



## CITY OF BURLINGAME

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### Minutes

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Mayor, Vikki DeMars – \_\_P\_\_                      City Attorney, Rick Godderz - \_P\_\_  
Councilmember, Doug Moon – \_P\_\_              City Clerk, Patty Atchison - \_\_P\_\_  
Councilmember, Leslie Holman- \_P\_\_          City Superintendent, Wes Colson - \_\_P\_\_  
Councilmember, Sheila Curtis – \_\_P\_\_        Police Officer – Mathew Baker – \_P\_\_  
Councilmember, Michelle Mullinix – \_P\_\_      Building Inspector – Jim Welch – \_\_P\_\_  
Councilmember, Kenna Burns – \_\_P\_\_

Held:                      **June 19, 2017 @ 7:00 pm**  
Location:                **Burlingame City Hall, Council Chambers**

#### **1. CALL TO ORDER BY Councilmember Moon**

#### **2. ROLL CALL** – See above

Colter Robinson – Osage County Herald/Chronicle, Jerry Hill – Thrill's Kettle Corn, Sara Worcester – Librarian, Laura DeBaun – Northeast Kansas Librarian, Susan DeMars, and Ray Burns

#### **3. PUBLIC COMMENTS** – No Public Comments

### **CONSENT ITEMS**

These items can be voted on with one motion or individually by the City Council.

#### **4. APPROVAL OF AGENDA for 06/19/2017 Council Meeting.**

Councilmember Mullinix made the motion to approve the agenda with the following corrections. Councilmember Holman seconded the motion.

- Remove item 9. Motion for approval to use Sumner Park to raise money for competition fees – Jessica Whitmore
- Replace item 14 with Solutions to Drainage Issues at Osage and Fremont Streets – Council Member Holman
- Add Item 17A – Ten Minute Executive Session for Nonelected Personnel with Police Department
- Add Item 17B – Ten Minute Executive Session Nonelected Personnel regarding Department Heads
- Added item 17C – Procedure of Ordinances

Votes: Ayes: Mullinix, Curtis, Burns, Holman and Moon. Nays: 0

#### **5. APPROVAL OF MINUTES from the 06/05/2017 Council Meeting.**

Councilmember Curtis made the motion to approve the minutes from the 06/05/2017 Council Meeting. Councilmember Mullinix seconded the motion.

Votes: Ayes: Mullinix, Curtis, Burns, Holman and Moon. Nays: 0

**6. Approval of Claim Ordinance #2355**

Councilmember Mullinix made the motion to approve the Claim Ordinance #2355.  
Councilmember Moon seconded the motion.

Votes: Ayes: Mullinix, Curtis, Burns, Holman and Moon. Nays: 0

**OLD BUSINESS**

**7. Approval of Ordinance regarding use of storage containers within city limits.**

Councilmember Moon made the motion to leave the ordinance as it is currently written.  
Councilmember Mullinix seconded the motion.

Votes: Ayes: Mullinix, Curtis, and Moon. Nays: Burns, Holman

**8. Item removed before printing/publishing of agenda and Council Meeting**

**9. Motion for approval to use Sumner Park to raise money for competition fees – Jessica Whitmore**

Item removed from Agenda

**10. Discussion regarding seeding of ditch at Bender's Property – City Superintendent Colson**

City Superintendent Colson will visit with Benders regarding what is needed to fix ditch on property. Mayor DeMars will follow up with City Superintendent Colson at next meeting.

**NEW BUSINESS**

**11. Request from Library to increase Mill Levy for Library or remove the cap previously set in Charter Ordinance #6 – Sara Worcester – Librarian**

Councilmember Mullinix made the motion to set tax payment at \$28,600 with 3.5 Mill Balance and the rest out of the General Fund with a review of Charter Ordinance #6 this fall. Councilmember Moon seconded the motion.

