



CITY OF BURLINGAME

Minutes

Mayor, Vikki DeMars – __P__
City Attorney, Rick Godderz - __P__
Councilmember, Doug Moon – __P__
City Clerk – Patty Atchison - __A__
Councilmember, Leslie Holman- __P__
City Superintendent, Wes Colson - __P__
Councilmember, Sheila Curtis – __P__
Police Officer, Mathew Baker - __P__
Councilmember, Michelle Mullinix – __P__
Building Inspector – Jim Welch – __A__
Councilmember, Kenna Burns – P____
Utility Clerk – Amy Quaney - __P__

Held: **March 5, 2018 @ 7:00 pm**
Location: **Burlingame City Hall, Council Chambers**

1. CALL TO ORDER BY Mayor DeMars

2. ROLL CALL – See above Jerry Hill

3. PUBLIC COMMENTS – Jerry Hill came to the meeting and wanted to request to move the handicap ramp from in front of the old Santa Fe Café to the area beside Thrills Kettle Corn.

Motion was made by Councilmember Mullinix to ok the request. Second by Councilmember Holman.

CONSENT ITEMS

These items can be voted on with one motion or individually by the city council.

4. APPROVAL OF AGENDA

Addition of the following item:

14A Executive Session for 15 minutes for Department Head Reviews

14B Discuss dump truck repairs- City Superintendent, Wes Colson

Councilmember Mullinix made the motion. Second by Councilmember Curtis

Vote: Ayes: 5 Nays: 0

5. APPROVAL OF MINUTES.

Councilmember Mullinix made the motion to approve the minutes and second by Councilmember Holman.

Vote: Ayes: 5 Nays: 0

6. APPROVAL OF CLAIMS ORDINANCE #2379

Councilmember Mullinix made the motion to approve claim ordinance #2379 and second by Councilmember Curtis.

Vote: Ayes: 5 Nays: 0

OLD BUSINESS

7. Ten Minute Executive Session to discuss Employee reviews/Raises

Councilmember Moon made the motion to go into executive session for 10 minutes. Motion was second by Councilmember Mullinix

Vote: Ayes: 5 Nays: 0

No Action taken.

Councilmember Moon made the motion to give the full/part time employees a 2% raise. With the exception of the department heads. Councilmember Burns second the motion

Vote : Ayes 5 Nays: 0

8. Burlingame Rodeo Days – Kelly Atchison and Kaylyn Masters

Councilmember Mullinix made the motion to approve the requests for the Rodeo Days committee. Motion was second by Councilmember Curtis.

Vote: Ayes 5 Nays: 0

9. Five Minute Executive Session to discuss Attorney/Client Information

Councilmember Moon made the motion to go into executive session for five minutes. Councilmember Mullinix seconds the motion.

Vote: Ayes: 5 Nays: 0

No action was taken.

Councilmember Moon made the motion to pay the deductible of \$1000 to EMC Insurance. Second by Councilmember Burns.

Vote: Ayes: 5 Nays: 0

10. Motion to approve the appointment to Kevin Kimball as Burlingame Municipal Court Judge.

Councilmember Mullinix made the motion to approve Kevin Kimball as Municipal Court Judge . Councilmember Curtis seconds the motion.

Vote: Ayes: 5 Nays: 0

Starting in April, City Court will be the 3rd Friday of each month at 1:30pm

11. Consider motion to sponsor a 2018 Senior for \$30.00 per ad with Osage Co. Herald

Motion made by Councilmember Mullinix to approve to sponsor a senior in the Herald with the option of having one from Burlingame first. Second by Councilmember Moon.

12. Discussion regarding application for Historic Water Signs for Historic Flooding.

Councilmember Holman made the motion to have Jim Welch look into the Historic Water Signs. Councilmember Burns seconds the motion.

Vote: Ayes: 5 Nays: 0

13. Reservation of Shelter House at Sumner Park

Councilmember Moon made the motion to leave the Shelter House as it is. Second by Councilmember Curtis.

Vote: Ayes: 3 Nays: 0 Councilmember Holman, Councilmember Burns

14. Review of 2018 Budget – May DeMars

Councilmember Moon made the motion to allow Mayor DeMars to talk with Mr. Welch about the budget. Councilmember Mullinix seconds the motion.

Vote: Ayes: 5 Nays: 0

14A. 15 Minute Execution Session to discuss City Employee Evaluations

Councilmember Moon made the motion to go into executive session for 15 minutes. Councilmember Mullinix seconds the motion.

Vote: Ayes: 5 Nays: 0

No Action Taken

Councilmember Moon made the motion to go back into executive session for an additional 10 minutes. Councilmember Mullinix seconds the motion.

No Action Taken

14B. Dump Truck Repair – City Superintendent Wes Colson

Councilmember Holman made the motion to have the dump truck repaired with a cap of \$2000. Councilmember Burns seconds the motion.

Vote: Ayes: 5 Nays: 0

15. Reports

Officer Baker: Is going to be gone with the military and will be gone the next 2 council meetings. Would like to have the council to discuss the purchase of a vehicle while he is gone. Place on the next agenda.

Superintendent Colson: Update on work injury. Would like to have approval to send 2 guys to water conference in Wichita. Councilmember Mullinix made the motion to approve the attendance at the water conference. Councilmember Moon seconds the meeting. Vote : Ayes 5 Nays 0 EMP3 meeting will be attending in March. KMGGA meeting will be attending in March.

Utility Clerk Quaney: Nothing

City Attorney Godderz: Thanked the city about the plant he received. Talked about a USDA loan to help with low income communities and will give Patty the information. Place on next agenda.

Councilmember Mullinix: Asked Office Baker about a car being moved from the park.

Councilmember Curtis: Nothing

Councilmember Holman: Nothing

Councilmember Burns: Nothing

Councilmember Moon: Asking about the mowing of the grass at the old nursing home.

Mayor DeMars: Discussed about a meeting earlier in the day with Waste Management.

16. Adjournment – Consideration to adjourn the City of Burlingame Council Meeting at 8:42 P.M.

Motion by: Councilmember Burns Second by: Councilmember Moon
Vote: Ayes: 5 Nays: 0

Submitted by: _____ Date _____
Patty Atchison, City Clerk

Americans with disabilities act (A.D.A.): The City of Burlingame intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the city clerk forty-eight (48) hours prior to the meeting to arrange necessary accommodations.

Next Ordinance 2380
Next Charter Ordinance #15
Next Resolution # 392