



CITY OF BURLINGAME

Minutes

Mayor, Vikki DeMars – P
Councilmember, Doug Moon – P
Councilmember, Leslie Holman- P
Councilmember, Sheila Curtis – P
Councilmember, Michelle Mullinix – P
Councilmember, Kenna Burns – P
City Attorney, Rick Godderz - P
City Clerk – Patty Atchison - P
City Superintendent, Wes Colson - P
Police Officer, Mathew Baker - P
Building Inspector – Jim Welch – A

Held: **April 2, 2018 @ 7:00 pm**
Location: **Burlingame City Hall, Council Chambers**

1. CALL TO ORDER BY Mayor DeMars

2. ROLL CALL – See above.

3. PUBLIC COMMENTS – No public comments

CONSENT ITEMS

These items can be voted on with one motion or individually by the city council.

4. APPROVAL OF AGENDA

Councilmember Burns made the motion to approve the Agenda with the following items. Councilmember Moon seconded the motion.

Vote: Ayes: 5 Nays: 0

Agenda items added:

- 8A. Motion for approval to sign WAPA Five year agreement – Superintendent Colson
- 9A. Motion for approval of Angela Howard as Library Board Member – Brandi Shaffer
- 10A. Motion to approve City Wide Cleanup April 9 to April 16
- 10B. Consider motion to sign resolution for Kansas Pride Program – Councilmember Holman

5. APPROVAL OF MINUTES.

Councilmember Mullinix made the motion to approve the minutes with the correction to Reports/ Councilmember Mullinix for correct spelling of the word “neusense” to be “nuisance”. Councilmember Curtis seconded the motion.

Vote: Ayes: 5 Nays: 0

6. APPROVAL OF CLAIMS ORDINANCE #2381

Councilmember Mullinix made the motion to approve claim ordinance #2381. Councilmember Moon seconded the motion. .

Vote: Ayes: 5 Nays: 0

OLD BUSINESS

7. Five Minute Executive Session with City Clerk Atchison to discuss Employee Evaluation

Councilmember Mullinix made the motion to enter into executive session at 7:08 pm. Councilmember Moon seconded the motion.

Vote: Ayes: 5 Nays: 0

No Action taken.

New Business

8. Consider motion to approve a handicap parking space in front of Thrills Kettle Corn.

Councilmember Moon made the motion to approve a handicap parking space in front of Thrills Kettle Corn. Councilmember Mullinix seconded the motion.

Vote: Ayes 5 Nays: 0

8A. Approval to sign WAPA Five Year Agreement – City Superintendent Colson

Councilmember Mullinix made the motion to allow Mayor DeMars to sign the WAPA Five Year Agreement. Councilmember Moon seconded the motion.

Vote: Ayes 5 Nays: 0

9. Discuss the purchase of trash containers for the city parks – Councilmember Mullinix

Councilmember Curtis made the motion to spend up to \$500.00 per trash container and to install one at Jones Park and Sumner Park. Councilmember Moon seconded the motion.

Vote: Ayes: 5 Nays: 0

9A. Consider motion to approve Angela Howard as Library Board Member – Librarian Brandi Shaffer

Councilmember Curtis made the motion to approve Angela Howard as Library Board Member. Councilmember Moon seconded the motion.

Vote: Ayes 5 Nays: 0

10. Consider motion to approve City Clerk Atchison to attend 2018 Budget Workshop on 05/30/2018 in Topeka at Shawnee County Public Library.

Councilmember Mullinix made the motion to allow City Clerk Atchison to attend the Budget Workshop. Councilmember Moon seconded the motion.

Vote: Ayes: 5 Nays: 0

Note: Councilmember Mullinix also plans to attend the workshop.

10A. Motion to approve City Wide cleanup to be April 9 to April 16, 2018.

Councilmember Mullinix made the motion to have city wide cleanup to be April 9 to April 16. Councilmember Moon seconded the motion.

Vote: Ayes: 5 Nays: 0

10B. Consider motion to sign resolution for Kansas Pride Program – Councilmember Holman

No motion made, but asked for Kansas Pride Director to attend council meeting to be held on April 16, 2018.

11. Reports

Officer Baker:

- Reported on March activity.
- With current theft activity advised everyone to keep their doors locked.
- Discussed the process for nuisance animals.
- Will be gone to Drill April 7 and 8th.

Superintendent Colson:

- Discussed Waste Management Contract. Ammon Taylor plans to attend Council Meeting on May 7, 2018
- Replaced gas meter at school
- Will be working on traffic control at school.
- Discussed water and sewer bill for Aunt B's. Indicated the meter reading is correct. Mayor DeMars asked if property owners were offered to have their meter tested and if we can have the history of readings provided to the Council at the next meeting. City Superintendent Colson indicated he would discuss the testing of the meter with the owner.
- He is expecting a new baby around May 2. Once baby arrives, he plans to be gone for two weeks.

City Clerk Atchison - Nothing

City Attorney Godderz - Nothing

Councilmember Mullinix:

- Meals on Wheels is shutting down at Community Center in Burlingame. There will be a public hearing on 4/23/2018 at Noon at the Community Center. Encouraging everyone to attend.

Councilmember Curtis:

- Discussed landscaping project at Sumner Park
- Discussed activity at neighbor's home and if there should be lights on inside of abandon home.
- Asked if we are getting applications for the pool lifeguards and managers. City Clerk Atchison answered "Yes"

Councilmember Holman: Nothing

Councilmember Burns:

- Discussed community improvement and grants. She will follow-up with her contacts to see what grants are available.

Councilmember Moon: Nothing

Mayor DeMars:

- Asked Attorney Godderz to assist with identifying the property owner for 221 East Banks
- Advised Council we need to look at the budget and identify money for clean-up of abandon properties
- Asked City Superintendent Colson if he has started on a plan for street repairs. Superintendent Colson advised he is considering having the city guys do the repairs. He will work on a plan and advise. .

12. Adjournment – Consideration to adjourn the City of Burlingame Council Meeting at 7:58 P.M.

Motion by: Councilmember Burns Second by: Councilmember Moon

Vote: Ayes: 5 Nays: 0

Submitted by: _____

Patty Atchison, City Clerk

_____ Date

Americans with disabilities act (A.D.A.): The City of Burlingame intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the city clerk forty-eight (48) hours prior to the meeting to arrange necessary accommodations.

Next Ordinance 2382

Next Charter Ordinance #15

Next Resolution # 392