



CITY OF BURLINGAME

Minutes

Mayor, Vikki DeMars – __A__
Councilmember, Doug Moon – __P__
Councilmember, Leslie Holman- __P__
Councilmember, Sheila Curtis – __P__
Councilmember, Michelle Mullinix – __P__
Councilmember, Kenna Burns – P__

City Attorney, Rick Godderz - __A__
City Clerk, Patty Atchison - __P__
City Superintendent, Wes Colson - __P__
Police Officer, Mathew Baker –P__
Building Inspector – Jim Welch – __A__

Held: **November 6, 2017 @ 7:00 pm**
Location: **Burlingame City Hall, Council Chambers**

1. CALL TO ORDER BY Council Member Doug Moon

2. ROLL CALL – See Above

Colter Robinson

3. PUBLIC COMMENTS – No Public Comments

CONSENT ITEMS

These items can be voted on with one motion or individually by the city council.

4. APPROVAL OF AGENDA

Councilmember Mullinix made the motion to approve agenda with the addition of the following item:

16A. Discussion regarding Gas Meter for High School and Power Plant – City Superintendent Colson

Councilmember Burns seconded the motion.

Vote: Ayes: Mullinix, Curtis, Holman and Burns Nays: 0

5. APPROVAL OF MINUTES.

Councilmember Curtis made the motion to approve the minutes and second by Councilmember Holman.

Vote: Ayes: Mullinix, Curtis, Holman and Burns Nays: 0

6. APPROVAL OF CLAIMS ORDINANCE #2366

Councilmember Mullinix made the motion to approve claim ordinance #2366 and second by Councilmember Curtis.

Vote: Ayes: Mullinix, Curtis, Holman and Burns Nays: 0

OLD BUSINESS

7. Discussion regarding ATV Tags – Councilmember Holman

Councilmember Mullinix made the motion to have City Clerk Atchison to get with Attorney Godderz to see if an ordinance is needed or a resolution to prorate the ATV Tags with no refunds to be \$2.00 per month and \$1.00 registration fee for each calendar year. Councilmember Holman seconded the motion.

Vote: Ayes: Mullinix, Curtis, Holman and Burns

Nays: 0

8. Update regarding property at 118 East Fremont – City Attorney Godderz

Councilmember Burns made the motion to table this item to the next meeting. Councilmember Holman seconded the motion.

Vote: Ayes: Mullinix, Curtis, Holman and Burns

Nays: 0

9. Update on school intersection and school board meeting – Officer Baker and Councilmember Holman

Councilmember Mullinix made the motion to have Kenna Burns and Officer Mathew Baker attend the school board meeting on 11/8/2017 at 6:30 pm to discuss the school intersection.

Vote: Ayes: Mullinix, Curtis, Holman and Burns

Nays: 0

10. Discussion regarding bricks by water tower – City Superintendent Colson Council

City Superintendent Colson discussed with the council the need the City of Osage City has for 1200 to 1500 bricks by the water tower. He has proposed to the City the possibility to trade the bricks for their FC300 radio read hand held readers or to sell the bricks to them for \$600.00.

Vote: Ayes: Mullinix, Curtis, Holman and Burns

Nays: 0

NEW BUSINESS

11. New Flags for Main Street – Debbie Parsons, Burlingame Rec

City Clerk Atchison discussed the new flags currently on order by the Burlingame Rec to promote Bearcat Pride by displaying them down town during special events or activities.

12. Discussion regarding ECKAN Fellowship Dinner

Councilmember Burns discussed the annual fellowship dinner with the council. City Clerk Atchison will Email invitation to everyone.

13. Christmas Hours and Christmas Bonus – Consider closing City Hall at 3:00 pm on Friday, December 22 and pay employees normal scheduled hours as well as a consideration of a Christmas Bonus of \$100.00 net for full time and \$50.00 net for part-time employees.

Councilmember Mullinix made the motion to approve closing City Hall at 3:00 pm and on December 22nd and paying the bonus of \$100.00 for full time and \$50.00 for part-time employees. Councilmember Holman seconded the motion.

Vote: Ayes: Mullinix, Curtis, Holman and Burns

Nays: 0

14. Update on Senior Housing

City Clerk Atchison updated the council regarding receipt of an Email from Bill Caton, WindyRidge Developments, LLC announcing the construction for the new Senior Housing has been pushed back to mid-January 2018.