Votes: Ayes: Mullinix, Curtis, Burns, Holman and Moon. Nays: 0

**12. Motion to approve draft for Amendment to Ordinance #2153**

Councilmember Mullinix made the motion to approve Ordinance #2356 with amendment to Section 1: Councilmember Curtis seconded the motion.

Votes: Ayes: Mullinix, Curtis, Burns, Holman and Moon. Nays: 0

Amendment to Section 1 States:

The Code of the City of Burlingame, Kansas is hereby amended by adding a sub-section to Chapter 11, Animal Control and Regulation Section 2-109 which reads as follows:

(h) The use of any premises within the City for the harboring or maintenance of any animal or livestock provided the number and type of animal or livestock shall not be changed in type nor exceed at any time the number on the premises on 11/28/1997, and as stated in subparagraph €. In the event any such animal or livestock is removed from the premises and all of such animals or livestock are absent for a period of six months or more then the use of the premises for harboring such animal or livestock shall cease and terminate. This amendment shall be clarification of the previous Code provisions, to designate the applicability of this subsection to premises.

In addition to the penalties provided in Section 1-116 of this Code the Municipal Court Judge may order a person convicted of a violation of this Section 2-109 to remove the animals or livestock from the City and each day the violation of this section continues shall be deemed a separate offense.

**13. Discussion regarding termite damage, back stairs and windows at 112 west Santa Fe – Jerry Hill - Thrills Kettle Corn.**

Councilmember Burns made the motion to approve proposal for \$8336.60 with this being the cap for expenses and to also include City Superintendent Colson removing the existing stairs. Councilmember Moon seconded the motion.

Votes: Ayes: Mullinix, Curtis, Burns, Holman and Moon. Nays: 0

**14. Discussion regarding selling the property on East Banks known as the Demo Derby Pit – Officer Baker**

Item above was removed from Agenda and replaced with # 14 below

**14. Solutions to drainage issues at Osage and Fremont – Councilmember Holman**

Councilmember Holman made the motion to have City Superintendent Colson discuss with Mr. Robinson thoughts on improvement and to secure a quote for cost of repairs for next council meeting. Councilmember Burns seconded the motion.

Votes: Ayes: Mullinix, Curtis, Burns, Holman and Moon. Nays: 0

**15. Discussion regarding the property at 118 East Fremont – Attorney Godderz.**

Councilmember Mullinix made the motion to table to next meeting for more information. Councilmember Holman seconded the motion.

Votes: Ayes: Mullinix, Curtis, Burns, Holman and Moon. Nays: 0

**16. Motion to approve Wes Colson as the Director to the KMGGA Board from 08/31/2017 to 08/31/2019 and for David PUNCHES to be the Alternate Director – City Clerk Atchison**

Councilmember Holman made the motion to approve Wes Colson as the Director and David PUNCHES as the Alternate Director to the KMGGA Board from 08/31/2017 to 08/31/2019.

Votes: Ayes: Mullinix, Curtis, Burns, Holman and Moon. Nays: 0

**17. Motion to approve pay increase of 25 cents for Harper Neu, Amanda Burd and Morgyn Heyne for passing Water Safety Instruction Class – City Clerk Atchison**

Councilmember Burns made the motion to approve the increase in pay of 25 cents. Councilmember Holman seconded the motion.

Votes: Ayes: Curtis, Burns, Holman and Moon. Nays: 0. Abstained: Mullinix

**17A. Ten Minute Executive Session non-elected personnel with Police Chief Baker**

Councilmember Burns made the motion to enter into Executive Session at 8:15 pm to return at 8:25 pm. Councilmember Holman seconded the motion.

Votes: Ayes: Mullinix, Curtis, Burns, Holman and Moon. Nays: 0

Council returned at 8:25 pm with No Action Taken

Councilmember Moon made the motion to hire Kyler Krause at \$13.00 per hour as Part Time Police Officer. Councilmember Burns seconded the motion.

