



CITY OF BURLINGAME

Minutes

Mayor, Vikki DeMars – P City Attorney, Rick Godderz - P
Councilmember, Doug Moon – P City Clerk, Patty Atchison - P
Councilmember, Leslie Holman- P City Superintendent, Wes Colson - P
Councilmember, Sheila Curtis – P Police Officer – Mathew Baker – P
Councilmember, Michelle Mullinix – P Building Inspector – Jim Welch – A
Councilmember, Kenna Burns – P

Held: **April 17, 2017 @ 7:00 pm**
Location: **Burlingame City Hall, Council Chambers**

1. CALL TO ORDER BY MAYOR DEMARS

2. ROLL CALL – See above

Colter Robinson – Osage County Chronicle and Fred Driver - Osage Co. Commissioner

3. PUBLIC COMMENTS – Fred Diver discussed the City's policy to not allow the use of storage containers within city limits. His son, Aaron Diver was interested in using a storage container to store his lawn mower and tools. The container would be painted and have an attractive appearance. When he checked with Building Inspector Jim Welch, he was told a storage container was not allowed. He would like to have the Council revisit this policy. Mayor DeMars advised this would be added as an agenda item for the next meeting.

CONSENT ITEMS

These items can be voted on with one motion or individually by the City Council.

4. APPROVAL OF AGENDA for 04/17/2017 Council Meeting.

Councilmember Burns made the motion to approve the agenda with the addition of item 13A Five Minute Executive Session with City Superintendent Wesley Colson and 13B. Documentary Discussion. Councilmember Holman seconded the motion.

Votes: Ayes: Mullinix, Curtis, Burns, Holman and Moon . Nays: 0

5. APPROVAL OF MINUTES from the 04/03/2017 Council Meeting.

Councilmember Mullinix made the motion to approve the minutes from the 04/03/2017 Council Meeting. Councilmember Curtis seconded the motion.

Votes: Ayes: Mullinix, Curtis, Burns, Holman and Moon . Nays: 0

6. Approval of Claim Ordinance #2351

Councilmember Mullinix made the motion to approve the Claim Ordinance #2351.
Councilmember Curtis seconded the motion.

Votes: Ayes: Mullinix, Curtis, Burns, Holman and Moon . Nays: 0

OLD BUSINESS

7. Chip Seal of Streets – City Superintendent Colson

Councilmember Moon made the motion to do the same amount as last year.
Councilmember Mullinix seconded the motion.

Votes: Ayes: Burns, Holman, Curtis, Moon, and Mullinix.

8. Review of the City Code Section 3-704 Article 7 Temporary Permits – City Attorney Godderz

Attorney Godderz advised if on private property and not on any city property, no permit is needed as long as you do not sell, distribute or serve alcohol. If it is a Special Event that may involve City Property, City policy needs to be followed including permit. Advised nothing should be changed with this code.

No action taken

9. Update on Business Enhancement Booklet.

Councilmember Curtis advised the booklet is complete and copies have been sent to a couple of businesses interested in Burlingame. City Clerk Atchison asked the council to advise how they would like the copies of the books to be distributed to individuals and businesses. Cost to print each book is about \$6.00 per book. At this time, we have 50 books.

Councilmember Holman made the motion to allow copies to be sold to individuals at \$6.00 per copy and distributed free to prospective new business or chambers.
Councilmember Moon seconded the motion.

Votes: Ayes: Mullinix, Curtis, Burns, Holman and Moon. Nays: 0

NEW BUSINESS

10. Responsible person for culverts and maintenance of ditches – City Superintendent Colson

Councilmember Burns made the motion to table this item to the next meeting.
Councilmember Mullinix seconded the motion.

Votes: Ayes: Mullinix, Curtis, Burns, Holman and Moon. Nays: 0

11. Church Parking Lot options – City Superintendent Colson

Councilmember Moon made the motion to table this item to the next meeting. Councilmember Mullinix seconded the motion.

Votes: Ayes: Mullinix, Curtis, Burns, Holman and Moon. Nays: 0

12. Rodeo Days Coloring and Essay Contest – City Clerk Atchison

- City Clerk Atchison asked Council for permission for the Burlingame Saddle club to sell advance tickets at City Hall for the Rodeo. Council indicated this has been done in the past and do not see a problem.
- Asked Council if the Burlingame Chamber could display their bench inside of the front doors at City Hall to raise support for the Silent Auction on the Bench. Council indicated there is not a problem in displaying bench at City Hall.
- City Clerk Atchison asked the council if the city would be interested in sponsoring a coloring contest for ages 5 to 12 and an Essay Contest for ages 13 to 18. Councilmember Holman made the motion to approve purchase of ribbons for Rodeo Days and Publishing Costs up to \$100 for the Coloring Contest and Essay Contest and for the City Council to sponsor both events. Councilmember Burns seconded the motion.

Votes: Ayes: Mullinix, Curtis, Burns, Holman and Moon. Nays: 0

13. Appreciation Dinner

Mayor DeMars discussed ideas and plans for Appreciation Dinner. She will be working with Councilmember Mullinix to develop a menu.

13A. Five Minute Executive Session with City Superintendent Colson to discuss non-elected personnel

Councilmember Mullinix made the motion to enter into Executive Session at 7:45 pm. Councilmember Moon seconded the motion.

Votes: Ayes: Mullinix, Curtis, Burns, Holman and Moon. Nays: 0

Council returned at 7:50 pm with no action taken.

Councilmember Moon made the motion to hire Steven Tyson at \$9.00 per hour as Part Time Seasonal help for mowing. Councilmember Mullinix seconded the motion.

Votes: Ayes: Mullinix, Curtis, Burns, Holman and Moon. Nays: 0

13B. Documentary Discussion

Councilmember Holman explained the proposed documentary of Burlingame and the request from Our House Media. Councilmember Mullinix made the motion to put Councilmember Holman in charge of the documentary discussion. Councilmember Burns seconded the motion.

Votes: Ayes: Mullinix, Curtis, Burns, Holman and Moon. Nays: 0

14. Reports:

Officer Baker –

- Discussed some of the action taken regarding abandoned vehicles in Burlingame
- Will be looking into the tall grass violations and sending out letters
- Discussed the changes regarding his Military Leave.
- Officer Baker will be in attendance at the Rodeo Day Celebration

City Superintendent Colson:

