



CITY OF BURLINGAME

MINUTES

Mayor, Vikki DeMars – A City Attorney, Rick Godderz - P
Councilmember, Doug Moon – P City Clerk, Patty Atchison - P
Councilmember, Leslie Holman- P City Superintendent, Wes Colson - P
Councilmember, Sheila Curtis – P Police Officer – Mathew Baker – P
Councilmember, Michelle Mullinix – P Building Inspector – Jim Welch – A
Councilmember, Kenna Burns – P

Held: **December 5, 2016 @ 7:00 pm**
Location: **Burlingame City Hall, Council Chambers**

1. CALL TO ORDER BY MAYOR DEMARS

2. ROLL CALL – See above for attendance. Citizens present were Jaime Gallaway, Erica Wyatt, Storm Shepard, and Timothy Shepard

3. PUBLIC COMMENTS - NO Public Comments

CONSENT ITEMS

These items can be voted on with one motion or individually by the City Council.

4. APPROVAL OF AGENDA

Councilmember Mullinix made the motion to approve the agenda for December 5, 2016.
Councilmember Curtis seconded the motion.

Vote: Ayes: Holman, Curtis, Mullinix and Burns Nays: 0

5. APPROVAL OF MINUTES. Consider approval of the minutes from the 11/21/2016 Council Meeting.

Councilmember Curtis made the motion to approve the minutes from the 11/21/2016 council meeting. Councilmember Mullinix seconded the motion.

Vote: Ayes: Holman, Curtis, Mullinix and Burns Nays: 0

6. APPROVAL OF CLAIMS ORDINANCE – Motion to accept Claims Ordinance # 2341.

Councilmember Mullinix made the motion to accept claims ordinance number #2341.
Councilmember Holman seconded the motion.

Votes: Ayes: Holman, Curtis, Mullinix and Burns Nays: 0

OLD BUSINESS

7. Approval of Animal Control Ordinance Number 2342.

Councilmember Holman made the motion to approve Ordinance Number 2342 which amends

The Code of the City of Burlingame, Kansas is hereby amended by adding a sub-section to Section 2-109 which reads as follows:

(g)The keeping and maintaining of not to exceed eight (8) chickens per household excluding the keeping of any roosters. No roosters shall be allowed. The chickens must be maintained in a sanitary manner and contained in an enclosure approved by the building inspector. Before being used to contain any chickens the enclosure must be inspected and approved by the building inspector and an inspection fee of \$35.00 paid to the City. Thereafter annual inspections shall be conducted and a fee of \$10.00 paid. It shall be unlawful and a violation of this Code for any chicken to be outside of its enclosure and upon a first conviction of a violation of this Section a fine of \$20.00 shall be imposed and on a second or subsequent conviction a fine of \$40.00 with removal of the chickens on conviction of a third violation of this section. Failure to obtain an inspection of the enclosure prior to obtaining any chickens shall result in a fine of \$25.00 and removal of the chickens from the City.

Councilmember Burns seconded the motion.

Votes: Ayes: Holman, Mullinix and Burns. Nays: Moon and Curtis

8. Approval of KMEA Firm Power Resolution #386.

Councilmember Mullinix made the motion to approve the Resolution #386 which states:

A resolution of the City of Burlingame, Kansas, authorizing the execution of a power purchase agreement, dated as of December 5, 2016 between the city of Burlingame, Kansas and the Kansas Municipal Energy Agency relating to the purchase of electricity by the city from the Kansas Municipal Energy Agency for sale or use by the City; and making certain covenants and agreements to provide for the payment and security thereof and authorizing certain other documents and actions in connection therewith.

Councilmember Burns seconded the motion.

Votes: Ayes: Holman, Curtis, Mullinix and Burns Nays: 0

9. Report on Review of Roads and Improvements needed (requested at 11/7/2016 meeting) – City Superintendent Colson

Councilmember Curtis made the motion to table this topic until the end of January to allow time for City Superintendent Colson to review repair options and to visit with land owners.

Councilmember Holman seconded the motion.

Votes: Ayes: Holman, Curtis, Mullinix and Burns Nays: 0

NEW BUSINESS

10. Approval of the renewal for liquor license for Burlingame Liquor LLC – City Clerk Atchison

Councilmember Holman made the motion to approve the renewal of liquor license for Burlingame Liquor LLC. Councilmember Burns seconded the motion.

