



CITY OF BURLINGAME

Minutes

Mayor, Vikki DeMars – P City Attorney, Rick Godderz - P
Councilmember, Doug Moon – A City Clerk, Patty Atchison - P
Councilmember, Leslie Holman- P City Superintendent, Wes Colson - P
Councilmember, Sheila Curtis – P Police Officer – Mathew Baker – P
Councilmember, Michelle Mullinix – P Building Inspector – Jim Welch – A
Councilmember, Kenna Burns – P

Held: **January 4, 2016 @ 7:00 pm**
Location: **Burlingame City Hall, Council Chambers**

1. CALL TO ORDER BY Mayor Vikki DeMars

2. ROLL CALL – See above.

Citizens Present were Janice Roth, Maya Cowan, Angie Cowan, Dean Strohm, Carolyn Strohm, and Jim Strohm

3. PUBLIC COMMENTS -

- Carolyn Strohm brought her concerns to the City Council regarding Animal Control. She thanked Doug Moon and Sheila Curtis for supporting the ordinance in place. She reiterated to the Council members they had taken an oath to enforce the ordinance. She also feels the property values for homeowners in the city would decrease if pigs were allowed within the city limits.
- Jim Strohm discussed with the Council his concerns for allowing pigs within the city limits of Burlingame. He appreciated the job of the City Council members. He expects his neighbors to follow the city ordinances and expects the Council to enforce the ordinances.
- Jane Roth let the Council know that she would not have purchased a home in Burlingame if pigs were allowed within city limits.

CONSENT ITEMS

These items can be voted on with one motion or individually by the city council.

4. APPROVAL OF AGENDA – Councilmember Mullinix made the motion to approve the agenda with the removal of Claims Ordinance item # 6 on Agenda and with the addition of 11a. Informative and 11b. Cleaning of the Sidewalks. Councilmember Curtis seconded the motion.

Vote: Ayes: Holman, Curtis, Burns and Mullinix Nays: 0

5. APPROVAL OF MINUTES.

Councilmember Mullinix made the motion to approve the minutes from 12/21/2015 with the corrections indicated. Councilmember Curtis seconded the motion.

Vote: Ayes: Holman, Curtis, and Mullinix. Burns abstained. Nays: 0

6. APPROVAL OF CLAIMS ORDINANCE – This was removed from the agenda

OLD BUSINESS

7. Review the ordinance for pet pigs to be allowed within city limits – Maya Cowen. Councilmember Curtis made the motion to leave the ordinance as it remains and enforce. Councilmember Mullinix seconded the motion.

Vote: Ayes: Holman, Curtis, Burns, and Mullinix Nays: 0

Notes: Maya Cowan discussed various people she had talked to regarding Councilmember Holman wanted the council to know he feels we need to update the ordinance with corrected verbiage as to what is allowed or not. He would like to see a list of the exotic animals the same as Osage City. Attorney Godderz indicated the ordinance was drafted from the League of Municipalities.

8. Review the Hazard Mitigation Grant Program FEMA-4230-DR- Les

Holman. Councilmember Holman indicated we need to come up with a letter of intent and how we are going to come up with the funds for the city portion. Carolyn Strohm brought to the council's attention that if you do not apply for the grant, you may not get the money later. Councilmember Holman made the motion to submit the letter of intent for shelter house, restrooms and etc to Bryce Romine by 01/16/2016. Councilmember Burns seconded the motion.

Vote: Ayes: Holman, Curtis, Burns, and Mullinix Nays: 0

New Business

9. Review Ordinance for Court Fees to see if they could be raised or amended – (Copy of Ordinance 2212 in packet) Councilmember Curtis made the motion to raise the court cost to \$80.00 and for City Clerk, Patty Atchison to update ordinance number 2212 with new numbers. Councilmember Holman seconded the motion.

Vote: Ayes: Holman, Curtis, Burns, and Mullinix Nays: 0

10. Discuss City Council questions with David Back.

Council asked Mr. Back questions regarding his garage and if it was a business (garage located at 230 West Hall). Mr. Back indicated he does not have a business nor does he want one. He would also like to have the key back to his Garage. Officer Baker indicated he would contact the party with the key and asked for it to be returned.

