



CITY OF BURLINGAME

MINUTES

Mayor, Vikki DeMars – P City Attorney, Rick Godderz - P
Councilmember, Doug Moon – P City Clerk, Patty Atchison - P
Councilmember, Leslie Holman- P City Superintendent, Wes Colson - P
Councilmember, Sheila Curtis – P Police Officer – Mathew Baker – P
Councilmember, Michelle Mullinix – P Building Inspector – Jim Welch – A
Councilmember, Kenna Burns – P

Held: **November 21, 2016 @ 7:02 pm**
Location: **Burlingame City Hall, Council Chambers**

1. CALL TO ORDER BY MAYOR DEMARS

2. ROLL CALL – See above for attendance. Citizens present were Ray Burns, Caitlynn Burns, Erica Wyatt, Storm Shepard, Tim Shepard, Dulce Lina Delekta, Steve Delekta, Adam Delekta, Alyssa Delekta, Sophia Scieska, Donald Parker, Jaime Gallaway, Pixie Gallaway, Michael Gallaway, and Abigail Gallaway

3. PUBLIC COMMENTS - No Public Comments

CONSENT ITEMS

These items can be voted on with one motion or individually by the City Council.

4. APPROVAL OF AGENDA

Councilmember Moon made the motion to approve the agenda with the following additions:

- 13a. Carl's Tires Donation for Christmas – City Clerk Atchison
 - 13b. KMEA Firm Power Agreement – City Superintendent Colson
 - 13c. Executive Session for 5 minutes with City Superintendent Colson
- Removal of item 8. Ball Diamonds – Mayor DeMars

Councilmember Mullinix seconded the motion

Vote: Ayes: Moon, Holman, Curtis, Mullinix and Burns Nays: 0

5. APPROVAL OF MINUTES. Consider approval of the minutes from the 11/07/2016 Council Meeting.

Councilmember Mullinix made the motion to approve the minutes from the 11/21/2016 council meeting with the following corrections

- Item 11. Remove the extra “w” in the word “forward”
- Item 18. Fix the sentence and remove extra words.

Councilmember Holman seconded the motion.

Vote: Ayes: Moon, Holman, Curtis, Mullinix and Burns Nays: 0

6. APPROVAL OF CLAIMS ORDINANCE – Motion to accept Claims Ordinance # 2340

Councilmember Mullinix made the motion to accept claims ordinance number #2340.
Councilmember Moon seconded the motion.

Votes: Ayes: Moon, Holman, Curtis, Mullinix and Burns Nays: 0

OLD BUSINESS

7. Shelter House Reservations at City Parks (review and approve Resolution #384).

Councilmember Moon made the motion to leave old ordinance #2217 in place and to not approve Resolution #384. Councilmember Curtis seconded the motion.

Votes: Ayes: Moon, Holman, Curtis, Mullinix and Burns. Nays: 0

8. Ball Diamonds – Mayor DeMars

Removed from the agenda

9. Bid for Old Power Plant Demolition – City Superintendent Colson

Councilmember Burns made the motion to approve the demolition to be done by Jay Butterfield with the cost to not exceed \$8955 provided we have barricades setup and Mr. Butterfield provides proof of insurance. Councilmember Moon seconded the motion.

Votes: Ayes: Moon, Holman, Curtis, Mullinix and Burns. Nays: 0

NEW BUSINESS

10. Discussion of Vet Registration Drive – Councilmember Holman

Councilmember Holman will get more information regarding a date to be set to get the rabbles vaccination and dog registrations.

11. Approval of animal control ordinance resolution – Councilmember Holman

Councilmember Holman made the motion to accept drafted resolution with the change of the word “poultry” to be “chickens” on item “f” and to change the number of birds from “6” to “8” per household with the fines of \$20 and \$40. The resolution will be reviewed in one year to discuss any problems and for consideration of renewal or to be revoked. Councilmember Burns seconded the motion.

Votes: Ayes: Holman, Mullinix and Burns. Nays: Moon and Curtis

12. Annual Application for KDOT Public Transportation Grant – City Clerk Atchison

Councilmembers were given the KDOT Public Transportation Grant to review.

13. Discussion regarding Vet Memorial Idea – Building Inspector James Welch/City Clerk Atchison

Councilmember Holman made the motion to allow Building Inspector Welch to proceed in securing information such as pricing, construction, and location of a vet memorial. He is also to contact various Veterans Organizations for assistance with funding. Councilmember Mullinix seconded the motion.

