



CITY OF BURLINGAME

Minutes

Mayor, Vikki DeMars – P
Councilmember, Doug Moon – P
Councilmember, Leslie Holman- P
Councilmember, Sheila Curtis – P
Councilmember, Michelle Mullinix – P
Councilmember, Kenna Burns – A
City Attorney, Rick Godderz - P
City Clerk – Patty Atchison - P
City Superintendent, Wes Colson - P
Police Officer, Mathew Baker - P
Building Inspector – Jim Welch – A

Held: **April 16, 2018 @ 7:00 pm**
Location: **Burlingame City Hall, Council Chambers**

1. CALL TO ORDER BY Mayor DeMars

2. ROLL CALL – See above. Also present were Barbara Anderson, KS Department of Commerce, Mike and Brenda Dorr – Aunt B's.

3. PUBLIC COMMENTS – No public comments

CONSENT ITEMS

These items can be voted on with one motion or individually by the city council.

4. APPROVAL OF AGENDA

Councilmember Mullinix made the motion to approve the Agenda with the following items. Councilmember Moon seconded the motion.

Vote: Ayes: 4 Nays: 0

Agenda items added:

- 11. Add Power Agreement Resolution to Agenda Item
- 14A. Motion to approve PTO Pool Pass
- 14B. Motion to approve Pre Rodeo Days Ticket Sales at City Hall
- 14C. Motion to approve printing of Rodeo Days Flyers at City Hall
- 14D. Motion to approve sponsorship of the remaining three Seniors for Osage County Herald

5. APPROVAL OF MINUTES.

Councilmember Moon made the motion to approve the minutes from April 2, 2018 Council Meeting. Councilmember Curtis seconded the motion.

Vote: Ayes: 4 Nays: 0

6. APPROVAL OF CLAIMS ORDINANCE #2382

Councilmember Mullinix made the motion to approve claim ordinance #2382 with the fixing of the Coding on the Court Fines from 01025108 to be 01025208. Councilmember Curtis seconded the motion. .

Vote: Ayes: 4 Nays: 0

OLD BUSINESS

7. Five Minute Executive Session to discuss Departmental Superintendents raises

Councilmember Moon made the motion to enter into executive session at 7:06 pm. Councilmember Mullinix seconded the motion.

Vote: Ayes: 4 Nays: 0

Council returned with No Action taken.

Councilmember Moon made the motion to give Department Superintendents (Wesley Colson, Gerald Britschge, Patty Atchison and Mathew Baker) a 2% raise. Councilmember Holman seconded the motion.

Vote: Ayes: 4 Nays: 0

New Business

8. Discussion regarding March utility bill for Aunt B's.

Councilmember Mullinix made the motion to put a hold on the March utility bill with no penalties to be assessed and to send the meter for testing with the city paying the testing fee. Councilmember Moon seconded the motion.

Vote: Ayes 4 Nays: 0

9. Kansas Pride Program Presentation – Barbara Anderson, KS Department of Commerce

10. Consider motion to approve Kansas Pride Resolution #393

Councilmember Mullinix made the motion to approve the Kansas Pride Resolution #393. Councilmember Moon seconded the motion.

Vote: Ayes: 4 Nays: 0

11. Consider motion to approve mayor DeMars to sign Power Purchase Agreement and to approve Resolution #394.

Councilmember Mullinix made the motion to approve Mayor DeMars to sign the Power Purchase Agreement and to approve the Power Purchase Resolution #394. Councilmember Moon seconded the motion.

Vote: Ayes: 4 Nays: 0

12. Consider motion to approve purchase of utility poles – City Superintendent Colson

Councilmember Mullinix made the motion to approve the purchase of utility poles for a total of \$12,648 to come from the Electric Department. Councilmember Moon seconded the motion.

Vote: Ayes: 4 Nays: 0

13. Consider motion to approve Gas Department Public Awareness – City Superintendent Colson

Councilmember Moon made the motion to go with Paradigm quote of \$1463.25 for the Gas Department Public Awareness. Councilmember Curtis seconded the motion.

Vote: Ayes: 4 Nays: 0

14. Discussion regarding Code 15-106 and 15-106A Landlord Liability – City Clerk Atchison

Councilmember Holman made the motion to table this item to the next meeting to allow Attorney Godderz to review and draft an ordinance for review on collection practices.

Vote: Ayes: 4 Nays: 0

14A. Consider motion to approve donating a Pool Pass to the PTO Carnival

Councilmember Curtis made the motion to donate a pool pass to the PTO Carnival. Councilmember Moon seconded the motion.

Vote: Ayes: 4 Nays: 0

14B. Consider motion to approve City Hall to sell advance Rodeo Tickets for the Burlingame Saddle Club

Councilmember Mullinix made the motion to allow City Hall to sell advance Rodeo Tickets. Councilmember Holman seconded the motion.

Vote: Ayes: 4 Nays: 0

14C. Consider motion to approve printing of Rodeo Day Flyers

Councilmember Moon made the motion to table this item until the next meeting to allow City Clerk Atchison to discuss Rodeo Day Budget with the Burlingame Chamber of Commerce. Councilmember Mullinix seconded the motion.

Vote: Ayes: 4 Nays: 0

14D. Consider motion to approve sponsoring the last Burlingame Senior Students (3 students) in the Osage County Herald/Chronicle.

Councilmember Holman made the motion to sponsor the three remaining seniors plus the one previously sponsored in the Osage County Herald/Chronicle for a total of \$120.00. Councilmember Moon seconded the motion.

15. Reports

Officer Baker:

- Discussed mowing season
- Discussed upkeep of backyards and concerns. Advised if individuals have concerns regarding upkeep of neighbor's backyards, they need to do a concern form at City Hall.
- Discussed the old "Godderz" place in Burlingame and the work to be done by landowner

Superintendent Colson:

- Discussed the current bidding process for city trash. Bid request proposals have been sent to the City of Osage City, Waste Management, Joe Green and Exodus.
- City Superintendent Colson has been released back to full duty from his arm injury.
- City wide cleanup has been completed. Will report at a later date the cost of the dumpsters and the cleanup process

City Clerk Atchison –

- Discussed the Library Annual Meeting and registration
- Reviewed Opportunity Zone Designation letter mailed to Governor Colyer

City Attorney Godderz - Nothing

Councilmember Mullinix:

- Thank you for the tree trimming
- Purchase of 4 trash cans for \$700.00 has been completed. Trash cans should be delivered next week

Councilmember Curtis:

- Inquired if the home owned by Angie Howard is being reviewed for demolition. It is about ready to fall down.
- Encouraged everyone to attend the community meeting regarding "The Meals on Wheels" program. which will be held on April 23, 2018 at noon at the Townsite Community Building.

Councilmember Holman: Reviewed the letter to the Governor

Councilmember Moon: Nothing

Mayor DeMars:

- Asked City Superintendent Colson if he could have his recommendations by next meeting for the Pool Employees
- Asked if he has found a cooler for the Pool. Attorney Godderz indicated the City could ask Peterson Nursing Home if they happened to have coolers for sale.

16. Adjournment – Consideration to adjourn the City of Burlingame Council Meeting at 8:30 P.M.

Motion by: Councilmember Moon Second by: Councilmember Curtis

Vote: Ayes: 4 Nays: 0

Submitted by: _____ Date _____
Patty Atchison, City Clerk

Americans with disabilities act (A.D.A.): The City of Burlingame intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the city clerk forty-eight (48) hours prior to the meeting to arrange necessary accommodations.

Next Ordinance 2383
Next Charter Ordinance #15
Next Resolution # 395