



## CITY OF BURLINGAME

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### Budget Workshop Minutes

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Mayor, Vikki DeMars – \_\_P\_\_      City Attorney, Rick Godderz - \_A\_\_  
Councilmember, Doug Moon – \_P\_\_      City Clerk, Patty Atchison - \_\_P\_\_  
Councilmember, Leslie Holman- \_P\_\_      City Superintendent, Wes Colson - \_\_P\_\_  
Councilmember, Sheila Curtis – \_\_P\_\_      Police Officer – Mathew Baker – \_P\_\_  
Councilmember, Michelle Mullinix – \_P\_\_      Building Inspector – Jim Welch – \_\_A\_\_  
Councilmember, Kenna Burns – \_\_P\_\_

Held:            **June 26, 2017 @ 7:00 pm**  
Location:      **Burlingame City Hall, Council Chambers**

#### **1. CALL TO ORDER BY Councilmember Moon**

**2. ROLL CALL** – See above

**3. PUBLIC COMMENTS** – No Public Comments

#### **CONSENT ITEMS**

These items can be voted on with one motion or individually by the City Council.

#### **4. APPROVAL OF AGENDA.**

Councilmember Mullinix made the motion to approve the agenda for June 26, 2017 Budget Workshop Meeting. Councilmember Moon seconded the motion.

Votes: Ayes: Mullinix, Curtis, Burns, Holman and Moon. Nays: 0

#### **5. Budget Workshop**

- John Welch, CPA discussed the 2018 Budget and changes. Such items were reviewed:
- Reviewed various funds revenue and expenses
- Reviewed proposed transfers needed for the General Fund
- Discussed the 5% Franchise increase on Gas Fund
- Discussed the \$45,040.00 reserves
- The electric franchise fee was in the electric fund and should be in the General Fund
- Recommended all of the bank accounts to be combined into a CDAR account. Asked if Special Grants require a special bank account.
- Answered various questions and concerns regarding funds and balances
- Reviewed possible resolutions needed

**6. Adjournment** – Councilmember Curtis made the motion to adjourn the meeting at 7:15 pm. Councilmember Holman seconded the motion.

Votes: Ayes: Mullinix, Curtis, Burns, Holman and Moon. Nays: 0

Submitted by: \_\_\_\_\_ Date \_\_\_\_\_  
Patty Atchison, City Clerk

Americans with disabilities act (A.D.A.): The City of Burlingame intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the city clerk forty-eight (48) hours prior to the meeting to arrange necessary accommodations.

Next Ordinance 2357  
Next Charter Ordinance #14  
Next Resolution # 390