



CITY OF BURLINGAME

Minutes

Mayor, Vikki DeMars – P
Councilmember, Doug Moon – P
Councilmember, Leslie Holman- P
Councilmember, Sheila Curtis – P
Councilmember, Michelle Mullinix – P
Councilmember, Kenna Burns – P
City Attorney, Rick Godderz - P
City Clerk – Patty Atchison - P
City Superintendent, Wes Colson - P
Police Officer, Mathew Baker - P
Building Inspector – Jim Welch – A

Held: **May 7, 2018 @ 7:00 pm**
Location: **Burlingame City Hall, Council Chambers**

1. CALL TO ORDER BY Mayor DeMars

2. ROLL CALL – See above. Also present were Joey Lamond, Clarissa Meek, Fred Hallowell, Rod Willis (all from City of Osage City), Paula Burwell, Lisa Burwell, Ammon Taylor (Waste Management), Brenda & Mike Dorr, and Jerry Hill

3. PUBLIC COMMENTS – No public comments

CONSENT ITEMS

These items can be voted on with one motion or individually by the city council.

4. APPROVAL OF AGENDA

Councilmember Mullinix made the motion to approve the Agenda with the addition of #17A. Consider motion to approve Cereal Malt Beverage License for Thrills Kettle Corn. Councilmember Burns seconded the motion.

Vote: Ayes: 5 Nays: 0

5. APPROVAL OF MINUTES.

Councilmember Mullinix made the motion to approve the minutes from April 16, 2018 Council Meeting. Councilmember Moon seconded the motion.

Vote: Ayes: 5 Nays: 0

6. APPROVAL OF CLAIMS ORDINANCE #2383

Councilmember Moon made the motion to approve claim ordinance #2383. Councilmember Mullinix seconded the motion.

Vote: Ayes: 5 Nays: 0

OLD BUSINESS

7. Update on testing of meter for Aunt B's.

City Superintendent Colson advised the test meter is working correctly. Councilmember Moon made the motion for the Dorr family to pay the cost for the water. Councilmember Burns seconded the motion.

Vote: Ayes: 5 Nays: 0

Councilmember Mullinix made the motion to charge only the minimum rate for the sewer usage of \$13.25. Councilmember Moon seconded the motion.

Vote: Ayes: 5 Nays: 0

8. Consider motion to approve ordinance providing for the assessment of costs incurred in connection with the collection of debts owed to the city.

Councilmember Moon made the motion to approve ordinance #2384 to provide for the assessment of costs incurred in connection with the collection of debts owed to the city. Councilmember Curtis seconded the motion.

Vote: Ayes 5 Nays: 0

New Business

9. Waste Management Presentation

Waste Management has provided trash service to the city since 2012. Ammon Taylor discussed the updates and changes to the customer profiles. Waste Management also wants to bid future waste removal services with the city.

No action taken

10. Review bid proposals for city trash service.

Councilmember Holman made the motion to table to the next meeting. Councilmember Moon seconded the motion.

Vote: Ayes: 5 Nays: 0

11. Five Minute Executive Session to discuss Pool Manager and Assistant Pool Manager with Superintendent Colson.

Councilmember Burns made the motion to enter into Executive Session at 7:17 pm. Councilmember Holman seconded the motion.

Vote: Ayes: 5 Nays: 0

Councilmember Mullinix did not attend Executive Session

Council returned at 7:22 pm. No Action Taken in Executive Session

Councilmember Moon made the motion to hire Amanda Burd as Pool Manager and Paul Muzzy as Assistant Manager with the same pay for the positions as last year. Councilmember Burns seconded the motion.

Vote: Ayes: 5 Nays: 0

12. Consider motion to approve 2018 Pool Fees

Councilmember Moon made the motion to have the same pool fees as last year. Councilmember Curtis seconded the motion.

Vote: Ayes: 5 Nays: 0

13. Consider motion to approve purchase of pool paint to use to seal cracks in pool – City Superintendent Colson

Councilmember Moon made the motion to purchase the pool paint for a total cost of \$2000.00. Councilmember Holman seconded the motion.

