



City Of Burlingame

MINUTES

Mayor Vikki DeMars – P
Councilmember Doug Moon - P
Councilmember Leslie Holman - P
Councilmember Sheila Curtis - P
Councilmember Michelle Mullinix - P
Councilmember Kenna Burns - P

City Attorney Rick Godderz - A
City Clerk Lee Ann Smiley - P
City Superintendent Joey Lamond – P
Police Officer Trechter - P
Building Inspector Jim Welch – A

Held: **July 20, 2015 at 7:00pm**
Location: **Burlingame City Hall Council Chambers**

1. **CALL TO ORDER BY MAYOR DEMARS**

2. **ROLL CALL** – See above

Citizens Present: Susan DeMars, Janie Roth, Kathy Boyce, Amanda Kohlman, Mark Hecht, David Prescott and Jeremy Gaston

3. **PUBLIC COMMENTS** – For the Redneck Days celebration, Susan DeMars requested closing Dacotah Street between Banks and Seward the morning of September 5 for the Burlingame Downhill Derby. She requested to show the participating cars in the Sumner Park. Vikki DeMars said, a waiver would have to be drawn up for the participants to sign when they register stating the City isn't responsible for any accidents.

CONSENT ITEMS

These items can be voted on with one motion or individually by the city council.

4. **APPROVAL OF AGENDA** – Councilmember Burns made the motion to approve the agenda with the addition of item 8a, Burlingame Chamber of Commerce, moving item 8 New Business Offerings to 8b, and adding 8c Soap Box Derby and add to item 9 Resignation and item 10 Advertisement of Position, City Clerk Smiley's name. Councilmember Holman seconded the motion.

Vote: Ayes: Moon, Holman, Curtis, Mullinix, and Burns

5. **APPROVAL OF MINUTES** – Councilmember Moon made the motion to approve the minutes of the July 6, 2015 meeting and the June 14, 2015 and June 15, 2015 Special meetings, the motion was seconded by Councilmember Curtis.

Vote: Ayes: Moon, Holman, Curtis, Mullinix, and Burns

6. **APPROVAL OF CLAIMS ORDINANCE** – Councilmember Mullinix authorized payment of Claims Ordinance #2305 in the amounts of \$61,376.35 and \$1,229.48 with the deletion of voucher #20150356 Waste Management of Topeka and #20150357 WatchGuard. Councilmember Holman seconded the motion.

Vote: Ayes: Moon, Holman, Curtis, Mullinix, and Burns

OLD BUSINESS

7. **BUDGET** – Councilmember Mullinix made the motion to approve publishing the proposed 2016 Budget in Osage County Herald Chronicle, the motion was seconded by Councilmember Moon.

Vote: Ayes: Moon, Holman, Curtis, Mullinix, and Burns

NEW BUSINESS

- 8a. **BURLINGAME CHAMBER OF COMMERCE** – David Prescott stated that the Burlingame Chamber of Commerce would be sponsoring a Circus on Labor Day September 7th at the Rodeo grounds, they will be presenting two shows.

Amanda Kohlman reported the Chamber of Commerce would be sponsoring an Appreciation Dinner for the community August 15, 2015 and requested to use Sumner Park. Councilmember Curtis made a motion to allow the Burlingame Chamber of Commerce to use the park on August 15 for the Appreciation dinner. Councilmember Holman seconded the motion.]

Vote: Ayes: Moon, Holman, Curtis, Mullinix, and Burns

- 8b. **NEW BUSINESS OFFERINGS** – Mayor DeMars stated she felt the city needed an Economic Committee and she recommended that Councilmember Curtis be on it. David Prescott of the Burlingame Chamber of Commerce stated they already had a committee set up and they would love more people involved. Councilmember Holman made the motion to appoint Councilmember Curtis to the Chambers Economic Board, Councilmember Moon seconded the motion.