15. Discussion regarding ECKAN and Giving Tree at City Hall – Councilmember Burns.

Councilmember Mullinix made the motion to put up the giving tree at city hall the same as last year. Councilmember Holman seconded the motion.

Vote: Ayes: Mullinix, Curtis, Holman and Burns Nays: 0

16. Motion for approval to renew Beer License for Casey's Retail Store in Burlingame

Councilmember Mullinix made the motion to approve Casey's Beer License. Councilmember Holman seconded the motion.

Vote: Ayes: Mullinix, Curtis, Holman and Burns Nays: 0

16A. Motion to approve purchase of Gas Meter for High School and Power Plant – City Superintendent Colson

Councilmember Burns made the motion to approve up to \$5000 to come from the Gas Fund to purchase two meters to be replaced; one being at the USD 454 High School and the other at the Power Plant. Councilmember Holman seconded the motion.

Vote: Ayes: Mullinix, Curtis, Holman and Burns Nays: 0

17. Reports

Officer Baker -

- Informed the council he will be adding to the agenda in January the request to purchase a new patrol car.
- He ordered a new flag to be put up inside city hall and a security mirror by City Clerk's office.
- He had the opportunity to tour the new Dollar General Store, meet the new manager and review their security. The Dollar General will be opening on Friday, November 10th at 4:00 pm.

Superintendent Colson:

- Reviewed the collapsed road on Hall and Delaware. The cost for repair will be under \$1000.00. He has ordered the new culvert to be replaced.
- Wes and his wife Carol are expecting a new baby in May 2018
- A request was sent to KDOT today for the permit for the Christmas tree and the parade route for Country Christmas.
- The Christmas tree this year will come from Dale and Laura Neely's farm.
- The City Crew is currently in the process of trimming trees and replacing meters.
- Carpet for the Council Chamber will be installed November 13th and 14th.

City Clerk Atchison

- Thanked Doug Moon for repairing sign out front. The Citizens of the community really like this sign and look for the updates.
- Cindy Legard (The Hideout) is encouraging everyone with ATVs and floats to decorate them and have them in the parade on 12/2/2017. The Theme this year for the Christmas Parade is "Christmas through a child's eye".
- Thanksgiving Dinner celebration at City Hall will be on November 22, 2017 at noon for city employees
- The Burlingame Bearcats will be playing on November 10, 2017 in West Elk. The school will be having a sendoff for the team on Friday, November 10th at 1:15 pm. They are asking everyone to line up on the streets at 1:00 pm.

Councilmember Mullinix – nothing to report

Councilmember Curtis

- Asked the council if she could get their permission to send a letter to the owner of the home at 124 E. Dayton to see if they would like to sell or rent this home. Councilmember Holman made the motion to allow Councilmember Curtis to write a letter. Councilmember Burns seconded the motion.

○ Vote: Ayes: Mullinix, Curtis, Holman and Burns Nays: 0

- Asked City Superintendent Colson if he had heard of a lady falling in a hole at the Football field Friday evening. City Superintendent advised the council he had repaired the hole that morning. It was a missing lid that covered a water valve in the grassy area north of the football field.

Councilmember Holman:

- Asked City Clerk Atchison if he could get a grand total of what was spent on the restrooms at Sumner Park. City Clerk Atchison advised she will send the information to the Council.

Councilmember Burns

- Asked if City Clerk Atchison could follow-up with Utility Clerk Quaney to find out what was done regarding the refund for Jessie White's water bill and send her an Email.

Councilmember Moon

- Wanted to thank all of the city employees for all of their hard work.

19. Adjournment – Consideration to adjourn the City of Burlingame Council Meeting at 7:55 pm.

Motion by: Councilmember Burns Second by: Councilmember Holman

Vote: Ayes: Mullinix, Curtis, Holman and Burns Nays: 0

Submitted by: _____ _____
 Patty Atchison, City Clerk Date

Americans with disabilities act (A.D.A.): The City of Burlingame intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the city clerk forty-eight (48) hours prior to the meeting to arrange necessary accommodations.

Next Ordinance 2368
Next Charter Ordinance #13
Next Resolution # 392