Vote: Ayes: 5 Nays: 0

14. Discussion regarding the tree board plans for the park – Mayor DeMars

No action taken

15. Discussion regarding Tree Board proposed budget increase from \$1000 to \$3000, budget of \$5000 for Jim Welch, Building Inspector for demolition, and electronic sign for 2019

Mayor DeMars discussed some of the items for the 2019 budget that are being reviewed. Further discussion will be during budget workshop. It was suggested to contact Westar Power Company or other organizations to see about donations for the electronic sign.

No action taken

16. Consider motion to approve a service plan for pest control – City Superintendent Colson

Bids from Schendel Pest Services and The Bug Guys were reviewed. Councilmember Moon made the motion to accept the bid proposal from The Bug Guys for pest control. Councilmember Mullinix seconded the motion.

Vote: Ayes: 5 Nays: 0

17. Consider motion to approve purchase of new computer for Utility Clerk – City Clerk Atchison

Councilmember Burns made the motion to approve up to \$2000 for new computer and insulation. Councilmember Mullinix seconded the motion.

Vote: Ayes: 5 Nays: 0

17A. Consider motion to approve Cereal Malt Beverage License for Thrills Kettle Corn – City Clerk Atchison

Councilmember Mullinix made the motion to approve the Cereal Malt Beverage License for Thrills Kettle Corn. Councilmember Moon seconded the motion.

Vote: Ayes: 5 Nays: 0

18. Reports

Officer Baker:

- Discussed his computer purchases from State Surplus
- Advised letter for tall grass will be delivered later this week

Superintendent Colson:

- Currently working on April to do list in May due to arrival of new baby
- Reviewed the construction of new senior houses. Reviewing bids for water and electric (Water is \$4000. Electric cost is at \$2000. Two transformers were ordered at \$1000 each). Also will be moving a power line.
- Old Nursing home will be removed. Demolition is slow due to asbestos removal.
- Discussed the pool repairs

City Clerk Atchison:

- Reviewed the ad in the Rodeo Event Schedule Booklet. The ad is free as a “thank you” to the city for their work in helping with Rodeo Days.
- Reviewed letter Attorney Godderz had sent to owner regarding property at 221 East Fremont

City Attorney Godderz – Nothing to report

Councilmember Mullinix:

- Advised the property at 118 East Fremont is looking very nice
- Wanted to advise City Workers of the trash being found at Jones Park and to take extra precaution when picking the trash up at the park.
- Updated Council regarding the recent “Meals on Wheels” meeting.

Councilmember Curtis:

- Asked the date for the Mid America Nutrition Board Meeting. Councilmember Mullinix advised May 22, 2018 in Ottawa, KS. Mayor DeMars asked if Councilmember Holman would contact them on behalf of the Chamber and she would contact them on behalf of the City of Burlingame.

Councilmember Holman:

- Asked about the recovery of funds on some of the past debt. City Clerk Atchison advised some of the debt is prepetition bankruptcy and will fall under the Bankruptcy guidelines.

Councilmember Burns:

- Asked who is responsible for taking care of the grates and under the grates by the Townsite Apartments. Water is running over the grates and down the sidewalk. City Superintendent Colson advised it is the property owner’s responsibility. However, he would take a look.
- Ekan give back day is May 24th. Kenna is the primary point of contact for Burlingame. There will be 75 volunteers and 35 of them will be in the Burlingame area working.

Councilmember Moon: Nothing to report

Mayor DeMars:

- Asked if we knew when the full time help on Military leave will be returning back to work. City Superintendent Colson indicated it will not be until 9/1/2018. There was discussion regarding if we should hire another full time person. Asked to put it on the next agenda.

16. Adjournment – Consideration to adjourn the City of Burlingame Council Meeting at 8:30 P.M.

Motion by: Councilmember Moon Second by: Councilmember Curtis
 Vote: Ayes: 5 Nays: 0

Submitted by: _____ _____
 Patty Atchison, City Clerk Date

Americans with disabilities act (A.D.A.): The City of Burlingame intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the city clerk forty-eight (48) hours prior to the meeting to arrange necessary accommodations.

Next Ordinance 2385
 Next Charter Ordinance #15
 Next Resolution # 395