Vote: Ayes: Moon, Holman, Curtis, Mullinix, and Burns

- 8c. **SOAP BOX DERBY** – Susan DeMars requested to close Dacotah street for a Burlingame Downhill Derby Labor Day weekend. It was discussed that we should get a waiver signed by the Derby participants before they participate. Councilmember Holman made a motion to close the streets needed for the Downhill Derby, Councilmember Mullinix seconded the motion.

Ayes: Moon, Holman, Curtis, Mullinix, and Burns

9. **RESIGNATION** – Councilmember Burns made the motion to accept the resignations of City Superintendent Lamond as of July 28, 2015 and City Clerk Smiley as of August 7, 2015. Councilmember Moon seconded the motion.

Vote: Ayes: Moon, Holman, Curtis, Mullinix and Burns

10. **ADVERTISEMENT OF POSITION** – Councilmember Moon made a motion to advertise the City Superintendent and the City Clerk positions in the Osage County Herald Chronicle and on the website for two weeks, Councilmember Curtis seconded the motion.

Vote: Ayes: Moon Curtis, Mullinix and Burns Nays: Holman

11. **BURLINGAME REC COMMISSION** – Consideration of filling the open position for a four year term on the Burlingame Recreation Commission which expired July 1, 2015 was discussed. Councilmember Burns made a motion to advertise for the opening of the position and to have applicants complete a form stating what they have accomplished during their term and what they would like to see done, Councilmember Moon seconded the motion.

Vote: Ayes: Moon, Holman, Curtis, Mullinix, and Burns

12. **EXECUTIVE SESSION FINANCIAL AFFAIRS:** – Councilmember Burns made a motion to enter into executive session for a period of 10 minutes in order to discuss confidential data relating to the financial affairs of a second party, Councilmember Mullinix seconded the motion. City Clerk Smiley was asked to join the session.

Vote: Ayes: Moon, Holman, Curtis, Mullinix, and Burns

The Council entered Executive Session at 7:53

The meeting reconvened at 8:03, Mayor DeMars stated that no action was taken in the Executive Session.

Councilmember Mullinix made the motion to enter into a contract with a business owner regarding utilities not to exceed 12 months, Councilmember Mullinix seconded the motion.

Vote: Ayes: Moon, Holman, Curtis, Mullinix, and Burns

13. **REPORTS-**

City Superintendent Lamond stated that the cost of tearing down the Sumner Park shelter house was \$90.00 which was for the dump site fee. They have finished setting the poles on Banks Street. Lamond thanked everybody for the last five years.

Officer Trechter stated Chief Baker was into one week of training. They have the Watch Guard system back.

City Clerk Smiley stated that she had asked Kevin Fry whether or not there was a contract between him and the city for his services and there is not. His fee includes running the website, posting to the site, changes made on the site and setting up e-mails with City, anything more than that would be a billable service.

Councilmember Mullinix stated that mowing is being done.

Councilmember Curtis stated that cleaning up around the area is being done and it looks much better.

Councilmember Holman stated he had talked with a company about a bid on the pool roof. Stated, the roof may not have as much damage as originally thought. Councilman Holman stated he should have a bid by next council meeting.

Mayor Vikki DeMars suggested the women get together during the week at Sumner Park to paint the shelter house and try to get it done before the August activities.

The Councilmembers thanked City Superintendent Lamond for all of the work he had done for the city and stated that he would be missed.

14. **ADJOURNMENT** – Motion was made by Councilmember Burns to adjourn the City Council Meeting, motion seconded by Councilmember Moon.

Vote: Ayes: Moon, Holman, Curtis, Mullinix, and Burns

Meeting adjourned at 8:11p.m.

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SUBMITTED BY: _____ Date _____
Lee Ann Smiley, City Clerk

Americans with disabilities act (A.D.A.): The City of Burlingame intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the city clerk forty-eight (48) hours prior to the meeting to arrange for necessary accommodations.