Votes: Ayes: Mullinix, Curtis, Burns, Holman and Moon. Nays: 0

**17B. Ten Minute Executive Session non-elected personnel regarding Department Heads**

Councilmember Holman made the motion to enter into Executive Session at 8:25 pm to return at 8:35 pm. Councilmember Mullinix seconded the motion.

Votes: Ayes: Mullinix, Curtis, Burns, Holman and Moon. Nays: 0

Council returned at 8:35 pm with No Action Taken

**17C. Procedure of Ordinances**

Councilmember Mullinix made the motion if a question comes into City Hall regarding an ordinance the City Hall staff will have 24 to 48 hours to give the person a copy of the ordinance and the person will need to come to next Council Meeting to ask questions. Councilmember Moon seconded the motion.

Votes: Ayes: Mullinix, Curtis, Burns, Holman and Moon. Nays: 0

**18. Reports:**

Building Inspector Welch-

- Updated Council as to the work being done on Mike Parker's building
- Currently supervising repairs at Old Lion's Club Building
- Sent Zoning Confirmation with assistance of City Clerk Atchison to Dollar General who is planning to start construction sometime in August 2017.

Officer Baker – nothing to report

City Superintendent Colson:

- Progress Reports on dead limbs in trees at park and work completed
- New Restroom update at Sumner Park (discussed removal of roof).
- Discussed the repair of the expansion joints at City Hall and Library
- Discussed Storm Damage Repairs. Lost 4 Transformers to lightning in last storm. Insurance deductible amount is \$5000 for claims.
- Transformer Cost for COOP. Does the City want to spend half of the cost?

Councilmember Moon made the motion for the City to spend 50 % on the cost of the transformer and for the COOP to spend 50% on the cost of the transformer. Councilmember Mullinix seconded the motion.

Votes: Ayes: Mullinix, Curtis, Burns, Holman and Moon. Nays: 0

- Air Condition at City Hall is not working correctly. The Compressor for the larger portion of the office is bad. He will be securing a quote on cost of a new compressor and other repairs needed.

City Clerk Atchison:

- League approved a bylaw changing base charge for all member cities and counties. As of 06/02/2017, the base charge will remain the same with no charge.
- Reviewed Pool Report
- Amy Quaney updated Council on recent training at CIC Symposium.
- Advised future training to be expected in September for Healthcare and Kpers. Will advise when more details are available.
- Happy Birthday to Wes Colson and Kenna Burns

Attorney Godderz: - No report

Councilmember Mullinix – No report

Councilmember Curtis – No report

Councilmember Holman:

- Recently contacted Justin Goldberg with documentary. Burlingame has not been ruled out yet as the participating city. He will advise as he has more information.
- Thank you to City Superintendent Colson and crew for their work from the recent storm damage.

Councilmember Burns – No report

Councilmember Moon

- Thanks for the storm repairs

Mayor DeMars:

- Recently was an incident at the pool. Kid injured heel of foot on the ladder. Asked City Superintendent Colson to repair ladder at the deep end and a screw on the ladder.
- Received several compliments on the recent appreciation dinner.
- Currently have twenty three people to help with Harvesters. May be a time, City Hall may be asked to donate an hour or two to help with Harvesters.
- City of Burlingame has received a letter in the mail that will need to be discussed. Will review and advise more at the next meeting.

**19. Adjournment** – Councilmember Burns made the motion to adjourn the meeting at 9:03 pm. Councilmember Curtis seconded the motion.

Votes: Ayes: Mullinix, Curtis, Burns, Holman and Moon. Nays: 0

Submitted by: \_\_\_\_\_ Date \_\_\_\_\_  
Patty Atchison, City Clerk

Americans with disabilities act (A.D.A.): The City of Burlingame intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the city clerk forty-eight (48) hours prior to the meeting to arrange necessary accommodations.

Next Ordinance 2356

Next Charter Ordinance #14

Next Resolution # 390