



CITY OF BURLINGAME

Minutes

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| Mayor, Vikki DeMars – <u> P </u> | City Attorney, Rick Godderz - <u> P </u> |
| Councilmember, Doug Moon – <u> A </u> | City Clerk – Patty Atchison - <u> P </u> |
| Councilmember, Leslie Holman- <u> P </u> | City Superintendent, Wes Colson - <u> A </u> |
| Councilmember, Sheila Curtis – <u> P </u> | Police Officer, Mathew Baker - <u> A </u> |
| Councilmember, Michelle Mullinix – <u> P </u> | Building Inspector – Jim Welch – <u> P </u> |
| Councilmember, Kenna Burns – <u> A </u> | |

Held: **November 5, 2018 @ 7:00 pm**
 Location: **Burlingame City Hall, Council Chambers**

1. CALL TO ORDER BY Mayor DeMars

2. ROLL CALL – See above. Crystal Seastrom, Gina Shultz, Colter Robinson and Larry Robinson

3. Public Comments:

Crystal Seastrom discussed the repairs made to the road by her house on the West side. She indicated a ditch needs to be dug in the road on the East side (242 West Fremont). She has discussed this problem on numerous occasions with City Superintendent Colson and Council Member Doug Moon through Emails back and forth through City Clerk Atchison, but nothing has been done to fix the problem. Whenever it rains now, water runs into her home causing damage to the property. She needs this to be fixed.

Councilmember Mullinix made the motion to fix the ditch on the East Side of the road, use silt mat and clean out the culvert. Councilmember Curtis seconded the motion.

Vote: Ayes: 3 Nays: 0

Crystal Seastrom also advised the council the lights at the basketball court at the park are not working and there is a light out at the corner of Dacotah and Dayton.

CONSENT ITEMS

These items can be voted on with one motion or individually by the City Council.

4. Approval of Agenda

Councilmember Mullinix made the motion to approve the agenda with the addition of #6A under Old Business “Black Swan Distillery”. Councilmember Holman seconded the motion.

Vote: Ayes: 3 Nays: 0

5. Approval of Minutes from October 15, 2018 and Special Meeting on October 22, 2018

Councilmember Mullinix made the motion to approve the minutes from the Council Meeting on October 15, 2018 and Special Council Meeting held on October 22, 2018. Councilmember Curtis seconded the motion.

Vote: Ayes: 3 Nays: 0

6. Approval of Claim Ordinance #2399

Councilmember Mullinix made the motion to approve Claim Ordinance # 2399. Councilmember Curtis seconded the motion.

Vote: Ayes: 3 Nays: 0

Councilmember Mullinix asked if we could add on the next meeting a discussion regarding mileage reimbursement.

OLD BUSINESS

6A. Black Swan Distillery

Discussion regarding Black Swan Distillery and proposed agreement and resolution. Councilmember Holman made the motion to table this item to the next meeting. Councilmember Mullinix seconded the motion.

Vote: Ayes: 3 Nays: 0

NEW BUSINESS

7. Repair of street to allow better access to the back of the Post Office for delivery – Linda & Allen Miller (RP Express)

Councilmember Mullinix made the motion to table this item to the next Council Meeting. Councilmember Holman seconded the motion.

Vote: Ayes: 3 Nays: 0

8. Consider motion to approve Cereal Malt Beverage License for Casey's General Store.

Councilmember Mullinix made the motion to approve Cereal Malt Beverage License for Casey's General Store. Councilmember Holman seconded the motion.

Vote: Ayes: 3 Nays: 0

9. Review of ATV Ordinance to include a better description of a UTV – Officer Baker

Councilmember Mullinix tabled this item to the next meeting for Officer Baker to be present. Councilmember Curtis seconded the motion.

Vote: Ayes: 3 Nays: 0

10. Consider motion to approve attendance to Pipeline Safety Seminar – City Superintendent Colson

Councilmember Holman made the motion to approve attendance to the Pipeline Safety Seminar with no overnight stay. Councilmember Mullinix seconded the motion.

Vote: Ayes: 3 Nays: 0

It was asked to include "Scheduling Travel Plans" on the next agenda for discussion.