11. Arbor Day – City Superintendent Wes Colson

Councilmember Mullinix made the motion to declare April 15, 2016 as Arbor Day and have the paperwork to indicate this date. Councilmember Burns seconded the motion.

Vote: Ayes: Holman, Curtis, Burns, and Mullinix Nays: 0

11 a. Informative Business – Sheila Curtis

Councilmember Curtis discussed her findings regarding small community grocery stores. (Paperwork attached). She will be giving this information to the Burlingame Chamber of Commerce and wanted to also provide the same information to the City Council. Councilmember Holman spoke to Stephanie Watson regarding the KSU Rural Grocery and the information on the findings is out there for review.

11 b. Sidewalk Cleanup – Michelle Mullinix

Councilmember Mullinix discussed the need to have notification sent to business owners regarding keeping sidewalks clean. She asked who is responsible for the snow removal on the sidewalks, especially for the vacant buildings. Attorney Godderz advised that if the City makes efforts to keep the sidewalks clean, then we are liable. Councilmember Mullinix made the motion to send a letter to the business owners on Santa Fe Ave and one block north and south of four ways along with a copy of the ordinance on sidewalk cleanup. Councilmember Holman seconded the motion.

Vote: Ayes: Holman, Curtis, Burns, and Mullinix Nays: 0

12. Mediacom Rate Increase – Mayor DeMars

Mayor DeMars discussed the Mediacom rate increase. She also discussed the fact that Mediacom and CenturyLink are the sole providers. Would like to get more information of other vendors. Also could look at the Franchise Fees for use of our poles.

13. CDBG COMMUNITY DEVELOPMENT GRANTS – Mayor Vicki DeMars

Mayor. Mayor DeMars discussed the various grants available to the city and the fact we do not need to apply for all of them but should review them when we receive them in the packets.

Reports:

Officer Baker – Advised the order placed for the car will be delivered by end of February or first of March.

Superintendent Colson – Advised 500 public awareness letters were distributed to residents of Burlingame. Surveys are being returned. The city crew will be working to remove the remainder of the Christmas decorations. He also wanted the council to know he had purchased the new pipe locator.

City Clerk Atchison updated the council on the CIC software and the utility billing.

Councilmember Curtis discussed the phone conversation she had with City Engineer Welch regarding the demolition of the building on Santa Fe. The building would need to be considered as having asbestos. No deadline has been set by the council for the demolition since we still want bids. Councilmember Curtis also advised we should be setting goals for this year.

Councilmember Holman brought forward his thoughts regarding various concerns or ideas he brings to the Council's attention. He just wanted the Council to know that when he brings forward concerns, these concerns may not be his, but rather people in the community who brought them to his attention. This doesn't mean he necessarily supports them.

Councilmember Burns indicated she does not like the wording of the animal ordinance and would like to review the ordinance for corrections. Not only pot belly pigs to be reviewed, but also Pitt Bull dogs. She feels council should review and fix the ordinance. Officer Baker also added the enforcement and penalty for not following the ordinance should also be clear. The problem with cats was also discussed. The city does not have a climate control structure for cats at this time and we have to take them to a vet.

Mayor DeMars discussed some of the billing problems that have been brought to her attention and the fact the problems have been going on for more than one month with no resolution. She asked if the Utility Department if they are sure everyone has been charged correctly this past month for utilities. She understood we had gone to a new software program and wanted to make sure we are double checking to confirm bills are correct.

14. Adjournment – Councilmember Burns made the motion to adjourn the City of Burlingame Council Meeting at 8:14 pm. Councilmember Holman seconded the motion.

Vote: Ayes: Holman, Curtis, Burns, and Mullinix: Nays 0

Submitted by: _____ Date _____
Patty Atchison, City Clerk

Americans with disabilities act (A.D.A.): The City of Burlingame intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the city clerk forty-eight (48) hours prior to the meeting to arrange necessary accommodations.

Next Ordinance 2315
Next Charter Ordinance #12
Next Resolution # 382