Votes: Ayes: Moon, Holman, Curtis, Mullinix and Burns. Nays: 0

13a. Carl's Tire and Lube Shop Christmas Donation – City Clerk Atchison

Councilmember Curtis made the motion we give \$100 to Carl's Tire and Lube Shop to assist with the Special Christmas Gift. Councilmember Moon seconded the motion.

Votes: Ayes: Moon, Holman, Curtis, Mullinix and Burns. Nays:0

13b. KMEA Firm Power Agreement – City Superintendent Colson

Councilmember Mullinix made the motion for City Superintendent to give the resolution to Attorney Godderz to review before the next council meeting. Councilmember Moon seconded the motion.

Votes: Ayes: Moon, Holman, Curtis, Mullinix and Burns. Nays:0

13c. Executive Session for 5 Minutes with City Superintendent Colson

Councilmember Moon made the motion to go into Executive Session with City Superintendent Colson at 7:58 pm. Councilmember Mullinix seconded the motion.

Votes: Ayes: Moon, Holman, Curtis, Mullinix and Burns. Nays:0

Council returned at 8:03 pm with no action taken.

Councilmember Moon made the motion for City Superintendent Colson to advertise for a full time Utility Worker. Councilmember Curtis seconded the motion.

Votes: Ayes: Moon, Holman, Curtis, Mullinix and Burns. Nays:0

14. Reports

City Superintendent Colson

- Gas leak south of Burlingame has been repaired. Bill for cost of repairs will be calculated and mailed to homeowner.
- Auditor discovered the Gas Reports were not correct, Patty and auditor got with CIC and made necessary corrections to reports.
- Christmas decorations will be repaired and put up by Thanksgiving.
- Christmas tree will be put up next week.
- KMGA had a vacant spot on Executive Board. Wes accepted the position.

City Clerk Atchison

- Auditor was at city on November 17th reviewing reports and information.
- Daily balancing is current.
- Thanksgiving Dinner will be on Wednesday, November 23rd at noon for all employees and council members.

City Attorney Godderz – No Report

Councilmember Mullinix

- Advised the council we may need to review plans to keep equipment safe across from the Power Plant. She had to encourage a few kids to leave city property. City Superintendent Colson will ask the crew at the Power Plant to pay extra attention to the city equipment across the street.

Councilmember Curtis

- Anne Baer from ACCC is currently working on the rough draft of the business enhancement brochure. Deadline for all articles and pictures to be in the brochure is due by November 30th.

Councilmember Holman

- Country Christmas announcements
 - Vendors will be in the old sewing factory building and at the Schuyler Annex
 - Wanted to know if it was o.k. with the council for them to have a bonfire after the parade on the gravel between the bus barn and the library. The council said they did not see a problem.
 - Thrills Kettle Corn will be hosting the first popcorn and whistling contest between 1-3 pm
 - If anyone is interested in donating a basket for the silent auction, please get with the Chamber of Commerce for details.
- Thank you to Council Members for being open to new ideas concerning the animal ordinance.

Councilmember Burns

- City Superintendent Wes, thank you to you and your crew for taking care of the road discussed at last meeting. .
- Thank you to everyone on the council for giving new ideas a try.

Councilmember Moon

- Thank you for making sure the flags was up on Veteran's Day.

Mayor DeMars

- Discussed thoughts regarding forming a committee to handle issues with the Ball Diamond such as scheduling, equipment and etc. Thought the committee should consist of a representative from the school, city, and Rec Committee.
- Also discussed a meeting she had with a member of the Burlingame Rec.
- Discussed thoughts regarding forming a Zoning Board.

18. Adjournment – Councilmember Burns made the motion to adjourn the meeting at 8:28 pm. Councilmember Holman seconded the motion.

Vote: Ayes: Moon, Holman, Curtis, Mullinix and Burns Nays: 0

Submitted by: _____ Date _____
Patty Atchison, City Clerk

Americans with disabilities act (A.D.A.): The City of Burlingame intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the city clerk forty-eight (48) hours prior to the meeting to arrange necessary accommodations.

Next Ordinance 2341
Next Charter Ordinance #14
Next Resolution # 384