



CITY OF BURLINGAME

Minutes

Mayor, Vikki DeMars – __P__ City Attorney, Rick Godderz - __P__
Councilmember, Doug Moon – __P__ City Clerk, Patty Atchison - __P__
Councilmember, Leslie Holman- __P__ City Superintendent, Wes Colson - __P__
Councilmember, Sheila Curtis – __P__ Police Officer, Mathew Baker – __P__
Councilmember, Michelle Mullinix – __P__ Building Inspector – Jim Welch – __A__
Councilmember, Kenna Burns – __P__

Held: **February 5, 2018 @ 7:00 pm**
Location: **Burlingame City Hall, Council Chambers**

1. CALL TO ORDER BY Mayor Vikki DeMars

2. ROLL CALL – See Above

Colter Robinson-Osage County Herald and John Welch, CPA

3. PUBLIC COMMENTS – No Public Comments

CONSENT ITEMS

These items can be voted on with one motion or individually by the city council.

4. APPROVAL OF AGENDA

Councilmember Moon made the motion to approve agenda with the deletion of the following items:

- 8. 2018 Burlingame Rodeo Days – Kelly Atchison and Kaylyn Masters
- 15. Ten Minute Executive Session to discuss employee evaluations

And the addition of the following items:

- 8. Audit Review
- 8A. Consider motion to approve payment of \$5000.00 to auditor for 2017 Audit.

Councilmember Burns seconded the motion.

Vote: Ayes: Mullinix, Curtis, Holman, Burns and Moon Nays: 0

5. APPROVAL OF MINUTES FROM 01/15/2018 COUNCIL MEETING

Councilmember Curtis made the motion to approve the minutes from 01/15/2018 Council Meeting. Councilmember Mullinix seconded the motion.

Vote: Ayes: Mullinix, Curtis, Holman, Burns and Moon Nays: 0

6. APPROVAL OF CLAIMS ORDINANCE # 2377

Councilmember Mullinix made the motion to approve claim ordinance # 2377. Councilmember Moon seconded the motion.

Vote: Ayes: Mullinix, Curtis, Holman, Burns and Moon Nays: 0

OLD BUSINESS

7. MOTION TO APPROVE CHARTER ORDINANCE #14 (REPEALING CHARTER ORDINANCE NO. 6, REGARDING LIMITATION ON THE TAX LEVY AMOUNT FOR LIBRARY FUND)

Councilmember Holman made the motion to approve Charter Ordinance No. 14. Councilmember Burns seconded the motion.

Vote: Ayes: Mullinix, Curtis, Holman, Burns and Moon Nays: 0

NEW BUSINESS

Item removed from agenda

8. 2018 Burlingame Rodeo Days – Kelly Atchison and Kaylyn Masters

Replaced by next item

8. 2017 Audit Review – John Welch, CPA

Councilmember Mullinix made the motion to approve the 2017 Audit. Councilmember Moon seconded the motion.

Vote: Ayes: Mullinix, Curtis, Holman, Burns and Moon Nays: 0

8A. Consider motion to approve payment of \$5000.00 to John Welch, CPA for 2017 Audit.

Councilmember Mullinix made the motion to approve. Councilmember Moon seconded the motion.

Vote: Ayes: Mullinix, Curtis, Holman, Burns and Moon Nays: 0

9. Consider approval of annual appointments for 2018

Councilmember Mullinix made the motion to approve the annual appointments as listed below. Councilmember Moon seconded the motion.

Vote: Ayes: Mullinix, Curtis, Holman, Burns and Moon Nays: 0

Annual appointments are:

- Official Depository – Bank of Burlingame
- Official City Newspaper – Osage County Herald Chronicle
- City Attorney – Attorney Rick Godderz
- City Municipal Judge – Judge Taylor Wine
- City Treasurer – Ron Shaffer

10. Consider replacement of David Panches Personal Cell Phone – City Superintendent Colson

Councilmember Moon made the motion to approve replacement of David Panches personal cell phone that was destroyed in chipper. Councilmember Mullinix seconded the motion. .

Vote: Ayes: Mullinix, Curtis, Holman, and Burns Nays: 0

11. Motion to approve Tree Board Arbor Day as April 27, 2018 – City Superintendent Colson

Councilmember Burns made the motion to approve Arbor Day as April 27, 2018. Councilmember Moon seconded the motion.

Vote: Ayes: Mullinix, Curtis, Holman, Burns and Moon Nays: 0

12. Consider proposal for Catalytic Converting Testing at Power Plant – City Superintendent Colson

Councilmember Moon made the motion to approve the Catalytic Converting Testing to be done at Power Plant for \$16,500.00. Councilmember Mullinix seconded the motion.

Vote: Ayes: Mullinix, Curtis, Holman, Burns and Moon Nays: 0

13. Consider proposed agreement for City-County Connecting Links Maintenance.

Councilmember Mullinix made the motion to not approve the proposed agreement. Councilmember Moon seconded the motion.

Vote: Ayes: Mullinix, Curtis, Holman, Burns and Moon Nays: 0

14. Discussion regarding transfer between bank accounts – City Clerk Atchison

Councilmember Burns made the motion to transfer \$3721.41 from the Main Checking Account to the New Pool account. Councilmember Curtis seconded the motion.

Vote: Ayes: Mullinix, Curtis, Holman, Burns and Moon Nays: 0

Item listed below was removed from agenda

15. Ten Minute Executive Session to discuss employee evaluations

16. Reports

Officer Baker:

- Discussed upcoming military leave between now and April 2nd.
- Indicated he will be doing a spring break activity with the youth in the community. Further details will be provided.

Superintendent Colson:

- Crew is ready for snow removal in case of bad weather this week
- Currently doing physical therapy two to three times per week for the next six weeks for his arm.

City Clerk Atchison – Nothing to report

Attorney Godderz – Nothing to report

Councilmember Mullinix – Nothing to report

Councilmember Curtis – Nothing to report

Councilmember Holman

- Discussed idea of giving pens to businesses.
- Other ideas suggested were Spot lighting a new business each month
- Will put Business Appreciation on next agenda

Councilmember Burns

- Currently working on organizing information on our website for organizations

Councilmember Moon – Nothing to report

Mayor DeMars – Nothing to report

17. Adjournment – Consideration to adjourn the City of Burlingame Council Meeting at 8:05 pm.

Motion by: Councilmember Burns Second by: Councilmember Holman

Vote: Ayes: Mullinix, Curtis, Holman, Burns and Moon Nays: 0

Submitted by: _____ Date _____
Patty Atchison, City Clerk

Americans with disabilities act (A.D.A.): The City of Burlingame intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the city clerk forty-eight (48) hours prior to the meeting to arrange necessary accommodations.

Next Ordinance 2378
Next Charter Ordinance #15
Next Resolution # 392