer.

City Clerk Atchison:

- Reviewed concessions and admissions money received to date for swimming pool
- Discussed the League of Kansas annual base charge

City Attorney Godderz:

- Discussed the use of Social Media and the need to develop an Open Records Retention Policy. Reminded anyone who has a city cell phone that it should only be used for city business. All city phones are open to public record. Attorney Godderz will check with other cities to see what they have as their Open Records Retention Policy.

