



## CITY OF BURLINGAME

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### Minutes

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Mayor, Vikki DeMars – A\_\_\_\_ City Attorney, Rick Godderz - P\_\_\_\_  
Councilmember, Doug Moon – P\_\_\_\_ City Clerk, Patty Atchison - A\_\_\_\_  
Councilmember, Leslie Holman- P \_\_\_\_ City Superintendent, Wes Colson - P\_\_\_\_  
Councilmember, Sheila Curtis – P\_\_\_\_ Police Officer – Mathew Baker – A\_\_\_\_  
Councilmember, Michelle Mullinix – P\_\_ Building Inspector – Jim Welch – \_A\_\_\_\_  
Councilmember, Kenna Burns – P\_\_\_\_

Held: **September 5, 2017 @ 7:00 pm**  
Location: **Burlingame City Hall, Council Chambers**

#### **1. CALL TO ORDER BY Council Member Doug Moon**

**2. ROLL CALL** – Utility Clerk Quaney replaced City Clerk Atchison for the meeting. Police Officer Kraus replaced Police Officer Baker for the meeting.

**3. PUBLIC COMMENTS** - No public comments

### **CONSENT ITEMS**

These items can be voted on with one motion or individually by the city council.

#### **4. APPROVAL OF AGENDA**

Motion by: Councilmember Mullinix\_ Second by: Councilmember Burns  
Vote: Ayes: 4 Nays: 0

Remove Item #7  
Remove Item #13  
Add Item #13A Little Bucket Truck-City Superintendent Wes Colson

#### **5. APPROVAL OF MINUTES.** Consider approval of the minutes from the 08/07/2017 Council Meeting.

Motion by: Councilmember Mullinix Second by: Councilmember Curtis  
Vote: Ayes: 4 Nays: 0

#### **6. APPROVAL OF CLAIMS ORDINANCE** – Motion to accept Claims Ordinance # 2362

Councilmember Mullinix made the motion to approve the check register and noted that there wasn't a Claim Ordinance to be approved. Councilmember Curtis seconded the motion.

## **OLD BUSINESS**

### **7. Discussion regarding clean-up of Jimmy Master's Commercial Property**

Removed item from the agenda.

### **8. Discussion regarding the property at 118 East Fremont and motion to approve Resolution # 392 – Attorney Godderz**

Motion by: Councilmember Holman Second by: Councilmember Mullinix  
Vote: Ayes: 4 Nays: 0

Table until next meeting September 18th

### **9. Discussion regarding clean-up at 241 East Santa Fe- Building Inspector Welch**

Motion by: Councilmember Mullinix Second by: Councilmember Holman  
Vote: Ayes: 4 Nays: 0

Table until next meeting on September 18<sup>th</sup>. Council suggested seeing about more removal options. Contact property owner about some different option ideas.

### **10. Discussion regarding the building at 105 East Santa Fe- Mayor DeMars**

Motion by: Councilmember Burns Second by: Councilmember Holman  
Vote: Ayes: 4 Nays: 0

Table until next council meeting September 18th

## **NEW BUSINESS**

### **11. Discussion from Larry Robinson to review new business options for 119 West Santa Fe**

Motion by: Councilmember Mullinix Second by: Councilmember Burns  
Vote: Ayes: 4 Nays: 0

Council approved to waive the deposit for Mr. Robinson.

**12. Discussion from Larry Robinson to review possible Tax Rebate for 109 West Santa Fe.**

Motion by: Councilmember Mullinix Second by: Councilmember Burns  
Vote: Ayes: 4 Nays: 0

Table until next council meeting on September 18<sup>th</sup>. Mr. Robinson will have a proposal with more information for the council.

**13. Discussion regarding LED lights in Shelter Houses at Sumner Park- Councilmember Moon.**

Removed item from agenda

**13A. Discussion regarding little bucket truck- City Superintendent Wes Colson.**

Motion by: Councilmember Mullinix Second by: Councilmember Curtis  
Vote: Ayes: 4 Nays: 0

Council approved City Superintendent Colson to place bucket truck on Purple Waive.

**14. Motion to approve City Clerk Atchison to attend Healthcare Training on 9/7/2017 in the afternoon.**

Motion by: Councilmember Mullinix Second by: Councilmember Curtis  
Vote: Ayes: 4 Nays: 0

Council approved City Clerk Atchison to attend Healthcare Training.

**15. Motion to approve City Clerk Atchison to attend KPERS training on 9/21/2017 in the morning.**

Motion by: Councilmember Mullinix Second by: Councilmember Curtis  
Vote: Ayes: 4 Nays: 0

Council approved City Clerk Atchison to attend KPERS training.

**16. Discussion from Officer Baker regarding Camera Proposal from Don Bailey.**

Motion by: Councilmember Holman Second by: Councilmember Burns  
Vote: Ayes 4 Nays: 0

Tabled until next council meeting on September 18<sup>th</sup>

**17. Discussion regarding a donation to Chamber of Commerce- Councilmember Holman**

Motion by: Councilmember Mullinix Second by: Councilmember Holman  
Vote: Ayes 4 Nays: 0

Council approved to donate \$100 to the Chamber of Commerce for the community appreciation dinner on September 10<sup>th</sup>.

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## **18. Reports**

Officer Kraus: Nothing

City Superintendent Colson: City Employee Panches passed the wastewater1 test. City Employees Lang and Mullinix passed their Gas class. Would like to have executive session next council meeting to review the employee's tests and discuss employee Mullinix's 90 evaluation.

Utility Clerk Quaney: Received several applications for the part time position.

Attorney Godderz: Nothing

Councilmember Mullinix: Nothing

Councilmember Curtis: Nothing

Councilmember Holman: Discussed meeting with a family who founded Burlingame. Would like to add an item to the agenda about a donation to the Chamber of Commerce.

Councilmember Burns: Nothing

Councilmember Moon: Commented on the nice job the city crew done on the landscape at Sumner Park.

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**18. Adjournment** – Consideration to adjourn the City of Burlingame Council Meeting at  
7:40 P.M.

Motion by: Councilmember Burns Second by: Councilmember Holman

Vote: Ayes: 4 Nays: 0

Submitted by: \_\_\_\_\_

Patty Atchison, City Clerk

\_\_\_\_\_ Date

Americans with disabilities act (A.D.A.): The City of Burlingame intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the city clerk forty-eight (48) hours prior to the meeting to arrange necessary accommodations.

Next Ordinance 2363

Next Charter Ordinance #14

Next Resolution # 392