Votes: Ayes: Holman, Curtis, Mullinix and Burns Nays: 0

Councilmember Mullinix will check with Kansas ABC to confirm proper license is being used.

11. Discussion of chlorine residuals and Kansas Rural Water Association.

No Action Taken on this item.

City Superintendent advised the council the Kansas Rural Water engineers will be reviewing the water tower and chlorine levels.

12. Consider request from Robin Mondloch to add a link to our website for the Make a Wish Kansas Program – City Clerk Atchison

Councilmember Mullinix made the motion to allow the link on our website with the understanding we can request for it to be removed if needed. Councilmember Curtis seconded the motion. .

Votes: Ayes: Holman, Curtis, Mullinix and Burns Nays: 0

13. Approval to schedule the last Council Meeting for 2016 to be on December 30, 2016 at 2:00 pm – City Clerk Atchison

Councilmember Mullinix made the motion to set the date and time for the last Council Meeting to be on December 30, 2016 at 2:00 pm. Councilmember Burns seconded the motion.

Votes: Ayes: Holman, Curtis, Mullinix and Burns Nays: 0

14. Consideration of approval of GAAP Waiver Resolution #385 – City Clerk Atchison

Councilmember Curtis made the motion to approve the GAAP Waiver.

The Governing Body shall cause the financial statements and financial reports of the City of Burlingame to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this State.

Councilmember Mullinix seconded the motion.

Votes: Ayes: Holman, Curtis, Mullinix and Burns Nays: 0

15. Reports

Chief of Police Baker

- An offer was given to purchase the Avalanche. A review of the budget will be needed to see if funds are available for a used car.
- \$8000 was spent in 2015 on repairs and an additional \$4000 this year for repairs on the Avalanche.

City Superintendent Colson

- Nothing to report.

City Clerk Atchison

- Will get with the Auditor to schedule a meeting for December 15th to review the 2015 audit. This will be posted as a Special Meeting.
- Shared a "Thank You Note" from Danny and LeeAnn Smiley
- Employer Rate Contributions for KPERS will be increasing to 9.07% as of January 2019.

- Reminded everyone to get their ornament from the Giving Tree to help our special families in the Burlingame Community this Christmas. All presents need to be returned to City Hall by December 14th.

City Attorney Godderz

- KCC is investigating the action of the city regarding the rate change made last spring. A fee will be assessed to the city for this investigation. Cost will start at \$100.

Councilmember Mullinix

- Nothing to report

Councilmember Curtis

- Final Business enhancement Meeting will be held Thursday, December 8 at 1:00 pm. Perseverance is necessary for success in getting involved in activities, organizations and future businesses. We need to continue to pursue prospective businesses and not give up. Discussed article regarding PT Coffee.

Councilmember Holman

- Discussed thoughts regarding properties owned by people we can't contact. May need to work on obtaining properties. Perhaps review giving Building Inspector Jim Welch a budget to work on improvements. Attorney Godderz cautioned if property is owned by the City we will also need to review adding to the budget funds to pay taxes. It would be better if someone would deed the property to the City.
- Asked City Superintendent Colson who donated the Christmas tree. City Superintendent Colson advised Dubois farms. Councilmember Holman made the motion to have City Clerk Atchison send a Thank You note to Dubois Farms for the donation of the Christmas tree. Councilmember Curtis seconded the motion.

Votes: Ayes: Moon, Holman, Curtis, Mullinix and Burns Nays: 0

- City Superintendent Colson discussed the power line easement east of town with BNSF is being reviewed. The farmer does not want power lines to be installed, he would rather the lines be under ground. City Superintendent Colson and BNSF are discussing the price to bore underground.

Councilmember Burns

- Country Christmas was very nice this year
- She will be meeting with the CEO of ECKAN after the first of the year to help develop youth programs for the Burlingame Community.

Councilmember Moon

- Thank you to all of the city workers.

16. Adjournment – Councilmember Burns made the motion to adjourn the meeting at 7:42 pm. Councilmember Holman seconded the motion.

Vote: Ayes: Holman, Curtis, Mullinix and Burns Nays: 0

Submitted by: _____

Patty Atchison, City Clerk

_____ Date

Americans with disabilities act (A.D.A.): The City of Burlingame intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the city clerk forty-eight (48) hours prior to the meeting to arrange necessary accommodations.

Next Ordinance 2343

Next Charter Ordinance #14

Next Resolution # 387